

LYON COUNTY AUDITORS OFFICE  
January 13, 2014

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam and Michael present. Supervisor Behrens was absent. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the January 2, 2014 meeting were reviewed. Motion made by Koedam, seconded by Peters. Motion carried.

Dick Sievers with MidSioux joined the meeting to make their annual funding request of \$7,500 for services they provide to Lyon County. MidSioux served 332 families in Lyon County in 2013. Sievers thanked Supervisor Koedam for his service on the MidSioux Board. The Supervisors thanked Mr. Sievers for coming.

Recorder's quarterly report was reviewed and approved.

Treasurer, Richard Heidloff, joined the Board to review the investment policy. Heidloff stated that the policy needs to be reviewed every two years. Motion by Michael to approve and sign policy, second by Peters. Motion carried.

Heidloff also gave his Semi-Annual Report for funds through December 31, 2013. Different funds and balances were discussed. Motion by Peters, second by Koedam, to approve and sign Treasurer's Semi-Annual Report. Motion carried.

Engineer Sievers was present to go over the Environmental Health Budget for FY14/15. The Board asked questions regarding the hiring for this position. Sievers stated that they have found someone and are working through the paperwork of getting a contract put together. The Board found the budget to be satisfactory as presented.

Sievers also discussed her contract as it expires on 1-23-2014. Sievers made a few changes to the current contract. She is looking at doing a 2 ½ year contract starting January 23, 2014 and continuing until June 30, 2016. The new contract requests a 2.5% increase in pay on January 23, 2014 and then another 2.5% increase as of July 1, 2015. The Board will review the changes and let Sievers know at the next meeting (Jan. 20).

The Engineer's office received a request for a cycling road race in Lyon County by the Central Plains Cycling Club. The Board feels the suggested route has too many obstructed views and very narrow shoulders. The Board decided due to many reasons that they are not in favor of this race and to have Sievers let the club know.

Sievers has requested to go to the NACE conference in Baton Rouge, LA this year in April. The Board decided to grant Sievers permission to go.

Economic Development Director, Steve Simons presented his budget for FY14/15. The Board found the budget to be satisfactory as presented.

Auditor Smit let the Board know that the City of Inwood has requested to hold a special election on March 4, 2014 to fill a vacancy on their council.

The Board discussed the increase in premium to employee health insurance. Raising the premium should have been a gradual process over the years in order to have a background for union negotiations and to help offset cost. After much discussion, the Board decided to raise the non-union family health insurance employee premium 2% for FY 2014-2015. This will put the employee percentage at 11.21%. Motion by Peters to raise the premium 2%, second by Michael. Motion carried.

Auditor Smit informed the Board that Carrie Johnson's pay will increase to 12.50/hr. as of 1-1-2014.

The Board needs to appoint Jeff Arends as Trustee for Grant Township. Motion by Peters, second by Michael to appoint Jeff Arends as trustee for Grant Township. Motion carried.

Chairman Bosch presented Resolution 2014-03 Master Matrix Construction Evaluation.

**RESOLUTION 2014-03 CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2014 and January 31, 2015 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF LYON COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Attest: \_\_\_\_\_  
Jen Smit, Auditor

\_\_\_\_\_ Randy Bosch, Chair of Supervisors

The Board needs to approve the Resolution if they wish to be a part of the Master Matrix process for new animal confinement. Motion by Peters, seconded by Koedam to approve and have Chairman sign Resolution 2014-03. Motion carried.

The Board made appointments to the following boards by a motion by Koedam, second by Michael. Motion carried.

Assessor's Board of Review - Clarence Boer.  
Zoning Board of Adjustment - Bernard Gisolf  
Condemnation Commissioners:

**Farmers**

Russell Pedersen, Rock Rapids  
  
Steve Johnson, Ellsworth, Mn  
Dennis Schrick, George  
Arnold Van Veldhuizen, Larchwood  
Marv Van Maanen, Doon  
Arie Bleik, Larchwood

**Realtors**

David Sieperda, Rock Rapids  
Jim Kennedy, Rock Rapids  
Julie Vogel, Rock Rapids  
Tim DeBruin, George  
Craig Bruggeman, Larchwood/Inwood  
Darrel Vande Vegte, Doon  
Sam Chase, Little Rock

**City Property**

Leonard Hasselman, Rock Rapids  
Marlene Bowers, Rock Rapids  
Henry Timmerman, George  
Wes Koedam, Alvord  
Donald Metzger, Lester  
Lyle Grotewold, Larchwood  
Eugene Eisma, Inwood  
Jason Faber, Alvord

**Bankers/People knowing the value of land**

Jim Cuttell, George  
Mark Dominey, Larchwood  
Eugene Metzger, Rock Rapids  
Scott Postma, Doon  
George Schneidermann, Rock Rapids  
Sheila Klaassen, Little Rock  
Daniel Moen, Inwood  
Kathi Wilke, Lester

The Board recessed for lunch at 12:15 p.m.

Board reconvened at 1:00 for Budget work.

Sheriff Vander Stoep went over his budget for FY 14-15. Discussion involved expenditures for next fiscal year and some questions on the re-estimates for FY2013-2014 for some line items.

Auditor Smit presented her FY 14/15 budget to the Board as well.

Claims dated 1-13-2014 in the amount of \$159,226.65 were reviewed and approved. Check sequence #107461-107575.

Henry M. Adkins & Son Inc. Ele	2014 election equip.lic./maint.	7780.00
Alliance Communications Attn:	Jan 911 Recurring/phone service	431.69
Mark A. Behrens	Oct/Nov/Dec Brd Mileage 578 Mi	289.00
Vicki Borman	Dec Mileage - 846 Miles	438.00
Randy Bosch	Nov/Dec Brd Mileage 200 mi	100.00
Campbell Supply	parts/shop supplies	297.92
City of Alvord	utilities	45.80
City of Doon	utilities	33.00
City of Larchwood	utilities	114.43
City of Little Rock	transfer of juris Jul-Dec	8913.17
Companion Excess Risk Reinsur	Jan Insurance	23568.00
Cooperative Energy Company	716.10G gasohol/4425G diesel/ 470G oil/tires/alignments	25871.22

Cooperative Gas & Oil Company	1390 gal diesel fuel	4956.40
Corner Rexall Drugs	Health Services Supplies	21.15
Culligan Soft Water Serv.	Jan/Feb Rent/salt LR&GE shop	75.02
Dakota Fluid Power Inc.	push/pull cable #21/cylinder rep	701.66
Dave's Bulk Service	1000 gal diesel fuel	3500.00
Melinda DeJong	Dec Mileage - 240 Miles	120.00
Denny's Sanitation Inc.	Garbage Service	380.47
DJ's Service	882 gal diesel/29 gal gasahol	3335.33
Dockendorf Equipment Co	pump w/ meter,suctionstub	1226.82
Farmers Elevator Co	2.5 G 10W oil/fuel barrel filter	51.90
First Administrators, Inc. ACH	Claims ending 12/31/13	1622.86
Jody Folkens	Dec Mileage 95 Mi./phone reimb.	63.56
Frontier	Jan 911 Recurring/GE shop	173.69
George Office Products	Office Supplies	864.08
H & H Repair	6" bolt #22/hose	19.49
H & S Homebuilding Center	2X10X14' side board #13	20.30
Amy Hartter	Dec Mileage 346 mi/phone reimb.	188.00
Char Huisman	Dec Mileage 1,140 mi/phone reimb.	585.00
Inwood Body Shop	Tow - 6011 patrol car	100.00
ISAA c/o Wayne Schwickerath	2014 Annual Dues (2)	600.00
ISAC Group Unemployment Fund I	4th Q 2013 Unemployment	419.80
Jim Hawk Tr Trailers Inc.	exhaust parts #21/strobe light	509.41
Keith's Korner	Dec Fuel - 155.4 G Gasahol	470.02
Merle Koedam	Oct/Nov Brd Mileage 370 Mi	185.00
Jolene Korthals	Dec Mileage 1,182 mi/phone reimb.	606.00
Marilyn Lafrenz	Dec Mileage 824 mi/phone reimb.	427.00
Larchwood Lumber Company	tape, sealants	22.92
Larchwood Quick Stop	20 gal gasahol	60.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	60.25
Lyon Manor & Rehab Center	Dec Inmate Meals 287@\$4.5	1291.50
Lyon Rural Electric Coop	security lite repair/utilites	857.20
Mainstay Systems Inc.	Jan-March IOWA System	237.00
Debra M. McKeever, CSR,RPR McK	11/26/13 Deposition	61.50
Medical Excess	Jan Transplant Insurance	1712.25
Steve Michael	Oct/Nov/Dec Brd Mileage 650 Mi	325.00
MidAmerican Energy	Alvord/Inwood utilities	974.22
Mills & Miller	76.11 tons salt	4490.49
MOCIC Membership	2014 Annual Membership Fee	150.00
Neopost USA Inc	Stamp machine rental	53.85
New Century Press	Thankyou ad/brd minutes/hearings	347.84
Northern Iowa Construction Pro	160' - 48" CMP	5540.00
Northwest Iowa Regional Housin	FY 2014 Local Match	6665.00
Oak Street Station	121 G E10/tire rep/tire bal.	738.04
P & K Pest Control Inc	Annual 2014 Pest Control	495.00
PCC, Inc. Physician's Claim Co	12/1/13-1/2/14 Amb Billing	1881.36
Kirk J. Peters	Oct/Nov/Dec Brd Mileage 366 Mi	183.00
Carolyn Plueger Schuetts Repor	12/9/13 Deposition	178.00
Popkes Car Care, Inc.	Dec Fuel 87.7 G Dyed Diesel	319.44
Premier Communications	911 Recurring/phone/internet	2404.74
Prevent Child Abuse America	1st Half Affiliation	363.00
Public Safety Center	Emergency Space Blankets	161.46
Nathan Rath	Fill Well / Bentonite	117.00
Recorders Association	ICRA Re-Certification Kruse	70.00
Reliable Office Supplies	Office Supplies	202.96
Xochitl Robison	Dec Contract Hrs /3.75	82.50
Rock Rapids Cashway Lumber	1/2" threaded rod	3.60
Rock Rapids Machine & Welding	flat/angle iron, tube	56.30

Sanford Clinic	8/30/13 Academy Physical/8-15-13	
	inmate medical	254.00
Steve Simons	Dec Mileage 471 Mi/supplies	251.62
Stanard & Associates, Inc.	POST Test Forms	201.00
Stewart Construction Inc.	Remove/Install Doors HS	1700.44
Melissa Stillson	Dec Mileage 468 Mi/phone reimb	249.00
Sturdevant's	Supplies/filters/hoist parts	116.47
Sunshine Foods	Dec Inmate Meal/Supplies	538.47
SYSCO Lincoln	12/5/13 Inmate food	892.12
Todd's True Value	power steering fluid/supplies	40.23
Town & Country	garbage service - LR shop	18.80
Trane	Jan Generator Maint	313.25
TriTechForensics	10 Blood/Urine Kits	89.82
U.S. Cellular	12/22/13-1/21/14 Cell Phone	101.19
Ultramax	Ammo	282.00
United Farmers Coop	116. G Gasahol/tire repair	398.26
United States Postal Service	12 rolls of stamps/500 1 cent	557.00
US Bank - Purchase Card Purcha	471.4G Gasahol/computer/lodging	3267.32
Van Diest Supply Company	40 gal pathway	1370.00
Chris VanderZee	Dec Mileage 506 Mi/phone reimb.	268.00
Jody VandeWeerd	Dec Mileage 299 Mi/phone reimb.	164.50
Verizon Business	acct 4512330	2.94
Verizon Wireless	12/24-1/23/14 Patrol AirCard	400.10
Wellmark BlueCross BlueShield	Dec Insurance Fees	25790.88
Woodbury County Sheriff	Subpoena Service	23.43
Youth and Family Resource	12/1-12/18/13 Dec Juv Care	793.05
Ziegler Inc.	3 batteries/tube/valve	932.15
General Basic Fund	30,862.63	
General Basic Sub Fund	1,700.44	
Mental Health Fund	74.33	
Rural Services Basic Fund	172.19	
Economic Development Fund	6,916.62	
Secondary Road Fund	64,974.84	
Surcharge on E911	1,044.69	
Emergency Management Services	18.00	
Co. Assessor Agency Fund	768.92	
Health Insurance Fund	52,693.99	

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman