

LYON COUNTY AUDITORS OFFICE
September 10, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the August 27, 2018 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Koedam. Motion carried.

Auditor Smit asked the Board to support a 50% match in the Auditor's Office Lyon County Riverboat Foundation grant application for upgrading election equipment. The total cost of the project will be \$21,340, with 50% match of \$10,670 from the General Basic Sub-fund. The project would not go through without the grant. If the grant is not awarded, Smit will plan to budget in 19/20 for the upgrade of larger screens for the current equipment in order to be able to receive vendor software updates and security updates as requested by the EAC.

Ambulance Director Amy Borman presented write-offs for the ambulance in the amount of \$13,111.97. The Board questioned if social security numbers are requested from patients. Borman replied that currently it is not routine practice to ask for a patient's social security number. Borman will talk with the local hospital to see if they require it for new patients. It was also pointed out that over \$7,000 of the total is from one patient with multiple runs. Motion by Michael, second by Peters to approve and Chairman sign write-offs in the amount of \$13,111.97. Motion carried.

Borman also answered questions regarding the ambulance's LCRF grant application for a new rig. This will be a 2017 4500 Dodge Ram 4WD. This would be the first 4 wheel drive vehicle in the fleet. The Board approved the matching funds of \$150,000 from the General Basic Sub-fund when the grant is approved. The Board also signed a letter of support for the grant.

Ed Reck, Rock Rapids Fire Chief and Jordan Kordahl, Rock Rapids City Administrator were present to request support of a county match of \$5,000 in a Lyon County Riverboat Foundation grant application for a SONEM 2000 Emergency Traffic Signal Override System. The total grant is for \$38,960 with the City of Rock Rapids and County each matching \$5,000, for a grant request of \$28,960. This system would be able to change a red light to green for emergency vehicles (Fire/EMS/Law Enforcement) by using a certain siren tone. Reck stated surrounding counties and agencies will be notified of the system once it is installed. Motion by Peters, second by Koedam to approve a \$5,000 match to the project from the General Basic Sub-fund and a letter of support of the project. Motion carried. Auditor Smit will draft the letter for Chairman Bosch to sign and deliver it to the city office.

Those entities applying for a Lyon County Riverboat Foundation grant need a resolution from the Board supporting their application. Chairman Bosch introduced Resolution 2018-26.

9-10-2018

COUNTY OF LYON, IOWA
RESOLUTION 2018-26

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYON COUNTY, IOWA APPROVING THE APPLICATION(S) FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE LYON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Lyon County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Education and Arts, Human and Social Needs, and

WHEREAS, the Lyon County Riverboat Foundation has a grant application cycle that ends September 20, 2018 and

WHEREAS, the County of Lyon is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the County of Lyon, and/or from organizations with projects that will take place on county property, will be submitted to the Lyon County Riverboat Foundation by the September 20, 2018, deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa that the County of Lyon authorizes the following grant applications to be submitted to the Lyon County Riverboat Foundation for the September 20, 2018, application cycle:

1. Lyon County Economic Development - \$2,555 2019 Career Exploration Day (total cost \$3,555)
2. Lyon County Ambulance - \$32,600 2017 Ram 4500 4WD (total cost \$182,600)
3. Lyon County Auditor - \$ 10,670 10 Freedom Vote Tablets (total cost \$21,340)
4. Lyon County Sheriff - \$42,918 10 Panasonic Tough Books In-Car Computer/Printers (total cost \$57,418)
5. City of Rock Rapids - \$5,000 Emergency Stop Light Signals (\$40,000)

Passed and adopted this 10th day of August, 2018.

ATTEST: /s/Jen Smit
County Auditor

/s/Randy Bosch
Chairman, Lyon County Board of
Supervisors

Motion by Peters, second by Behrens to approve matching funds of \$10,670 from the General Basic Sub-fund for the Freedom Vote Tablets and for Chairman to sign Resolution 2018-26 supporting the listed applications. Motion carried.

Engineer Sievers presented L-(TIF2019)-73-60 plan approval. The plan includes replacement of 2 culverts. One culvert in Lyon Township between Sections 35&36 and one in Allison Township between Sections 16&21. These structures will be replaced with concrete boxes. These projects will use up the remaining funds for the TIF dollars. Motion by Michael, second by Koedam to approve and Chairman sign plans. Motion carried. A discussion regarding the TIF funds used for these projects will be held with Attorney John Danos later this week. Supervisor Peters will try to attend the meeting.

Engineer Sievers asked the Board to approve and sign Resolution 2018-27.

Resolution 2018-27

BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa, that Laura Sievers, the County Engineer of Lyon County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Lyon County, Iowa, this 10th day of September, 2018.

Lyon County Board of Supervisors

/s/Randy Bosch, Chairman; /s/Merle Koedam, /s/Mark Behrens, /s/Steve Michael, /s/Kirk Peters.

ATTEST: /s/Jen Smit

County Auditor

Motion by Behrens, second by Peters to approve and Board sign Resolution 2018-27. Motion carried. Sievers explained that the Engineer has been signing these types of documents already, however, it is now been requested for the Board and Engineer to take formal action regarding the authorization of the Engineer to sign the documents.

Supervisor correspondence: Bosch: Seasons and NECI; Koedam: Compass Pointe and MidSioux; Peters: Compass Pointe; Behrens: NW IA Care Connections-governance board is taking time to work though logistics of adding counties (Sioux, Plymouth, Hancock, Kossuth, Winnebago, and Worth) to the region.

Payroll dated 8-30-2018 was reviewed and approved.

Payroll Disbursement Register in the amount of \$282,137.38 is listed by fund.

General Basic Fund	103,884.77
General Supplemental Fund	50,376.89
County MHD Services Fund	1,386.96
Rural Service Basic Fund	34,081.39
Economic Development Fund	4,286.55
Secondary Road Fund	72,835.27
Emergency Management Services	3,087.27
Co. Assessor Agency Fund	12,198.28

Payroll Warrant Register in the amount of \$221,097.63 is listed by Fund.

General Basic Fund	137,341.23
County MHD Services Fund	1,481.33
Rural Services Basic Fund	20,007.88
Economic Development fund	3,513.25
Secondary Road Fund	44,225.21
Emergency Management Services	2,575.11
Co. Assessor Agency Fund	11,953.62

Handwritten claims dated 8-30-2018 in the amount of \$42,067.89 were reviewed and approved. Check sequence #135845-135847.

9-10-2018

Herman Motor Company	2016 Ford Explorer Wagon	25474.00
IBC Innovative Business Consul	8/21/18-8/26/18 Flex Clai	376.99
Wellmark BlueCross BlueShield	8/18/18-8/24/18 Medical C	16216.90
Grand Total		42067.89

General Basic Fund	25,474.00
Health Insurance Fund	16,216.90
Flex Benefits Account	376.99

Handwritten claims dated 9-5-2018 in the amount of \$876.51 were reviewed and approved. Check sequence #135848.

IBC Innovative Business Consul	8/31-9/3/18 Flex Claims	876.51
Grand Total		876.51

Flex Benefits Account	876.51
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Claims dated 9-10-2018 in the amount of \$605,225.13 were reviewed and approved. Check sequence #135849-135984.

A & B Business Solutions	Samsung Contract	148.53
Access Systems Leasing	Copier Contract	138.04
Ahlers & Cooney, P.C. Attn: Ac	8/9/18 Safety Allowance	160.00
Airgas USA LLC	welding supplies	402.32
Alliance Communications	Telephone service	134.45
Arrow Manufacturing, Inc.	2 Glove Box Holders A1	117.50
Barco Municipal Products Inc	sand bags	108.29
Lora Berg	August Mileage (956)	478.00
Amy Borman	8/27-8/29 Mtg Mileage (54	274.00
Vicki Borman	August Mileage (610)	305.00
Cheryl Bos	8/28/18 IW Car Drive /44	22.00
Boyer Trucks	Parts, labor for oil leak	2145.81
Butler Machinery Company	bearings #67	568.24
Calhoun-Burns & Associate Inc.	3 bridge designs,bridge insp.	36387.90
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	August Inmate Meals (496)	2976.00
Cattoor Oil Company Inc.	157G 10W-30 oil,55G antifreeze	1910.39
Century Link - Business	7/16-8/15/18 Long Dist.	255.41
Certified Testing Services Inc	testing - Rock Rapids sho	1255.80
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	38.01
City of Rock Rapids Municipal	Utilities/utility assist	6924.82
CMBA Architects	professional services- RR	2292.50
Cooperative Farmers Elevator	Fuel,vehicle serv,redflag mat.	907.24
Corner Service Merlin VerSteeg	tire repair #7	40.00
Country Boy Doors, Inc	overhead door repairs	256.83
Natalie Cross	August Mileage (577)	288.50
Culligan Soft Water Serv.	Sept/Oct Rental,salt	85.00
Dakota Fluid Power Inc.	disconnects	137.99
Denny's Sanitation Inc.	garbage service	109.00
DJ's Service	29G gasohol,688G diesel	1900.17
Connie Douglass	August Mileage (118)	59.00
Elderbridge Agency on Aging	FY2019 Allocation	7330.00
Equipment Blades Inc.	blades #67	736.00
Fabers Farm Equipment, Inc.	tire repair #12	20.00

9-10-2018

G.A. Johnson Construction Inc.	Rock Rapids Shop - Pmt #5	197500.00
George Office Products	Office supplies	584.00
Hancock Concrete Products Co	culvert ties	456.00
HCC Life Insurance Company	Sept Transplant Ins 23s/68f	1493.89
Herm's Sanitation	garbage service - July-Se	54.00
Heather Hernandez	August Mileage (28)	14.00
Hiller Lumber	barricades	27.81
Russ Hopp	8/22-8/24 ISAC Mtg Mileag	261.00
IBC Innovative Business Consul	Aug Benefit Services (86)	1720.00
IMAGETek, Inc.	7/27/18 Ratchet-X	75.00
ISAA c/o Wayne Schwickerath	Registration 10/21-10/24	650.00
ISCTA Attn: Kris Rowley	FY18/2019 ISCTA Dues	250.00
JCL Solutions-Janitors Closet	Custodial Supplies	703.63
Jim Hawk Tr Trailers Inc.	seal #122	29.78
Keith's Korner	Aug Fuel - 135.26 G Gasah	369.01
Shannon Klarenbeek	August Mileage (493)	246.50
Eldon E. Kruse	8/21-8/24 Mtg Mileage/526	288.83
Marilyn Lafrenz	August Mileage (699)	349.50
Maggie Landegent	August Mileage (210)	105.00
Larchwood Lumber Company	bridge lumber,tin,drill bits	464.05
Larchwood Quick Stop	21 gal gasahol	57.07
LEIN IA Dept of Public Safety	10/1-10/3 Registration 60	200.00
LeLoux Diversified Evan J. LeL	8/22/18 3rd Fl Mens Bathr	341.25
Little Rock Free Lance	School Safety Notice	30.00
Lyon & Sioux Rural Water	water Lester/Larchwood shop	62.00
Lyon County Sheriff Dept.	Sheriff Fees	330.78
Lyon County Treasurer - ACH I	Aug Stoploss Ref,1 st Qtr rebate	8660.72
Lyon Rural Electric Coop	security light repairs	300.00
Mail Services. LLC	Sept Renewals, postage	383.13
Marion County Sheriff's Office	Sheriff Fees - DeReus	30.00
Matheson Tri-Gas Inc	8/30/18 Oxygen	37.20
Shayne Mayer	9/5/18 Mileage (72)	36.00
McCarty Motors	52" Challenger Mower #80	3671.18
MidAmerican Energy	Utilities, Utility Assist	313.66
Myrl & Roy's Paving Inc.	827.01 tons 3/4" Engr Back,	
	439.79 Tons surge rock	9648.52
New Century Press	job vac ad,8/13/18 Brd Mins	592.45
Northern Truck Equip Corp	valve #6	122.12
Oak Street Station	Replace brakes 60-12,fuel,DEF	1057.15
OakLeaf Property Management	Rental Assistance	200.00
Osceola Rural Water	water - Little Rock Shop	34.26
Popkes Car Care, Inc.	Augsut Fuel	138.55
Premier Communications	Sept phone,internet,cable	3877.40
Premier Network Solutions d/b/	Sept IT	3477.50
RDO Equipment Company	Parts,balance on JD grader	248723.64
RELX Inc DBA LexisNexis	Aug on-line periodical	161.00
Rock Rapids Ace Hardware	Parts,custodial supplies	217.46
Rock Rapids Machine & Welding	CO2 gas for prop:Hazmat E	51.50
Lisa R. Rockhill	August Mileage (181)	90.50
Brooke Rozeboom	August Mileage (821)	410.50
Sanford Health	Inmate Care	350.40
Siebring Manufacturing Inc.	George pressure washer ho	107.80
Steve Simons	August Mileage (632)	316.00
Sioux Falls Two Way Radio	antenna kit #59	66.97
Ron Sipma	Rental Assistance	200.00
Melissa Stillson	August Mileage (198)	99.00
Sturdevant's Auto Parts	Parts, filters,shop supplies	1219.59

Sunshine Foods	Coffee(6), Inmate food	828.02
T & A Service & Supply	evaporator, accumulator #	721.82
Todd's True Value	shop supplies	77.18
Town & Country	Aug Garbage Service	64.74
Trane	Repairs Exhaust Fan & Boi	1690.28
TransUnion Risk & Alternative	August Service	150.00
Tri-State Ready Mix Inc.	concrete for box repairs	791.75
US Bank - Purchase Card Purcha	Conf lodging, meals, laptop bags,	
	Postage, training	4048.06
VanderLee Motors Inc.	New Battery, vehicle service	317.16
VanHolland Lawn Service LTD Da	4 PGP Sprinkler Heads	100.00
Verizon Wireless	EMA/Sheriff/Sec Rd cellservice	1379.76
Wellmark BlueCross BlueShield	Aug Fees, claims	30026.02
Woodland Power Products Inc	Cyclone Rake	3432.00
Ziegler Inc.	sensor, seals, socket, labor	1078.80
Grand Total		605225.13

General Basic Fund	47,613.24
Rural Services Basic Fund	20.00
Economic Development Fund	501.62
Secondary Road Fund	512,130.10
Surcharge on E911	1,618.76
Emergency Management Services	118.62
Co. Assessor Agency Fund	1,322.16
Health Insurance Fund	41,900.63

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.