

LYON COUNTY AUDITORS OFFICE  
August 14, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the August 11, 2017 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Michael. Motion carried.

Chairman Bosch noted that there has been an emergency action item requested to be added to the agenda for this morning. Gary Vogel, Road Superintendent would like to meet with the Board. Motion by Behrens, second by Peters to approve the emergency action item to be added to the agenda. Rollcall vote: District 1 Support, District 2 Support, District 3 Support, District 4 Support, and District 5 Support. Motion carried.

Chairman Bosch asked for a motion to go into closed session under 21.5(i) per request of Gary Vogel, Road Superintendent. Motion by Peters, second by Behrens to go into closed session under IA Code Section 21.5(i). Motion carried. Closed session was entered at 9:10 a.m.

Motion by Peters, second by Behrens, to come out of closed session. Motion carried. Closed session ended at 9:26 a.m. Auditor Smit will verify that Vogel can extend his contract using unused vacation days and implement unused sick leave to extend his insurance benefits upon his resignation per the union contract by talking to Katherine Beenken, HR attorney used by county and County Attorney Mayer.

Sheriff quarterly report for the 4<sup>th</sup> quarter of FY 16-17 was reviewed and approved.

Chairman Bosch introduced Resolution 2017-31 to cancel outstanding checks from 16-17.

Resolution 2017 - 31 Cancel Outstanding Check

The following check was issued in fiscal year 16/2017 and it cannot be voided on the system by the Auditor; the Treasurer will need to cancel this check and credit the General Basic Fund.

Disbursement #128646, Audit #40347 - issued 6/26/2017 \$200.00 - Dusty's Auto Body

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors that the check mentioned above should be canceled and the original fund credited.

Passed and approved this 14th day of August, 2017.

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST:/s/Jen Smit  
Lyon County Auditor

Motion by Michael, second by Koedam to approve and Chairman sign Resolution 2017-31. Motion carried.

The County needs to file a 509A Certificate of Compliance each year in regards to the health insurance plan. Motion by Behrens, second by Peters to approve and Chairman sign 509A Certificate of Compliance. Motion carried.

Employment Changes:

Public Health - Maggie Landegent has been hired to work as a school nurse during the school year and as a part time public health nurse. Landegent's first day will be August 1, 2017 at a rate of \$22.48/hour for 30 to 37.5 hours a week.

Sheriff Office - Shannon Van Meeteren was terminated from her position as a part time jailer and part time dispatcher as of July 19, 2017.

Amanda Klosterbuer resigned her position as part time jailer as of March 8, 2017.

Darrin Wielenga has resigned from his position as courthouse security as of August 10, 2017.

Engineer Office - Tina Ageson has been hired as a temporary administrative assistant while Lori Van Maanen is on vacation. Ageson's first day was July 28, 2017 at \$11.25/hour.

Attorney Office - Jared Ageson has been hired to fill a part time collections representative position (15 hrs/wk). Ageson's first day was July 17, 2017 at a pay rate of \$16.00/hour.

Drew Driesen has resigned his intern position with the Attorney Office as of August 18, 2017. Driesen's fall semester course does not allow for travel to the office during normal business hours. Driesen will continue to work part time at the Sheriff Office.

The Board discussed the sink hole in the parking lot in front of the Conservation/VA Offices. Supervisor Behrens informed the Board that Mitchell and Huss dug up the area the week of August 1<sup>st</sup>. There is an old brick cistern under that area that was not dug out or filled correctly long ago. Mitchell and Huss recommend to have it dug up and filled with pea rock so water will drain correctly and not cause the heaving/sinking issues. Behrens stated he talked with Mitchell and the cost should be below \$5,000 to dig out the cistern and backfill the area with pea rock. This does not include any finish cement work back over the area. The Board agreed that the sinkhole should be fixed and then the Board will look at the way water flows in that parking lot before they redo the parking lot and sidewalk. Board decided to have Mitchell and Huss dig the cistern out and backfill with pea rock.

Supervisor Behrens will contact Mitchell to let them know to go ahead with the project.

Chairman Bosch mentioned the information the Board received by email regarding signing a letter of support for changes to the DNR's master matrix regulations. The Board will not be sending a letter of support.

Chairman Bosch reminded the Board of the Farm Bureau's annual meeting tonight at the Forster Building starting at 6:30 pm.

Chairman Bosch also asked the Board if any members would be available to be part of Lyon County Riverboat Foundation's presentation at the Beef Bowl for the non-competitive grant to the county. It will be done at halftime of the football game. Behrens and Koedam might be available and will let Auditor Smit know by August 20<sup>th</sup> if they will be able to attend.

Supervisor correspondence: Behrens - landfill meeting.

Payroll dated 7-28-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$207,147.33 is listed by fund.

General Basic Fund	129,540.63
County MHD Services Fund	1,601.27
Rural Services Basic Fund	19,360.68
Economic Development Fund	3,408.57
Secondary Road Fund	41,824.04
Emergency Management Serv	2,504.85
Co. Assessor Agency Fund	8,907.29

Payroll Disbursement Register in the amount of \$281,884.44 is listed by Fund.

General Basic Fund	102,506.41
General Supplemental Fund	48,580.82
County MHD Services Fund	1,620.46
Rural Services Basic Fund	33,715.25
Economic Development Fund	4,364.24
Secondary Road Fund	76,739.02
Emergency Management Serv	3,135.11
Co. Assessor Agency Fund	11,223.13

Handwritten claim dated 7-28-2017 in the amount of \$24,812.10 was reviewed and approved. Check sequence #129348.

Wellmark BlueCross BlueShield	7/15/17-7/21/17 Claims	24812.10
Grand Total		24812.10

Health Insurance Fund 24,812.10

Handwritten claim dated 8-2-2017 in the amount of \$7,902.75 was reviewed and approved. Check sequence #129349.

Wellmark BlueCross BlueShield	7/22/17-7/28/17 Claims	7902.75
Grand Total		7902.75

Health Insurance Fund 7,902.75

Conservation claims dated 8-10-2017 in the amount of \$13,168.46 were reviewed and approved. Check sequence #129413-129440.

Alliance Communications	LPRa Phone, LD & Internet	84.00
Arctic Glacier Ice Payment Pro	Ice	697.90
Campbell Supply	Flowers/Plants,hose	57.18
Caswell Plumbing	Repair AC at gate	125.81
Cooperative Energy Company	July Fuel - 86.7 G Gasaho	185.77
Cooperative Farmers Elevator	Xtendimax,Roundup,Ridion	424.51
Denny's Sanitation Inc.	Dumpster Pickups	352.00
Formatop	Countertop Remnant	58.00
George Office Products	Envelopes	37.73
Heiman Inc.	Check/Recharge Fire Extin	451.77
Hiller Lumber	2x12x16 treated wood	81.61
IACCB	Membership Dues	1500.00
KO Bait & Tackle	Wax Worms, Crawlers, Cups	122.00
LeLoux Diversified Evan J. LeL	Septic Pumping & Disposal	220.00
Lyon & Sioux Rural Water	137,000 Gallons/Water	428.75
Lyon Rural Electric Coop	LPRa Electric	5232.38
Menards	Filters,light bulbs	100.74
Mouw Motor Company	Repair Speedometer 2008 T	315.33
New Century Press	Meeting Notice	7.37
Premier Communications	Office Phone, LD, Interne	92.18
RB Electric Inc.	Security Light,Outlet,F.p	519.08
Schwan's Attn: HSAR	Ice Cream	515.62
Sioux River Goblin Ghosts c/o	1/2 Table Sponsorship	275.00
Sturdevant's Auto Parts	EE Supplies, oil filter	26.87
Sunshine Foods	EE Supplies	5.75
Todd's True Value	Stain & Enamel	262.37
US Bank	Postage,toner,stroke rep kit,	
	Fuel, EE supplies	787.61
Verizon Wireless	Cell Phone Plan	201.13
Grand Total		13168.46

General Basic Fund 13,168.46

Payroll dated 8-15-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$71,727.10 is listed by fund.

General Basic Fund	10,602.09
Rural Services Basic Fund	19,437.10
Secondary Road Fund	41,687.91

Payroll Disbursement Register in the amount of \$37,099.41 is listed by Fund.

General Basic Fund	4,943.96
General Supplemental Fund	4,042.00
Rural Services Basic Fund	9,470.42
Secondary Road Fund	18,643.03

Claims dated 8-14-2017 in the amount of \$725,793.25 were reviewed and approved. Check sequence #129441-129608.

A & B Business Solutions	Samsung Contract	144.55
Advanced Systems, Inc.	5/7/17-8/6/17 Copies	523.42
Ahlers & Cooney, P.C. Attn: Ac	FMLA & Cobra,HR consult	1281.00
Alliance Communications	Telephone service	133.77
Alliant Energy	acct 3128711000	135.48
Beck Engineering	surveying - new RR shop	3147.50
Beyenhof's Mobile Home Estates	Rent Assistance	200.00
Vicki Borman	July Mileage (512)	256.00
C.J. Cooper & Associates	random drug tests	70.00
Calhoun-Burns & Associate Inc.	Bridge Designs	21375.31
Campbell Supply	parts,shop supplies,hivis	285.11
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	July Inmate Meals 128x\$6	768.00
Carpenter Uniform/Promotional	Uniform Shirts 602	59.96
Century Link	7/13-8/12 911 712-233-001	400.00
Century Link - Business	6/16-7/15 long distance	232.49
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	36.75
City of Rock Rapids Municipal	June Utilities - Annex	6801.66
Computer Clinic	1yr Domain name thru 8/1/	249.00
Continental Research Corp	poly shine, graffite,red	1090.32
Cooperative Energy Company	Diesel,unlead,gasohol,dyed	
	Diesel, tire repair	22271.91
Cooperative Farmers Elevator	Fuel, lumber, weed spray	955.53
Corner Rexall Drugs	Glucose, folders	12.74
Corner Service Merlin VerSteeg	Service 607 Silverado	53.25
Culligan Soft Water Serv.	Seal Pak Assembly,water,salt	431.25
Dakota Data Shred DDS	7/11/17 Shredding 943 lbs	274.39
Denco Highway Construction Inc	slurryleveling K16,A10,K12	
	& A52,pressure grout,mudjack	98197.94
Denekas Electric Inc.	NewLight Dimming-Dispatch	231.55
Denny's Sanitation Inc.	July Garbage Service	191.00
DGR Engineering	K-30 PCC overlay survey	23189.48
DLT Solutions LLC	autocad subscriptions	2684.26
Doon Press	Brd Minutes,semi annual rep	588.71
Connie Douglass	July Mileage (50)	25.00
DRG PLBG HVAC	Rep Crthouse RestRoom, outside	
	Water faucet	558.93
Elderbridge Agency on Aging	FY2018 County Support	7330.00
Electronic Engineering	Aug 911 Radio Maint,genetic	
	Software,flashers 6010	2584.25
Equipment Blades Inc.	sharq system - #67	687.00
Family Crisis Center of NW IA	FY2018 County Allocation	7500.00
Shelby Fastert	July Mileage (426)	213.00
Flynn Company Inc.	1-RC-C060(109)--9A-6 #1	298339.95
Flynn Company Inc.	LFM(A44) - Div 1 & 2	70173.86
Frontier	August 911 Recurring	185.49
Frontier Bank	Bank Deposits Tickets/Rec	25.99
G & R Controls, Inc	7/12/17 Repair AC / 301b	1637.00
Galls Inc.	Jailer Uniforms	101.97
GCC Alliance Concrete Inc.	28 cy grout mudjacking	4045.00
George EMS	EMT Course	1400.77

George Office Products	Black Ink Cartridge, supplies	529.31
GeoTek Engineering & Testing	7/10/17 Asbestos Survey-C	925.95
H & H Dirt Work	bridge repair 240 & Lily	20223.83
Hancock Concrete Products Co	culvert ties - A-26	307.68
Heather Hernandez	July Mileage (13)	6.50
Hiller Lumber	box repair - 220th & Clev	114.25
Hills Telephone Company Attn:	August 911 Recurring	150.00
I-State Truck Center	splash shield #15	82.20
Image Trend, Inc	Annual License Fee	400.00
Innovative Benefit Consultants	July Benefit Services (87	1740.00
Insurance Strategies Consulting	509A Study FY2017	975.00
Interstate Power Systems, Inc.	shop supplies #11, labor #11	557.03
Iowa Prison Industries	Rural Street Signs	2609.80
Jim Hawk Tr Trailers Inc.	cable, 7 way plug #120, sealco	241.06
Keith's Korner	July Fuel - 70.81 G Gasah	147.01
Shannon Klarenbeek	July Mileage (229)	114.50
Marilyn Lafrenz	July Mileage (532)	266.00
Larchwood EMS	EMT Course	1400.00
Larchwood Quick Stop	56 gal gasahol	117.73
Lester Rescue Squad	4/8/17 EMS Day Certs.	115.00
Lewis Family Drug, LLC	June Medication - C.E.	114.08
Little Rock EMS c/o Darcy Groe	EMS WIT Conf, fair items, certs	2251.23
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	66.25
Lyon County EMS c/o Chad Wesse	EMS Day 23x\$10	230.00
Lyon County Treasurer - ACH I	1st Q 2107 RX Rebate Well	6564.40
Mail Services. LLC	August Renewals	368.01
Marco	4/27/17-7/26/17 Copier Ma	110.22
Matheson Tri-Gas Inc	8/3/17 Oxygen	32.89
Medical Excess	Aug Transplant Ins 23s/64f	1557.01
Merck Sharp & Dohme	10 Doses of Gardasil, ProQuad	3771.28
Sarah Merry-Skoglund	July Mileage (584)	292.00
MidAmerican Energy	Doon/Alvord/Inwood shop	180.63
Midwest Radar	Certify Radars in Patrol	440.00
William Minor	Reimb: July Fuel 12.5 G G	26.00
Moon Creek Veterinary Clinic	Boarding Charge, meds Athos	307.49
Nyron Moore	Reimb: Registration 7/11-7	45.00
Joel Moser	Reimb: 200' Tape /Well Plu	32.09
Mouw Motor Company	Labor plugged filter#2	241.37
Neopost USA Inc	7/30/17-10/29/17 Equip Re	53.85
New Century Press	Brd Minutes	224.37
Noteboom Implement LLC	cover, lever #81	401.50
Oak Street Station	Fuel, tire repair, service	423.56
Osceola County Rural Water	water - Little Rock shop	33.03
Pampered Pups Grooming	7/10/17 Rizzo Grooming	41.00
PCC, Inc. Physician's Claim Co	July Amb Billing	1870.32
Kyle Peters	5G unleaded fuel, hub adapter	56.23
Popkes Car Care, Inc.	Fuel 101.702 G Dyed diesel	186.78
Premier Communications	August Phone, internet, cable	3730.59
Premier Network Solutions d/b/	August IT	2850.00
Rapid Auto Repair Michael D. K	Repair Brakes Jail Tahoe	138.17
RELX Inc DBA LexisNexis	July On-line periodical	145.44
Rock Rapids Ace Hardware	Custodial Supplies	226.67
Lisa R. Rockhill	July Mileage (60)	30.00
Sanford USD Medical Center	Jail Visits, Amb supplies	293.75
Marilee Schleusner	Mileage (1440)	720.00
Steve Simons	Memory Sticks, lunch, miles (447)	263.79
State of Iowa	509A Filing Fee FY2017	100.00

Melissa Stillson	July Mileage (126)	63.00
Sturdevant's Auto Parts	Floor Mats,parts,filters,freon	967.14
Sunshine Foods	Food Assist, supplies HS/Amb	443.11
The New Sioux City Iron Co	48" electronic level	163.22
The Schneider Corporation	ESRI / 4th GIS License	1500.00
Thrifty White Pharmacy	May/June Medication - C.E.	63.68
Town & Country	garbage service - Little	24.96
Trackside Repair & Towing - D	tow pup trailer 121- accc	550.00
Trane	Fix Air/New Sensor,serv agree	2110.79
Tri-State Ready Mix Inc.	4.5 yds concrete	501.50
US Bank - Purchase Card Purcha	Fuel,lodging,meals,dogfood,	
	Vericlock,office supplies	5890.09
US Bank Equipment Finance	7/9-8/9/17 Ricoh Copier M	161.00
VanderLee Motors Inc.	Service Red Impala	26.85
Jared VanEngen	steel toe shoes	180.00
Variety Foods LLC	7/19/17 Food for Inmates	392.52
Verizon Business	acct 4512330	4.96
Verizon Wireless	Cell Phones,aircards,hotspot	1399.30
Melinda VerMeer	Trader Cards - Rizzo	81.95
James Vogel	Replacement Cameras in jail	1000.00
Wall Street Printers	100 handbooks	475.00
Wellmark BlueCross BlueShield	July Admin Fees,claims	30032.81
Western Iowa Tourism Region	FY2018 Matching Funds IED	500.00
Wheeler Lumber LLC	256 - 3X12X18' lumber	22560.77
Bonnie Wilson	July Mileage (32)	16.00
Woodbury County Sheriff	Sheriff Fees Juvenile	45.00
Ziegler Inc.	gage#9,parts,labor,dryer	5567.71
Larry Zuraff	Rent Assistance	200.00
Grand Total		725793.25

General Basic Fund	62,547.61
General Basic Sub Fund	1,425.96
Rural Services Basic Fund	62.09
Economic Development Fund	263.99
Capital Project-Roadway Fund	301,660.65
Secondary Road Fund	310,861.21
Surcharge on E911	5,643.51
Emergency Management Services	309.49
Co. Assessor Agency Fund	2,049.53
Health Insurance Fund	40,969.22

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman