

LYON COUNTY AUDITORS OFFICE
October 8, 2019

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Jessica Jensen was present from the New Century Press

The minutes of the September 24, 2019 meeting were reviewed. Motion made by Birkey to approve minutes, seconded by Koedam. Motion carried.

The Board received a liquor license application for Calico Skies Winery. Motion by Feucht, second by Birkey to approve and have Chairman sign application. Motion carried.

The Board reviewed the FY20 1st Quarter quarterly reports from the Sheriff and Auditor.

Employment changes: Sheriff Deputy Rick Bos will be retiring as of October 15, 2019 after 20 years of service.

Nathan Rozeboom has been hired as a Sheriff Deputy and will start November 1, 2019 at a salary of 70% of the Sheriff (\$60,991) until certified.

Supervisor correspondence: All Supervisors except Feucht attended the Dutchland open house with Lt. Governor Adam Gregg; Behrens-Creative Living Center Adv Brd, Sioux Rivers Mental Health; Birkey- Sioux Rivers Mental Health; Koedam - MidSioux and IA Workforce Development Meeting.

County Engineer Laura Sievers asked for final voucher approval on projects L-(92Y)-73-60 bridge on Marsh Avenue and L-(Doon 6)-73-60 culvert replacement on A34/K30 West of Alvord. Motion by Koedam, seconded by Herman to approve and sign final vouchers. Motion carried.

Sievers also asked how to proceed with the Gator boring bill. The Board decided to pay what Leuthold estimated a 4" bore would be minus a \$500 fine for not following the permit instructions.

Economic Development Director Steve Simons briefly discussed the natural gas pipeline project application being submitted to the Department of Commerce and Economic Development Administration. He clarified that, as discussed at the August 27 Board of Supervisors meeting, the commitment letter by the Board of Supervisors established that the funds are committed, unencumbered and readily available should the project proceed.

Chairman Behrens introduced Resolution 2019-48 Setting a public hearing for a development agreement with Vos BioTech, LLC including tax increment payments.

RESOLUTION NO. 2019-48

Resolution Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with Vos BioTech, LLC, Including Tax Increment Payments

WHEREAS, Lyon County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an urban renewal

plan for the Lyon County 2002 Novartis Urban Renewal District (the "Urban Renewal Area"); and

WHEREAS, this Board of Supervisors has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the County proposes to enter into a certain development agreement (the "Development Agreement") with Vos BioTech, LLC (the "Company") in connection with the use of existing agribusiness facilities in the Urban Renewal Area for the operation of its livestock feed lot business operations; and

WHEREAS, the Development Agreement would provide financial incentives to the Company including certain incremental property tax payments in an amount not to exceed \$25,000 (the "TIF Payments") under the authority of Section 403.9(1) of the Code of Iowa; and

WHEREAS, it is necessary to set a date for a public hearing on the Development Agreement and the TIF Payments, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. This Board of Supervisors shall meet on October 22, 2019, at 8:45 o'clock a.m., at the Lyon County Courthouse, Rock Rapids, Iowa, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the TIF Payments.

Section 2. The County Auditor is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four (4) days and not more than twenty (20) days before the date of said meeting in a legal newspaper of general circulation in the Lyon County. Said notice shall be in substantially the following form:

NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT AGREEMENT
WITH VOS BIOTECH, LLC AND AUTHORIZATION OF TAX INCREMENT PAYMENTS

The Board of Supervisors Lyon County, Iowa (the "County"), will meet at the Lyon County Courthouse, in Rock Rapids, Iowa, on October 22, 2019, at 8:45 o'clock a.m., at which time and place proceedings will be instituted and action taken to approve a Development Agreement (the "Agreement") between the County and Vos BioTech, LLC (the "Company"), in connection with the use of existing agribusiness facilities in the Lyon County 2002 Novartis Urban Renewal District for the operation of its livestock feed lot business operations. The Agreement will provide for certain financial incentives in the form of incremental property tax payments to the Company in a total

amount not exceeding \$25,000 as authorized by Section 403.9 of the Code of Iowa.

The agreement to make incremental property tax payments to the Company will not be a general obligation of the County, but will be payable solely and only from incremental property tax revenues generated within the Lyon County 2002 Novartis Urban Renewal District.

At the meeting, the Board of Supervisors will receive oral or written objections from any resident or property owner of the County. Thereafter, the Board may, at the meeting or at an adjournment thereof, take additional action to approve the Agreement or may abandon the proposal.

This notice is given by order of the Board of Supervisors of Lyon County, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Jen Smit
County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved October 8, 2019.

ATTEST:/s/Jen Smit
County Auditor

/s/Mark Behrens, Chairman
Lyon County Board of Supervisors

Motion by Birkey, second by Feucht to approve and sign Resolution 2019-48 setting the public hearing for October 22, 2019 at 8:45 A.M. Motion carried.

Amy Jurich and Gina Myers with IBC joined the meeting via phone. Also present were: LeAnn Krull, Deputy Auditor, County Attorney Shayne Mayer, Laura Sievers, Stewart Vander Stoep, Steve Simons, and Jared Ageson.. Myers explained that quotes have not been fully received from all providers. Myers also stated that ISAC has agreed to quote Lyon County and is asking for approval to release the quote without an "agent of release" letter signed. The Iowa Government Health Care Plan is to be releasing quotes today or tomorrow as well. Attorney Mayer asked if there are plan designs that can be shared with employees. The Board and Myers stated that the Board laid out plans that they would like to have quoted. It was also discussed however that some providers will not build a plan to specifications, but might offer something close in design so stating that the plan design is decided may not be completely accurate. Both ISAC and IGHCP have a variety of plan options and if one of those is the best fit for the county, the plan design that the Board asked for may change. It was discussed that the Board has not discussed contribution amounts and would like to see the costs before setting those. The Board also asked to have the question and answer documents sent to employees. Mayer also asked who would help employees with being accepted onto a spouse's plan if an employee decides to move off of the county plan. IBC said they would help those employees make that transition and be there for any help if employees ran into issues. The changes to the county plan or

in the event that an employee moves off of the county plan causes a special enrollment event which by law allows the employee to move onto a spouse's plan, even if the spouse's plan has closed open enrollment. The Board thanked everyone present for their patience and understanding in the matter. The Board will be holding a special meeting once quotes are received to make some solid decisions.

In discussing the medical examiner investigator positions the Board would like to move forward. The Board decided to send a letter to the EMS groups explaining that the Board was looking at appointing investigators and for those interested to send contact information and a short paragraph outlining any pertinent experiences or training they might have to Auditor Smit. Smit will contact Dr. Springer to verify if he is willing to recommend individuals from those submitted for appointment. It was also discussed to add a \$25.00 filing fee if the investigator is used as the Chief Medical Examiner would need to review the reports before being submitted. Smit will ask that interested EMS individuals submit their information by November 1st. The schooling in St. Louis is held in January of 2020. The goal would be to have investigators appointed before then in order to make schooling arrangements.

Dale Drenth and Corey Metzger were present to discuss with the Board the humidity readings from the dome and attic. Maintenance Director Lance Iwen was also present. The HVAC project from last year was discussed. The air handling unit at that time was bid as an alternate bid and was not accepted at bid time. Drenth explained that it would be beneficial to determine if the issues are due to circulation and ventilation or just one or the other. It was decided to test the CO2 readings in the building. If these are in normal ranges during busy times, then it is more of a circulation issue than ventilation. Drenth will send information on CO2 loggers to use or the county can decide to purchase a handheld tester.

Payroll dated September 30, 2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$214,157.12 is listed by fund.

General Basic Fund	131,801.71
County MHD Services Fund	2,848.02
Rural Service Basic Fund	20,269.42
Economic Development Fund	3,591.66
Secondary Road Fund	42,486.53
Emergency Management Services	2,631.30
Co. Assessor Agency Fund	10,528.68

Payroll Disbursement Register in the amount of \$286,765.95 is listed by Fund.

General Basic Fund	101,175.47
General Supplemental Fund	52,089.00
County MHD Services Fund	2,736.06
Rural Services Basic Fund	32,669.58
Economic Development fund	4,304.44
Secondary Road Fund	78,033.88
Emergency Management Services	3,155.37
Co. Assessor Agency Fund	12,602.15

Handwritten claims dated 10-2-2019 in the amount of \$51,977.65 were reviewed and approved. Check sequence #142310-142311.

IBC Innovative Business Consul	9/23-9/29/19 Flex Claims	623.91
Wellmark BlueCross BlueShield	9/21-9/27/19 Medical Clai	51353.74
Grand Total		51977.65

Health Insurance Fund	51,353.74
Flex Benefits Account	623.91

Claims dated 10-8-2019 in the amount of \$705,712.30 were reviewed and approved. Check sequence #142312-142468.

A & B Business Solutions	9/21-10/20 Copier Contrac	703.45
Advanced Systems, Inc.	10/8/19-1/7/20 Copier Mai	59.61
Ahlers & Cooney, P.C. Attn: Ac	9/3/19 HR Service	559.00
Alliant Energy	Utility Assist, GE shop	305.52
Anderson Funeral Home	9/8/19 Transport Ankeny(2	712.50
Nikki Baatz	Sept 2019 Mileage (650)	325.00
Calhoun-Burns & Associate Inc.	bridge design 8Y, inspection	12104.94
Campbell Supply	10 pc DeWalt Tool Kit	512.03
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	Sept Inmate Meals 560x\$6.	3360.00
Century Link	911 Recurring 712-233-001	391.55
Century Link - Business	Aug/Sept Long distance	251.26
Charm-Tex, Inc.	Bar soap for inmates	117.80
City of Alvord	utilities	50.50
City of Doon	water - Doon shop	33.00
City of George	Utility Assistance #75-35	37.67
City of Larchwood	utilities	42.77
City of Rock Rapids Municipal	August Utilities	6672.65
Cooperative Energy Company	Fuel,oil,DEF,Service, Tire labor	39984.60
Cooperative Farmers Elevator	concrete mix - culv repai	78.70
Corner Service Merlin VerSteeg	Service 607 F-150	56.50
Natalie Cross	Sept 2019 Mileage (466)	233.00
Culligan Soft Water Serv.	Aug/Sept Salt(21)Water(15	311.75
Dakota Cargo Inc.	Transport JD 470G Excavat	1418.00
Denny's Sanitation Inc.	July-Sept Garbage service	961.60
Detco	1 case - Prevent weedspra	251.83
DJ's Service	Fuel, fuses	1836.14
Doon Press	RE Tax Due Notice,brd Mins,ads	384.91
Connie Douglass	Sept 2019 Mileage (44)	22.00
Electronic Engineering	Oct 911 Radio Maint	766.25
Frank Dunn Company Frank Dunn	2 pallets-hi performance	1598.00
Frontier	George telephone	68.76
George Office Products	Office Supplies	858.25
GlaxoSmithKline	10 doses Menveo and Kinrix	885.68
Graham Tire S.F. North	New Tires Dodge Charger,DARE	762.68
Graves Construction Co. Inc.	L-(17R & 19R)--73-60	30204.04
Hancock Woodworks c/o Peter Ha	Sheriff Plaque/Bos Retire	96.47
HCC Life Insurance Company	Oct Transplant Ins 26S/63F	1612.95
Heather Heimensen	Mileage (698) 9/17-9/19 M	349.00
Henning Construction Inc	L-(Doon 6)--73-60 - pmt #	195435.00
Heather Hernandez	Sept 2019 Mileage (28)	14.00
Alan Hilbrands	9/3/19 Well Closing	234.47
IBC Innovative Business Consul	July-Sept flex Admin Fee	2546.29
ICACMP	10/3/19 Mtg Registration	100.00
Iowa County Attorney Ass'n.	11/17-11/20 Registration	350.00
ISAC	8/20-8/23 Registration-Be	220.00

ISAC Group Unemployment Fund I	3rd Q 2019 Unemployment	1478.89
ISCTA Attn: Brenda Noteboom	10/17-10/18 Registration-	50.00
Jack's Uniforms & Equipment	Uniforms 602,606	1039.88
JCL Solutions-Janitors Closet	Glass Cleaner,papertowels	379.42
Keith's Korner	Sept Fuel - 84.08 G Gasah	202.00
KELTEK	Balance/Charger Cell Part	562.96
Shannon Klarenbeek	Sept 2019 Mileage (592)	296.00
Marilyn Lafrenz	Sept 2019 Mileage (698)	349.00
Larchwood Quick Stop	207 gal gasahol	492.67
Leuthold Plumbing/Heating Inc	6" tile bore *VOID*	2310.00
Lil' Chubs Corner Stop	24 gal gasahol	57.24
Little Rock Free Lance	job vacancy - Fleet Manag	32.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	64.00
Lyon County Sheriff Dept.	Sheriff Fees	409.50
Lyon County Treasurer - ACH I	Wellmark Sept Stop Loss R	7051.04
Lyon Rural Electric Coop	security light rental Jul	712.80
Mail Services. LLC	October Renewals,postage	345.15
Mainstay Systems Inc.	Oct-Dec IA System Maint	237.00
Matheson Tri-Gas Inc	9/20/19 Oxygen Canister	28.68
Shayne Mayer	10/3/19 Mtg Mileage (70)	35.00
Merck Sharp & Dohme	10 doses of Gardasil	1091.44
Jessica Meyer	Sept 2019 Mileage (233)	116.50
MidAmerican Energy	Doon,Inwood,Alvord shops	155.32
Midwest Coatings Company Inc.	L-(HMA PATCHING2019)--73-	155920.57
Joel Moser	Sept 2019 Mileage (307)	158.69
Myrl & Roy's Paving Inc.	1659.52tons 3/4" Engr Backfill,	
	178.41 Tons RR Ballast	14962.20
Colette Nath	Mileage(586) 9/23-9/26 Mt	293.00
Neopost USA Inc	Oct-Jan postage maint	61.93
New Century Press	Brd Mins,vacancy,closed ad	422.79
Merle Newborg	repair water pump	60.00
Nobles County Sheriff	Sheriff Service - Nolte	65.00
Northern States Supply Inc.	hardware	10.30
Northwest Iowa Comm. College N	August Training Certifica	50.00
Oak Street Station	77 gal gasohol,3G DEF	192.17
Osceola County Sheriff	Sheriff Fees - Fransen	31.00
Osceola Rural Water	water - Little Rock Shop	32.98
Papik Motors	Service Sheriff Vehicles,brakes	517.28
Dianna Payne	Witness Testimony Mileage	75.60
Peoples Bank Attn: Comptroller	County Atty Subpoena	100.00
Rita M. Perea	Professional Dev 2/10-Sie	425.00
Pitney Bowes Inc.	postage machine rental	53.85
Prahm Construction Inc.	L-(92Y)--73-60 - pmt #9 F	24098.45
Premier Communications	Oct phone,internet,fax,fiber	3846.17
Premier Network Solutions d/b/	Oct IT, Kaseya, Web Root	4189.98
Rapid Auto Repair Michael D. K	Service 2019 Ford-150 608	25.63
Rock Rapids Ace Hardware	Paint Supplies,shop supplies	292.99
Rock Rapids Machine & Welding	flat iron	6.24
Rock Rapids Municipal Housing	Rental Assistance #23-707	200.00
Lisa R. Rockhill	9/23/19 Mtg Meal,mileage	73.26
Brooke Rozeboom	Sept 2019 Mileage (44)	22.00
Sanford Health Occupational -	job function test	63.00
Sanofi Pasteur, Inc.	20 doses of Tubersol	63.35
Marilee Schleusner	9/20/19 Mileage (190) Dis	95.00
SEAM Secure Enterprise Asset M	9/25/19 Electronic/Shredd	335.40
Steve Simons	Sept Mileage,reimb Batteries	343.34
Sioux Rivers	July-Dec 2019 Allocation	95334.00

Jennifer Smit	9/18/19 Mileage(240) SEAT	120.00
Sparkle CarWash Equipment &	Soap for Patrol Vehicles	73.33
Sara Sprock	Reimb:Fuel 10/1/19 Mtg	22.50
Staples Promotional Products	Winter Coats (Sm/Med)	657.86
Stericycle, Inc.	Monthly Sharps Disposal	69.29
Stew Hansen Dodge City	2019 Dodge Durango #9916	30999.00
Melissa Stillson	Sept 2019 Mileage (62)	31.00
Storey Kenworthy / Matt Parrot	IMB Barcoding	55.46
Sturdevant's Auto Parts	parts,filters,shop supplies	1718.79
Sunshine Foods	Coffee (12)CH,Sept Inmate food	1257.39
Todd's True Value	pliers, knife blade	25.48
Town & Country	garbage service-Little Ro	25.99
Trackside Service & Repair	Winch & tow Pup Trailer #	654.60
TransUnion Risk & Alternative	Sept 2019 Search	300.00
Treasurer State of Iowa ATTN:	FY2020 Juvenile Base	1996.00
Tri-State Ready Mix Inc.	24 yds redimix - Kiwi Ave	2832.00
Van't Hul Repair	materials & supplies #123	2071.23
Verizon Wireless	9/19-10/18 Cell Phone/Int	1339.11
Vogel Paint & Glass	Replace N Outside Light g	130.92
Wellmark BlueCross BlueShield	Sept Admin Fees,Claims,cobra	32394.58
Roger Winegar	Rental Assistance	200.00
Ziegler Inc.	4 batteries	671.99
Grand Total		705712.30

General Basic Fund	70,253.77
County MHD Services Fund	95,456.19
Rural Services Basic Fund	438.96
Economic Development Fund	344.79
Secondary Road Fund	492,251.55
Surcharge on E911	2,765.31
Emergency Management Services	115.01
Co. Assessor Agency Fund	481.86
Health Insurance Fund	43,170.57
Flex Benefits Account	434.29

There being no further business there was a motion by Herman, seconded by Birkey to adjourn. Motion carried.

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.