

The Board of Supervisors of Lyon County, Iowa, met electronically, pursuant to Iowa Code 21.8, whereby "a meeting in person is impossible or impractical" as the Board is implementing the IDPH and CDC regulations for social distancing. Chairman Behrens convened the adjourned session of the Board. Present in the boardroom were: Chairman Behrens, Supervisor Feucht, Supervisor Koedam, Supervisor Birkey, Supervisor Herman, Auditor Smit and EMA Arden Kopischke. Those present via teleconference: Melissa Stillson, Shayne Mayer, Karlee Nagel, Lisa Rockhill, Amy Borman, Laura Sievers, Russ Hopp, Eldon Kruse, Lance Iwen, Marilee Schleusner, and New Century Press.

Melissa Stillson gave an update on COVID-19 in Lyon County. Lyon County has 10 cases, 5 within Friday to Monday. Stillson touched on Governor Reynolds press conference from 4-27-2020 which she stated that we must start to learn to live with the virus in our communities and how we must gradually shift from the aggressive mitigation strategy to focusing on containing and managing virus activity for the long term. Stillson stated that beginning May 1<sup>st</sup> the Governor has given the option to certain businesses to open at 50% capacity and other activities can resume. Social distancing, hygiene practices and public health recommendations should still be complied with in order to reduce the transmission of the virus. Stillson reported that in Lyon County law enforcement will be reinforcing education when enforcing regulations but do have the ability to fine if needed as a last resort. Stillson reports that reinforcement of education has been working. There was discussion on when the courthouse would again open to the public. Before opening it was determined that departments should be making plans to have safeguards in place. (sneeze guards, masks, gloves, sanitizer) Stillson stated that public health can probably get these supplies sooner than departments can on their own and would be willing to help departments obtain supplies. Masks and hand sanitizer should be made available to employees if requested. The Board would like Stillson to order masks for departments. Departments will be contacted by Smit for a mask order. The Board thanked everyone for attending the update.

Kristi Landis with the George 5k race joined the meeting via phone. Landis stated there is nothing different in the 2020 race they are just hoping to have it in light of the virus. The race this year will be held on Saturday July 4<sup>th</sup>. Motion by Herman, second by Birkey to approve the George 5K for 2020. Motion carried.

Attorney Shayne Mayer recommended that the Board go into closed session under 21.5 (1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation and decide on possible action. Motion by Birkey, second by Feucht to enter closed session. All Aye. Motion carried. Board entered closed session at 9:19 a.m. via phone conference.

There was a motion by Herman, second by Koedam to leave closed session. All Aye, motion carried. The Board left closed session at 9:35 a.m. and rejoined the original phone conference.

Motion by Birkey, second by Feucht to follow Hugh Cain's recommendation made in closed session. Motion carried.

The Board discussed the counteroffer received from the applicant for secondary roads office manager position. After some discussion, there was a motion by Feucht to accept the counter offer of \$53,000 with no increase in pay as of 7-1-2020 and 5 days of vacation at start of position, to amend the handbook to offer all new full time employees 5 days of vacation upon hire, and to extend the 5 days of vacation to fulltime hires in the last year, seconded by Koedam. Rollcall vote: District 1 Feucht Aye, District 2 Koedam Aye, District 3 Behrens Aye, District 4 Birkey Nay, District 5 Herman Nay. Motion carried. Mayer will work with Smit to draft language for the handbook amendment.

Economic Development Director Steve Simons informed the Board that Northwest Iowa Development Group is helping local businesses set up to sell their products online if businesses so wish.

Engineer Sievers and Steve Ageson talked to the Board regarding stop sign resolutions and the need to have them updated. Currently there are stop signs with no resolutions and there are resolution locations with no stop signs. Ageson has about 8-10 locations that need changes and some need research done to determine the best options for those locations. Sievers reports there is a firm that would research changes/options to the locations as well for roughly \$1,000 per location. Sievers states there are 6-8 that would benefit from having a firm look at them. The Board told Sievers to go ahead and get those locations looked at and determine what changes need to be done. The Board would like to approve resolutions by township so once those are updated to contain the correct locations, they should be brought back to a meeting for approval.

Sievers presented excavator and trailer bids. Sievers received one bid as Komatsu and John Deere did not supply bids on specs given. CAT Ziegler bid a 336 hydraulic excavator at \$376,760. Bids for a trailer to haul the excavator were also received: Jim Hawk \$76,900 and CAT Zielger \$87,645.24. Each trailer is a little different in specs. Dave Jackson states that CAT Ziegler custom builds the trailers to the machines which is one of the reasons it is more money. Sievers and Jackson stated that one gravel pup would be pushed off in order to purchase both the excavator and trailer. There was discussion regarding differences in purchasing and leasing/renting. Sievers explained that the department has about 10-12 projects that would require this machine. Renting is about \$4,000/week and many times the week it is set to be rented the weather doesn't cooperate. Motion by Feucht to purchase CAT Ziegler Excavator at \$376,760 and CAT Ziegler Trailer at \$87,645.24, second by Birkey. Motion carried.

Sievers updated the Board on gravel contracts that normally the Engineer would sign and take care of, but with Sievers leaving in June, it was thought to be beneficial to have the Board sign the contracts. Sievers talked about the contracts that are with Henning Construction, VanDeStroet Pit, and Hallett Materials. Motion by Koedam, second by Birkey to approve and Chairman sign contracts on gravel. Motion carried.

The minutes of the April 14 and April 21, 2020 meetings were reviewed. Motion made by Herman to approve minutes, seconded by Birkey. Motion carried.

An update of the County Engineer Position was given with Smit informing the Board that Sioux County Board will discuss Lyon County's request for assistance on May 12, 2020. Feucht stated the position has also been posted

on two different engineering sites through the State. No resumes have been received yet.

Chairman Behrens introduced Resolution 2020-13 authorizing the transfer of TIF dollars to secondary roads. The secondary road fund has paid for all expenditures (in FY2019) for the \$461,000 TIF debt certified on November 26, 2018. The first payment of this transfer, \$230,500.02 was made on 11-26-2019. The remaining balance of this TIF transfer is \$230,499.98. Motion by Birkey, second by Koedam to approve and Chairman sign Resolution 2020-13 approving the transfer. Motion carried. The complete text of Resolution 2020-13 can be found at [www.lyoncountyiowa.com](http://www.lyoncountyiowa.com) or at the Lyon County Auditor's Office.

The Board talked with Sievers again regarding the K60 bridge. Sievers states the Board approved the plans and Sievers felt that moving ahead with a project in a district where a supervisor voted against the project would put the engineer in a tough position, so it has not been let.

Supervisor correspondence: Koedam Northwest Iowa Planning.

Employment changes: Secondary Roads has hired summer help as Jared Kannengieter \$11.75/hour, Bryant Klaassen \$11.75/hour, Marshall Kruse \$12.00/hour, Madisen Iwen \$15.00/hour, and Joshua Haken \$20.00/hour.

Handwritten claim dated 4-20-2020 in the amount of \$354.48 was reviewed and approved. Check sequence #145541.

IBC Innovative Business Consul	4/17-4/19/2020 Flex Claim	354.48
Grand Total		354.48

Flex Benefits Account 354.48

Veteran Affairs claims dated 4-23-2020 in the amount of \$247.92 were reviewed and approved. Check sequence #145542-145547.

Doon Press	Advertising - VA	64.00
Douglas W. Hilbrands	Mileage (30) April Mtg	15.00
Lewis Family Drug, LLC	February RX - VA Case #00	25.66
Little Rock Free Lance	Advertising - VA	12.00
Lyon County News	Advertising - VA	51.60
Premier Communications	Office Phone - VA	79.66
Grand Total		247.92

General Basic Sub Fund 247.92

Claims dated 4-28-2020 in the amount of \$933,667.04 were reviewed and approved. Check sequence #145548-145623.

A & B Business Solutions A & B	Copier contract 4/21-5/20	758.31
Access Systems Leasing	Printer/Copier Lease Cont	147.16
Bradley Ageson	Redwing style 2280- Boots	203.25
Steven Ageson	Redwing style 2280 boots	203.25
Ahlers & Cooney, P.C. Attn: Ac	HR Service thru 3/19/2020	382.50
Alliant Energy	GE/LR shop	639.30
AT & T	911 Recurring 712-233-001	44.24
Ben Blauwet	Hi Vis Jacket, Gloves	133.53
Bound Tree Medical, LLC	12 bx Gloves, disposable gowns	116.63
Century Link	911 Recurring 712-233-001	390.35
City of Doon	2nd half FY2020 Library A	4155.00
City of George	utilities/2nd half Library	6859.75

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City of Inwood	2nd half FY2020 Library A	8072.00
City of Larchwood Attn: Librar	2nd half FY2020 Library A	6522.00
City of Little Rock	2nd half FY2020 Library A	4214.50
City of Rock Rapids Municipal	Utility Assist/2 <sup>nd</sup> half Library	10417.50
Culligan Soft Water Serv.	Softener Salt (5 bags)	122.50
Dakota Fluid Power Inc.	Single Acting Telescopic	2973.44
DGR Engineering	Professional Services- De	304.50
Doon Press	Newspaper Renewal	24.00
DRG Mechanical	Replace Vent Motor/Boiler	1131.00
Driveline Service, Inc.	Unit #7 parts	275.36
Electronic Engineering	May PSAP Maint Contract	735.00
George Office Products	1 Case Paper,pens,labels	72.86
Gordon Flesch Company, Inc.	Monthly Copier Contract	222.43
Grainger	Radial Bearing, Double Se	39.87
Graybar Electric Company, Inc	LED Bulbs (92)	281.72
Health Service of Lyon Co	3 Tubs of Sanitizing Wipe	26.13
Hillyard / Sioux Falls	Supplies,1 Cs Towels/1 Cs T.Tiss	717.83
I-State Truck Center	Air Filters- Unit #7 & #1	277.56
IBC Innovative Business Consul	4/21-4/26/2020 Flex Claim	200.00
Iowa Division of Labor Service	3/23/20 Boiler Inspect #1	80.00
Iowa Law Enforcement Academy S	3/19-3/20 ILEECF Class -	300.00
JCL Solutions-Janitors Closet	Jail Supplies	164.93
Larchwood Lumber Company	Fender,Washer,Hemfir- Lwo	51.52
Little Rock Free Lance	RE Property Tax Due Notic	100.00
Lyon County News	Newspaper Renewal	28.00
Lyon Rural Electric Coop	Electric-LRock/Lester Shops	422.15
Mail Services. LLC	May renewals	413.07
Matheson Tri-Gas Inc	4/10/20 Oxygen Cylinders	70.66
Marcia R. McCarthy CSR,RPR-CP	Arraignment Transcript	42.00
Meyer Electric Inc.	Retrofit 3 lights w/ LED	2047.14
MidAmerican Energy	INW/ALV shops	701.38
Mitchell & Huss Excavation Inc	Cmp 36" 2ft Band	108.75
New Century Press	Brd Minutes	184.47
Papik Motors	Oil Change on EMA pickup	57.33
PCC, Inc. Physician's Claim Co	March Amb Billing Service	2022.77
Popkes Car Care, Inc.	125.1 gal propane- Larchw	139.49
Premier Network Solutions d/b/	May IT / Cloud backup	4789.98
Rock Rapids Ace Hardware	Metal Hooks,Paint supplies	159.12
Runnings Supply Inc.	Log Chain	43.98
Sanford Health	Autopsy DOD 2/13/2020	2332.00
Sanford Health Plan	May Health Insurance Prem	109064.66
Mark Schaefer Schaefer Excavat	TIF(DC2019-1) Voucher #1	19285.85
Sioux Rivers	Jan-June 2020 Allocation	95354.00
Stew Hansen Dodge City	2020 Dodge Durango Vn#710	30705.00
Sudenga Industries	2nd Half TIF Grant 185-00	18833.93
Sunshine Foods	Laundry Detergent/hand sa	21.95
The Shop Larchwood LLC	Hub Assembly 604 Impala (	638.10
UMB Bank, N.A.	6/1/20Int/Principal2017GOBond	590900.00
United States Postal Service	500 Stamps	275.00
Verizon	4/10-5/9/20 Cell Phone	2939.73
Wall Street Printers	Envelopes	77.50
Ziegler Inc.	Unit 55- troubleshoot tra	649.11
Grand Total		933667.04
General Basic Fund	15,565.85	
General Basic Sub Fund	40,900.00	
County MHD Services Fund	95,396.54	

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Rural Services Basic Fund	70,705.00
Economic Development Fund	79.29
Secondary Road Fund	12,132.34
Debt Service Fund	550,000.00
Surcharge on E911	1,169.59
County Tifs-Novartis & Sudenga	18,833.93
Casino Tif	19,285.85
Emergency Management Services	57.33
Co. Assessor Agency Fund	276.66
Health Insurance Fund	109,064.66
Flex Benefits Account	200.00

There being no further business there was a motion by Birkey, seconded by Feucht to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman