

LYON COUNTY AUDITORS OFFICE  
September 24, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Behrens was absent.

The minutes of the September 10, 2018 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Koedam. Motion carried.

Chairman Bosch introduced Resolution 2018-28 to cancel an outstanding check.

Resolution 2018 - 28 Cancel Outstanding Check

The following check was issued in fiscal year 17/2018 and it cannot be voided on the system by the Auditor; the Treasurer will need to cancel this check and credit the Secondary Road Fund.

Disbursement #134600, Audit #43936 - issued 6/25/2018 \$30.00 - Doon Press

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors that the check mentioned above should be canceled and the original fund credited.

Passed and approved this 24th day of September, 2018.

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST:/s/Jen Smit  
Lyon County Auditor

Motion by Michael, second by Peters to approve and Chairman sign Resolution 2018-28. Motion carried.

The Board spoke with Attorney John Danos, Dorsey and Whitney, via phone regarding the options the Board has regarding the assignment of the current TIFs with Elanco to the new owner. The Board has three options: Assign tifs as is to new owner; do not assign and terminate tifs with new owner; and lastly create new agreements with the new owner that will benefit both the county and new owner. Danos explained that if the Board would like to renegotiate the agreements, communication with the new owner would need to happen. The county will need to amend the UR Plan to approve the new agreements. It was suggested to set up a sub-committee to meet with the new owner and negotiate what those requirements for new agreements would look like. Supervisor Peters and Michael volunteered to be on the subcommittee. The Board also requested Economic Development Director Steve Simons, Auditor Jen Smit, and Attorney Shayne Mayer to be on the committee as well. Simons will contact Danos to set up a conference call in the next week to discuss moving forward with new agreements. This is a time sensitive matter, if the Board wishes to continue to have tif dollars available for FY19/20. New agreements will need to be approved and certified by the December 1, 2018 deadline.

9-24-2018

County Engineer Laura Sievers had a call regarding a utility issue from a resident. Heartland/Premier Communications was putting utility lines in and due to the heavy rains, a slide resulted with a portion of the road washing into the ditch. Sievers stated that the utilities were put in the shoulder instead of the bottom of the ditch as directed. This will create an issue for slides on the roadway as putting the utility in the shoulder weakens the shoulder. Terry Hotzler, the crew manager for the vendor putting in the utility spoke to the fact that it was an accident. They have put in many miles of utility and the operator thought they were in Sioux County and bored in the shoulder instead of the ditch bottom. They will fix the damage and offered to do whatever was recommended to fix the damage. Heartland and Premier representatives were also present in support of Hotzler and to reiterate that Premier values the relationship with the county and residents. It was also stated that the culvert to the field driveway was plugged and this might have also factored into water running over the roadway in that area. To determine what the recommended solution/remedy is, the Board requested that Sievers have someone from the department look at the situation and give a report as to what the issue is. The Board will visit with Laura to determine what the fix looks like and then communicate with Premier/Heartland. Sievers suggested having Premier fix the water issue to get the water off the road.

Attorney Shayne Mayer presented the changes/additions to the handbook due to the union contract only handles wages as of 7-1-2018. It was requested to have the approval of the changes/additions added to the October 8<sup>th</sup> Board meeting.

Engineer Sievers asked for Board approval on Iowa DOT agreements for two bridge projects. Motion by Koedam, second by Michael to approve and Chairman sign BRS-SWAP-CO60(118)-FF-60 on A42 over Albertson Creek, and BRS-SWAP-CO60(113)-FF-60 on K30 over Sykes Creek. Motion carried.

Lyon REC submitted a utility accommodation application for Grant Township on Sections 17,28,19,20. Motion by Peters, second by Koedam to approve application and Chairman sign. Motion carried.

Supervisor Behrens was contacted via phone in order to relay information from the last NWIA Care Connections meeting. Attorney Mayer and Auditor Smit had also attended the meeting. It was discussed that depending on what transpired at the meeting on Tuesday, Sept. 25<sup>th</sup>, Lyon County may need to rethink what mental health region will be best for our residents. It was recommended that Behrens try to get the motion, which included all 6 of the new counties requesting admission into NWIA Care Connections, rescinded. This would allow the separate voting on Sioux and Plymouth as a group and then the eastern counties (Hancock, Worth, Kossuth, and Winnebago) as a group.

Chairman Bosch introduced Resolution 2018-29 to set a public hearing date on the amendment to the plan to the Lyon County Economic Development Urban Renewal Area.

RESOLUTION NO. 2018-29

Resolution Setting Date for a Public Hearing on Amendment to the Urban Renewal Plan for the Lyon County Economic Development Urban Renewal Area

WHEREAS, this Board by resolution previously established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, an amendment to the Plan has been prepared which would facilitate the undertaking of new urban renewal projects in the Urban Renewal Area consisting of constructing County highway, bridge and culvert improvements, and it is now necessary that a date be set for a public hearing on that plan amendment;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. This Board will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on October 22, 2018, at 9:30 o'clock a.m., at which time and place it will hold a public hearing on the proposed amendment to the Plan for the Urban Renewal Area.

Section 2. The County Auditor shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Lyon County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, Steve Simons and the County Auditor are hereby designated as the County's representatives in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved September 24, 2018.

/s/Randy Bosch, Chairperson  
Board of Supervisors

ATTEST:/s/Jen Smit  
County Auditor

Motion by Michael, second by Peters to set October 22, 2018 at 9:30 a.m. to receive public comment on the plan amendment. Motion carried.

Steven Maurer has been hired as a permanent part-time employee for Secondary Roads driving truck to do shouldering work. Maurer will start at a salary of \$22.35/hour and will work as weather permits.

Supervisor correspondence: Koedam: NWIA Planning and Development, and RIDES. Peters, Koedam, Behrens, and Bosch each attended the Northwest Iowa Economic Development Partnership meeting in Sheldon last Wednesday.

Payroll dated 9-14-2018 was reviewed and approved.

9-24-2018

Payroll Warrant Register in the amount of \$78,954.65 is listed by fund.

General Basic Fund	9,975.34
Rural Service Basic Fund	20,315.53
Secondary Road Fund	48,663.78

Payroll Disbursement Register in the amount of \$33,955.66 is listed by Fund.

General Basic Fund	4,603.93
Rural Services Basic Fund	9,259.02
Secondary Road Fund	20,092.71

Handwritten claims dated 9-12-2018 in the amount of \$27,604.72 were reviewed and approved. Check sequence #134155-134156.

IBC Innovative Business Consul	9/6/18-9/9/18 Flex Claims	146.76
Verizon Wireless	9/7/18-10/6/18 Cell Phone	233.36
Wellmark BlueCross BlueShield	9/1/18-9/7/18 Medical Cla	27169.60
Bonnie Wilson	August Mileage (110)	55.00
Grand Total		27604.72

General Basic Fund	211.14
Economic Development Fund	77.22
Health Insurance Fund	27,169.60
Flex Benefits Account	146.76

Conservation claims dated 9-12-2018 in the amount of \$30,260.89 were reviewed and approved. Check sequence #136046-136079.

Advanced Systems	Copier Contract	130.00
Alliance Communications	LPRa Phone, LD & Internet	82.00
Arctic Glacier Ice Payment Pro	Ice	945.50
Big Sioux Maintenance LLC	Disk 20 Acres of Food Plo	300.00
Black Hills Ammunition	40 S&W 180 FMJ Ammo	199.50
Buffalo Ridge Concrete Inc.	Tile for Trail	234.21
Campbell Supply	Misc	88.32
Dave's Bulk Service	2500 Gallons of Propane	2925.00
Denny's Sanitation Inc.	Garbage Disposal	375.00
DRG PLBG HVAC	New Blower Motor/repair 1	539.00
Dusty's Auto Body David Dreesm	Windshield-Craig's truck	236.20
George Office Products	Desk Calendar/Monthly Pla	187.08
Hiller Lumber	QuickCrete	76.16
IACCB	2019 Annual Membership	1500.00
John Deere Financial	Cross & Bearing Assembly	196.06
KO Bait & Tackle	2 Flat Crawlers,2 waxworm	124.00
Lyon & Sioux Rural Water	82,000 G Water	315.35
Lyon County Treasurer	RE Taxes	11584.00
Lyon Rural Electric Coop	LPRa Electric	3759.58
Menards	Propane,mattress covers,dehum	455.13
My County Parks CCPOA	Justin & Kyle CCPO Traini	195.00
Oak Street Station	Tire Repair, Trailer Tire	277.31
Premier Communications	Office Phone, LD & Intern	92.26
Rent-All Inc	Mini Excavator Rental	360.00
Rock Rapids Ace Hardware	Outdoor Bleach	13.98
Rock Rapids Machine & Welding	Hardware metal for bridge	1041.27

9-24-2018

Rock Valley Precast, Inc.	Update Septic-Kyle's hous	254.50
Heather L. Serck	Cabin Cleaning 20@10/7@20	340.00
Stensland Gravel Co.	13.34 T Red Rck/16.22T Gr	348.40
Sturdevant's Auto Parts	Oil, Oil Filter	55.77
Todd's True Value	Stain,hardware,light bulbs	161.74
Town & Country Implement	Repair of Kubota	2337.29
US Bank - Purchase Card Purcha	EE Supplies,fuel,uniform	455.63
Verizon Wireless	Cell phone bill	75.65
Grand Total		30269.89

General Basic Fund 30,260.89

Handwritten claims dated 9-19-2018 in the amount of \$25,652.19 were reviewed and approved. Check sequence #136080-136082.

IBC Innovative Business Consul	9-13-18 to 9-16-18 Flex C	573.62
Lyon County Treasurer	RE Taxes	11494.00
Wellmark BlueCross BlueShield	9-8-18-9-14-18 Medical Cl	13584.57
Grand Total		25652.19

General Basic Fund 11,494.00  
 Health Insurance Fund 13,584.57  
 Flex Benefits Account 573.62

Veteran Affairs claims dated 9-21-2018 in the amount of \$1,237.23 were reviewed and approved. Check sequence #136083-136093.

Advanced Systems	Copier Payment	273.00
Jared Ageson	Mileage Outreach Clay	61.00
Jerry M. Baatz	Mileage (30) Sept Mtg	15.00
Data Spec Inc.	Vetra Spec Solution	449.00
Doon Press	Advertising	192.00
Douglas W. Hilbrands	Mileage (30) Sept Mtg	15.00
IACCVSO Decatur County Veteran	Fall School Registration	60.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	30.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone	78.23
Grand Total		1237.23

General Basic Fund 1,237.23

Claims dated 9-24-2018 in the amount of \$153,590.71 were reviewed and approved. Check sequence #136094-136195.

Access Systems Leasing	Copier Contract	138.04
James R. Ackerman	4 Grant Twp Mtgs	60.00
Advanced Systems, Inc.	9/19-12/18/18 Canon Maint	134.62
Alliance Communications Attn:	Sept 911 Recurring	150.00
Alliant Energy	LR shop and security light	45.78
Jeff Arends	4 Grant Twp Mtgs	60.00
AT & T	911 Recurring 712-233-001	42.54
Ban-Koe Systems, Inc.	2 Batteries for Fire alar	98.00
Paul Blotz	Rent Assistance	200.00
Amy Borman	Reimb:Menards Shelf Mater	53.41
Bound Tree Medical, LLC	2 Boxes XL Gloves,med supplies	196.42

9-24-2018

Calhoun-Burns & Associate Inc.	Bridge Design 17R,18R,19R	26890.80
Campbell Supply	Dremel Tools,shop supplies	276.12
CDW Government Inc.	Microsoft VirtualServerUp	7603.00
Coast to Coast ComputerProduct	Toner Cartridges/Canon/Kyocera	419.95
Cooperative Energy Company	Diesel,gasohol,tire repairs	32489.08
Corner Rexall Drugs	Folders and Batteries	8.85
Dakota Fluid Power Inc.	hose assembly #76	77.23
David E. DeBoer	4 Grant Twp Mtgs	60.00
DGR Engineering	Final Parking Lot billing	427.00
Doon Press	Brd Mins,semiannual rep,ads	753.30
DRG PLBG HVAC	Repair WaterLeak Basement	393.00
ESRI Environmental Systems Res	Arc GIS Nov2018-Nov20	2600.00
Family Crisis Center of NW IA	FY2019 Allocation Funds	7500.00
Frank Dunn Company Frank Dunn	1 pallet hi performance p	799.00
Frontier	Sept 911 Recurring	203.62
George Office Products	Office supplies	116.21
H.T.C. Inc.	conveyor control switch	41.33
Heartland Hardware LLC	wasp spray	16.47
Heather Heimensen	9/11-9/12 Mtg Mileage,meals	287.21
Hillyard / Sioux Falls	Custodial supplies	376.33
Hobart Sales & Service	Fixed Dishwasher	251.25
IBC Innovative Business Consul	July-Sept Flex Admin Fees	336.00
Iowa Communities Assur Pool	additional liability insu	189.59
Iowa County Attorney Ass'n.	11/11-11/14 Mtg Registrat	325.00
Iowa Secretary of State	I-voters maint 8453@0.18	1479.28
KONE Inc	Elevator Maint 9/1/18-8/3	498.24
LeAnn Krull	9/19/18 IPERS mtg mileage	71.00
Eldon E. Kruse	9/18/18 Dist Mtg Mileage	77.00
Lewis Family Drug	RX Assistance	200.00
Lyon County News	School Bus Safety Ad,job vac.	215.00
Lyon County Sheriff Dept.	Juv Sheriff Fees - #50030	418.06
Lyon Rural Electric Coop	utilities Lester/Little Rock	98.94
Steve Maurer	steel toe shoes	181.04
Shayne Mayer	Mileage MH & ICAA mtgs	154.62
MidAmerican Energy	Doon shop	84.09
Midwest Radar	Certify Radars	440.00
Moon Creek Veterinary Clinic	Nexgard-Athos	58.86
Myrl & Roy's Paving Inc.	Surge rock, Engr backfill	11888.39
New Century Press	Brd Minutes	287.44
Northern States Supply Inc.	hardware	22.59
Nutrien Ag Solutions	30 lbs Spike,80VM Premix blend	3519.40
NW IA YES Center	Juv Detainments	2975.00
P & K Pest Control Inc	9/10/18 BiMonthly - Annex	40.00
PCC, Inc. Physician's Claim Co	August Amb billing	2321.82
Premier Communications	Monthly telephone 472-314	34.39
Rapid Graphics	CarMagnet Sign/Appraising	60.00
RDO Equipment Company	Compact Excavator Rental	5477.56
Brooke Rozeboom	Reimb:8/10/18 Mtg Meals	22.44
Sanford Health	8/7/18 Autopsy-D.VanZante	2392.00
Sanford Health Occupational	PreEmployment Test,drug tests	629.00
Sanford Rock Rapids Attn: Pat	5/8/18 MedExam Fees	578.50
Sanford USD Medical Center	8/14/18 Inmate Dr Visit,RN trans	255.25
Sanitation Products, Inc.	mounting plate,crosstube	809.23
Dennis P. Schrick	5 Grant Twp Mtg	75.00
Sioux Falls Two Way Radio	60 Pagers/4 for each squa	24000.00
Jennifer Smit	9/6/18 MH Mtg Mileage (72	36.00
Solutions, Inc.	8/24/18 evault license to	57.50

Storey Kenworthy / Matt Parrot	Supv Book #25	233.06
Sturdevant's Auto Parts	Headlight - van	4.97
Sunshine Foods	coffee - Rock Rapids Shop	21.98
The Shop	Service 6011 Explorer	65.00
Thrifty White Pharmacy	Meds for Inmates	69.36
Pamela R. Tille	Sept Field Work Mileage (	336.50
Trane	Sept Service Agreement-Sh	1454.02
Treasurer State of Iowa ATTN:	FY2019 Juvenile Base	1961.00
US Bank - Purchase Card Purcha	Fuel,digital rec.,pris. trans.	3964.51
US Bank Equipment Finance	9/9-10/9 Ricoh Copier Con	203.96
Van't Hul Repair	brazed regulator	17.50
Variety Foods LLC	8/24/18 Inmate Food	1090.22
Verizon Business	Engineer cell phone	5.03
Verizon Wireless	9/10-10/9/18 Cell Phone	523.94
Wall Street Printers	Req forms,Return-Search Warrant	118.50
Ziegler Inc.	filters	444.37
Grand Total		153590.71

General Basic Fund	41,954.26
General Basic Sub Fund	427.00
Rural Services Basic Fund	988.33
Capital Project-Roadway Fund	26,890.80
Secondary Road Fund	57,200.30
Surcharge on E911	24,322.49
Emergency Management Services	203.66
Co. Assessor Agency Fund	1,267.87
Health Insurance Fund	336.00

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.