

LYON COUNTY AUDITORS OFFICE
July 23, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the July 9, 2018 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.

Lyon County Treasurer Russ Hopp presented the Semi Annual Report for the period of January 1, 2018 to June 30, 2018. Hopp discussed different accounts, where new revenue was seen, and tax sale items. Motion by Behrens, second by Michael to approve and sign report. Motion carried.

Chairman Bosch introduced Resolution 2018-23 to set a public hearing date to receive public comment on granting the City of Lester an easement to county property in order to place a city sign.

Resolution 2018-23

Setting Public Hearing Date on Proposed Easement to City of Lester

WHEREAS, the City of Lester has requested to place Village of Lester signs on real estate property that Lyon County, Iowa owns and is described as follows:

A tract of land in Parcel D of Lot IX in Thomas Subdivision of Section 36, Township 100 North, Range 47, West of the 5th P.M., Lyon County, Iowa, as shown by Plat of Survey recorded in Plat Book "12" at Page 66 in the Office of the Recorder of Lyon County, Iowa, described as:

Beginning at a point of beginning on the East line of Parcel D intersecting with the North line of highway right-of-way line; thence West 20 feet along the highway right-of-way line; thence North 20 feet; thence East to the East line of Parcel D; thence South along the East line of Parcel D to the point of beginning.

WHEREAS, before said easement can be granted it is necessary that a public hearing be held and that due notice be given in accordance with the requirements of Sections 331.361 and 331.305 of the Code of Iowa.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa that it is determined that it is in the best interests of the residents of Lyon County to hold a public hearing on the matter on the 13th day of August, 2018 at 10:00 A.M. in the Board of Supervisors Room, Lyon County Courthouse, Rock Rapids, Iowa.

BE IT FURTHER RESOLVED that the Auditor be and is hereby directed to publish notice of such hearing at least once, and not less than four (4) nor more than twenty (20) days before the public hearing as provided in Section 331.305 of the Code of Iowa, and that said Notice is attached hereto and is identified as Exhibit "A".

Dated this 23rd day of July, 2018.

/s/Randy Bosch, Chairman
Lyon County Board of Supervisors

ATTEST:/s/Jen Smit, County Auditor

7-23-2018

Motion by Peters, second by Koedam to approve and Chairman sign Resolution 2018-23 setting public hearing date as August 13th at 10:00 a.m. Motion carried.

The Board has received a request to approve a change to the master matrix of Steve Ahrendt. There were changes in regards to whether or not composting would be done. The Board may accept the changes and approve another letter stating such. Motion by Koedam, second by Michael to approve the corrected master matrix and for Chairman to sign letter to DNR stating such. Motion carried.

Motion by Peters to approve the appointment of Carrie Johnson as a clerk in the zoning office for a salary of \$480/year, second by Behrens. Motion carried.

Lyon Rural Electric Cooperative submitted a utility accommodation application for work on Ironwood Avenue about 6 miles from Rock Rapids in Sections 7/8 of Liberal Township. Motion by Behrens, second by Peters to approve and Chairman sign application. Motion carried.

Premier Communications submitted a utility accommodation application for work on Hickory Avenue in Section 22 of Garfield Township. Motion by Behrens, second by Peters to approve and chairman sign application. Motion carried.

County Engineer Laura Sievers stated that in the last flooding event A18 West of the cemetery had a small slide of the shoulder. Sievers is asking for plan approval for project L-CO60(A18)-58-60 to fix the damage. The project will be 85% covered by FEMA and Homeland security. The project is slated to be let August 13th. Motion by Michael, second by Koedam to approve plans and Board sign plans for project. Motion carried.

Sievers notified the Board that Robert Ageson has notified Sievers of his planned retirement in October. Sievers asked to start the hiring process now to replace the blade operator position that will become available in October. This would allow a new employee to train with the retiring operator. There is also part time operator, Jim Rydell, that has left for family reasons and will be retiring. Sievers will be trying to fill the part-time position as soon as possible as Rydell normally completed the last mowings of the season. Sievers asked the Board to consider approving an additional part time driver to work on paved shoulder work as this work has not been kept up and needs to be done. This person would be utilized until weather wouldn't allow shoulder work any longer. The Board agreed to let Sievers start the hiring process and to hire an additional part time employee to do shoulder work.

Lisa Rockhill joined the Board to present a business associate agreement between Lyon County and Iowa Counties Technology Services. Rockhill uses the CNS network which houses HIPAA information for the mental health region, however Rockhill does not enter this information nor access it, but ISAC still recommends the county to approve the agreement. Motion by Behrens, second by Peters to approve and Chairman sign the agreement. Motion carried. The same agreement was signed between the Northwest Iowa Care Connections and ICTS.

The Board needed to approve the appointments to the Civil Service Commission. As supervisor appointees: Randy Waagmeester and Katie Morgan were appointed. As the county attorney appointee, Dan Moen was appointed. All terms are 6

years per IA Code 341A.2. Motion by Michael, second by Koedam to approve said appointments. Motion carried.

Auditor Smit informed the Board that the mural conservation project has been completed. The county was a recipient of a \$20,000 Lyon County Riverboat Foundation grant to help with the project. The total amount of the restoration was \$60,450.08. As part of receiving the grant dollars, the county will need to recognize the Foundation as a contributor to the project. Smit will have a plaque made and put up on 3rd floor recognizing the Lyon County Riverboat Foundation contribution to the project. Smit will complete the grant payout paperwork and submit to the Foundation for the \$20,000 once the plaque has been received.

Recorders Quarterly report was reviewed.

The law enforcement contract with the City of Alford for FY19 & FY20 needs Board approval. This is a two year contract with FY19 at \$4,900 (\$25/capita) and FY20 at \$4,998 (\$25.50/capita). Motion by Koedam, second by Michael to approve and Chairman sign contract. Motion carried.

Chairman Bosch introduced Resolution 2018-22.

**Resolution 2018-22 Increase/Decrease Final Department Appropriation
For Fiscal Year 18/2019**

Whereas, Lyon County, approved their 18/2019 budget on February 26, 2018 and the first appropriation for the fiscal year was made July 9, 2018-Resolution 2018-20.

Final expenses for the Restoration of the Courthouse Murals and Law Annex Parking Lot have now been submitted for payment in July 2018. Said expenses were not budgeted in FY2019. A department appropriation will be made at this time with a budget amendment to be made at a later date. Expenses will be from the same Service Area.

Increases or decreases in department appropriations do not require a budget amendment, as long as none of the 10 major classes of expenditures are increased. Instead, changes in departmental appropriations may be provided by resolution at any regular meeting of the board. Any increases in departmental appropriations will have to be offset by decreases in other departmental appropriations.

Whereas, Iowa Code Section 331.434(6) provides for increases or decreases in appropriations for the departments during the ensuing fiscal year. A public hearing is not required for the decrease since the appropriations are not more than 10% or \$5,000 for that department.

Therefore, be it resolved by the Lyon County Board of Supervisors to appropriate funds as follows:

Service Area #9

1. \$14,800 from - Department 99 - Non-Departmental

To: Department 55 - Board Control - Casino

Passed and approved this 23rd day of July, 2018.

7-23-2018

/s/Randy Bosch, Chairman

Lyon County Board of Supervisors

ATTEST:/s/Jen Smit

Lyon County Auditor

Motion by Michael, second by Behrens to approve and Chairman sign Resolution 2018-22. Motion carried.

Employment Changes: Sara Schubert has resigned as an EMT as of July 9, 2018.

Supervisor correspondence: Peters-YES mtg; Behrens-NWIA Reg Housing Authority mtg. and NWIA Care Connections mtg.; Bosch-Board of Health mtg. Bosch, Peters, Koedam, and Behrens attended the Lyon County Fair Luncheon on 7-16-18.

Handwritten claims dated 7-12-2018 in the amount of \$13,893.28 were reviewed and approved. Check sequence #135015-135016.

IBC Innovative Business Consul	7/3-7/8 Flex/DepCare Claims	1654.26
Wellmark BlueCross BlueShield	7/1-7/6 Medical Claims	12239.02
Grand Total		13893.28

Health Insurance Fund	12,239.02
Flex Benefits Account	1,654.26

Veteran Affairs claims dated 7-12-2018 in the amount of \$657.73 were reviewed and approved. Check sequence #135017-135026.

Advanced Systems	Copy Lease	19.11
American Legion Post #404	Grave Markers Case #20	369.50
Jerry M. Baatz	Mileage (30) July Mtg	15.00
Corner Rexall Drugs	Case #12 - RX Assistance	11.70
Douglas W. Hilbrands	Mileage (30) July Mtg	15.00
Little Rock Free Lance	Advertising	20.00
Lyon County News	Advertising	30.00
New Century Press	Advertising	72.00
Premier Communications	July Office Phone	77.42
The Focus Newspaper	Advertising	28.00
Grand Total		657.73

General Basic Fund	657.73
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Conservation claims dated 7-12-2018 in the amount of \$24,990.55 were reviewed and approved. Check sequence #135088-135121.

Advanced Systems	July copier contract	130.00
Alliance Communications	LPRR Phone, LD & Internet	89.00
Campbell Supply	EE Supplies, supplies	283.61
Chesterman Company	Pop: Invoices: 557049	144.00
Cooperative Farmers Elevator	Herbicide,Urea,DAP,spray	1725.55
Cutting Edge Mfg	Plastic Welding	56.25
Denny's Sanitation Inc.	Monthly Garbage Service	375.00
IAN Treasurer Emily Herring	Summer IAN	117.00
Iowa Department of Revenue -	April-June Q Exc/hotel Tax	6250.00
IA Natural Heritage Foundation	Membership	150.00
John Deere Financial	Spring, Handle, Piston Pi	21.61
KO Bait & Tackle	2 flat crawlers, 3 w.worm	146.00

7-23-2018

Lyon & Sioux Rural Water	81,000 G Water	311.85
Lyon Rural Electric Coop	LPRA electric	4360.49
Kayla Meester	Double-Booking Cabin Refu	450.00
Menards	Mop,P.Towels,Vinegar,Terr	36.54
N.B. Golf, LLC	2002 CarryAll Golf Cart S	2900.00
Oak Street Station	Tire,Trailer Tire,Hydraul	219.32
Osceola SWCD	Seeder Rent-\$10@acre/14 a	140.00
Premier Communications	Office Phone, LD,Internet	92.26
Rapid Auto Repair Michael D. K	2 Rear Springs - Taurus	395.96
Rock Rapids Ace Hardware	EE Supplies	102.71
Rock Rapids Machine & Welding	Marine Meg Battery	448.37
Schwan's Attn: HSAR	Ice Cream	71.69
Heather L. Serck	June Cabin Cleaning	880.00
Sioux Falls Two Way Radio	2 BPR40 Battery & 20 AmpS	586.03
Stensland Gravel Co.	86.96 Fill Sand.41.2T redrock	1436.56
Sunshine Foods	EE Supplies	72.59
Three Rivers Pheasants Forever	5 Acres of CP-25 Mix	800.00
Todd's True Value	Bug Spray & Lighter Fluid	98.50
Town & Country Implement	Assembly Cartridge	20.42
US Bank - Purchase Card Purcha	Safety Glasses,EE supplies	1036.72
Valley Sand & Gravel	Concrete Fines - 79.14 To	925.06
Verizon Wireless	Cell Phone Bill	117.46
Grand Total		24990.55

General Basic Fund 24,990.55

Payroll dated 7-13-2018 was reviewed and approved.

Payroll Warrant Register in the amount of \$77,540.47 is listed by fund.

General Basic Fund	10,379.19
Rural Service Basic Fund	21,086.74
Secondary Road Fund	46,074.54

Payroll Disbursement Register in the amount of \$32,917.07 is listed by Fund.

General Basic Fund	4,717.18
Rural Services Basic Fund	9,737.10
Secondary Road Fund	18,457.79

Handwritten claim dated 7-16-2018 in the amount of \$15,500.00 was reviewed and approved. Check sequence #135122.

G.A. Johnson Construction Inc. Rock Rapids Shop - pmt #3	15500.00
Grand Total	15500.00

Secondary Road Fund 15,500.00

Handwritten claims dated 7-18-2018 in the amount of \$47,445.92 were reviewed and approved. Check sequence #135123-135124.

IBC Innovative Business Consul 7/10/18-7/15/18 Flex Clai	348.45
Wellmark BlueCross BlueShield 7/7/18-7/13/18 Medical Cl	47097.47
Grand Total	47445.92

Health Insurance Fund	47,097.47
Flex Benefits Account	348.45

7-23-2018

Claims dated 7-23-2018 in the amount of \$183,734.76 were reviewed and approved. Check sequence #135125-135212.

A & B Business Solutions	Samsung Contract	148.53
Alliant Energy	acct 6097001000	11.76
AT & T	911 Recurring 71-233-0016	42.34
Amy Borman	7/10/18 Mileage Region 3	52.00
Buena Vista County EMA	Fair Supplies for Region	100.00
Campbell Supply	swivel jack,shop supplies	291.29
John Canning & CO. LTD	Murals - Final payment	14004.00
Century Link - Business	6/15-7/15 Long distance	242.73
City of George	utilities	32.75
Continental Research Corp	graffite	717.22
Cooperative Energy Company	1211.58G gasohol,11,533G diesel	
	Tires,vehicle service	39528.37
Cooperative Farmers Elevator	June Fuel - 260.34 G Gasa	681.01
Tim Dammann	steel toe shoes	153.35
Dixon Construction Company	Bridge 4R Final Concrete	3513.00
Doon Press	Help wanted ads,brd min, Notices,taxsale	797.58
Dusty's Auto Body David Dreesm	Chip Repair in A2	30.00
Fabers Farm Equipment, Inc.	tire repair #12	20.00
FleetPride	window regulator #10	269.08
Frontier	July 911 Recurring,phone	202.97
GCC Alliance Concrete Inc.	19 cy grout - mudjacking	2660.00
George Office Products	Desk,mat,office supplies	608.17
Government Forms & Supplies	License Plate Envelopes (525.00
Russ Hopp	Mileage/meals NACCTFO	432.42
Inwood Body Shop	Right Windshield Molding/	147.59
Iowa Dept of Natural Resources	Well Permit BNSF Railway	200.00
Iowa Dept of Veteran's Affairs	Unspent FY2018 Allocation	449.97
Iowa Prison Industries	Road signs	15294.10
Jim Hawk Tr Trailers Inc.	mirror #26	15.00
John Deere Financial	rental tractor FY18 S/N	8400.00
Leuthold Plumbing/Heating Inc	8" road bore	2800.00
Lewis Family Drug, LLC	June Meds for Inmate	29.81
Little Rock Free Lance	Ad for PT Nurse 5/29&6/12	32.00
Lyon County News	Ad for PT Nurse 6/14/18	55.90
Lyon County Sheriff Dept.	Sheriff Fees	347.80
Lyon Rural Electric Coop	utilities - Lester/LR shop	802.20
MidAmerican Energy	Alvord/Inwood shops	105.03
Myrl & Roy's Paving Inc.	153.07 tons engr backfill	910.78
Neopost USA Inc	Postal Equip 7/30-10/29/1	53.85
New Century Press	Brd Minutes	323.90
Noteboom Implement LLC	door, seal #81	546.30
O'Brien County Auditor	FY2019 Juv Court Office	126.00
P & K Pest Control Inc	7/11/18 Bi-Monthly - Anne	40.00
PCC, Inc. Physician's Claim Co	Amb Billing for June	1163.39
Prahm Construction Inc.	Bridge 92Y/72R Vouchers #6	23754.81
Premier Communications	July Phone 712-472-3145	4.12
Premier Network Solutions d/b/ PRIA	May-July Cloud Backup Storage	719.94
Rapid Auto Repair Michael D. K	FY18/2019 Dues	60.00
RB Electric Inc.	Oil Change EMA Vehicle	23.95
Ed Reck	6/18/18 N Lights Crthouse	233.11
Rock Rapids Ace Hardware	Reimb:Rope/batteries DN Train	88.99
	Miscellaneous supplies	121.22

7-23-2018

Rock Rapids Fire Department	2 Days Rent UTV/Doon Trai	420.00
Rock Rapids Municipal Housing	Rental Assistance	162.00
Sanford Health Occupational -	job function tests/preemploy	365.00
Sioux Falls Two Way Radio	Radios, pageers & chargers	6529.94
Jennifer Smit	7/11/18 Mileage NWCareCon	33.00
Solutions, Inc.	FY2019 iSeries - Bronze L	36165.42
Strachan Sales, Inc. dba Hobar	Parts to repair Jail dish	370.75
Sunshine Foods	Water,Pop,Candy-AmbGarage	81.08
T & A Service & Supply	compressor, accumulators	371.98
Thrifty White Pharmacy	June Inmate RX	61.40
Traffic Solutions Inc.	rental orange diverters -	738.00
Trane	June-Aug Crth HVAC Maint	1025.61
United States Treasury -EFTPS	Form 720 PCORI Fee FY2017	574.04
US Bank - Purchase Card Purcha	Fuel,laptop,FortinetFY19,	
	EMS casualty sim,supplies	12133.99
US Bank Equipment Finance	Ricoh copier lease	180.59
J.C. VanderZee D.D.S. Family D	7/19/18 Sharps Disposal	10.00
Lorna VanMaanen	Supplies for Fair Booth	123.86
Variety Foods LLC	Food for Inmates	1729.88
Verizon Business	acct 4512330	5.03
Verizon Wireless	7/7-8/6/18 Cell Phones	608.55
Ziegler Inc.	tubes #75	131.31
Grand Total		183734.76

General Basic Fund	43,597.92
General Basic Sub Fund	14,452.44
Rural Services Basic Fund	361.36
Economic Development Fund	56.86
Capital Project-Roadway Fund	27,267.81
Secondary Road Fund	80,251.26
Surcharge on E911	6,702.23
Emergency Management Services	4,668.67
Co. Assessor Agency Fund	5,802.17
Health Insurance Fund	574.04

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____	_____
County Auditor	Chairman