

LYON COUNTY AUDITORS OFFICE
November 28, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisors Behrens and Koedam were present.

Shari Kastein, Chief Executive Officer of Family Crisis Center and Joanne Smith, Board Member, were present to inform the Board of new services added to the Center and those still coming. Due to the new services and addition of new staff, there is a need for a larger facility. Kastein shared the plan and timeline of the new center with the Board. The estimated cost of the new facility is 8.4 million. Kastein thanked the Board for their support in the past and hopes the Board continues to support the Family Crisis Center in the future. The Board thanked Shari and Joanne for coming.

Supervisor Koedam joined the meeting at 9:30 a.m.

Lyon County Emergency Management Director Arden Kopischke talked with the Board regarding the increase of charges from Sioux City Haz-Mat starting July 1, 2017. Sioux City has proposed a third amendment to the current agreement for another 10 yrs. FY's 17/18 and 18/19 would be at \$.90 per capita of the 2015 census (\$10,570.50); 19/20 and 20/21 at \$.95 at 2015 census (\$11,157.75). For FY's 21/22 through 25/26 the per capita would be increased to \$1.00 of the 2020 census. The last year of the agreement would be for FY 26/27 at per capita amount of \$1.00 of the 2025 census. The Board will need to have an agreement in place before July 1, 2017. Kopischke also stated that possible options with Minnesota and South Dakota have been discussed but have had no real solution. Kopischke also talked with Spencer Fire and Rock Rapids Fire about the possibility of starting a Haz-Mat team to serve Lyon County if needed. Spencer was not really interested and Rock Rapids showed some interest but would need training and possibly equipment. It was also discussed that even though Sioux City is 90 minutes away, Sioux City has been doing it for the last 20 years, has the knowledge and experience the county would want in a Haz-Mat situation. Kopischke will bring this up again at budget time.

Supervisor Behrens joined the meeting at 10:00 a.m.

The minutes of the November 15, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.

Engineer Sievers presented utility accommodation applications from Osceola Rural Water System. Applications are on Larch Avenue and A34 in Grant Township Sections 32/33; on Kingbird Avenue in Elgin Township Section 31 and along 140th Midland Township Section 25. Sievers has concerns of whether or not there will be work done on the road and will be contacting the utility regarding such. Motion by Peters, second by Behrens to approve and have Chairman sign applications. Motion carried.

Engineer Sievers informed the Board of the need of a policy regarding pedestrian access route transitions. Sievers would like the Board to review the draft and contact her with any questions or comments regarding the policy.

TIF certifications for 17/18 need approval by the Board. Original Lyon County Economic Development Area (Casino TIF) is certifying \$484,000; Amended Lyon County Economic Development Area - Alvord CFE TIF is certifying \$0, but dollars will be generated and applied to the original area; all other county TIF's are certifying no new debt. Motion by Koedam, second by Michael to approve and sign the county TIF certifications for FY17/18. Motion carried.

Consent to assign was tabled as no paperwork has been sent to the County.

Auditor Smit gave an update on the HR Committee. The committee consists of Supervisor Michael, Craig Van Otterloo, Melissa Stillson, LeAnn Krull and Jen Smit. The committee reviews possible policies and receives advice and recommendations from Katherine Beenken, Attorney at Ahlers & Cooney in Des Moines. Currently the committee has two policies: Distracted Driving and Seat Belt Use that they have worked on with Beenken. These policies were sent to the Board and Smit would like any feedback the Board has regarding said policies. Smit explained that the policies were a suggestion from the County's ICAP loss control representative. The policies are a formal statement that the County will enforce the law in instances where employees are found not following Iowa traffic law regarding these issues. The Board saw no problems with the policies. Smit will send the policies onto department heads and invite them to be present at the Dec. 12th meeting where the policies will be voted upon by the Board.

The mildew on 3rd floor was discussed. As per the Baker Group presentation, the removal of the murals is included in the project, but not the remediation of the mildew. Board recommends talking with Baker Group for guidance as to starting that project. Auditor Smit will start that discussion with Baker Group as the Board would like to have quotes for remediation by Dec. 12th. The Board would like the costs to come from Dept. 55 for the mildew remediation as there is \$30,000 budgeted for mural restoration. Smit will also request Baker Group for a more firm idea as to the size of the murals for storage plans, look into places to store the murals, and the possibility of insurance for the murals while in storage.

The Cash Report for Fiscal Year ending June 30, 2016 has been prepared. The Report needs to be completed and published by December 1. Included in the report are the fund balances as of June 30, 2016 including funds that are deemed to be restrictive (\$4,613,395) and committed (\$342,024) in accordance with GASB 54. Motion by Behrens, seconded by Michael to approve the report including the fund balances. Motion carried.

County Attorney Shayne Mayer and Legal Assistant Karlee Nagel were present to update the Board on the County Attorney's fine collection program. The County has made the fine threshold of \$25,000 and is now eligible to receive a percentage of delinquent fines. A percentage of these dollar will go to

the general fund and the county attorney incentive fund. Attorney Mayer advised the Attorney's office is now participating in the CAPP program (County Attorney Payment Program. This program that assists individual's whose driver's license are currently under suspension in the State of Iowa due to unpaid financial obligations. This program is in conjunction with the current payment plan program already in effect.

Supervisor correspondence: Koedam-MidSioux legislator luncheon; Behrens-NWIA Care Connections, landfill mtg.; Peters-Safety mtg.

Conservation claims dated 11-16-2016 in the amount of \$9,472.74 were reviewed and approved. Check sequence #125112-125134.

Alliance Communications	LPRa Telephone, LD, Inter	78.00
Betz Blinds	Blinds - Kyle's house	1190.70
Cooperative Energy Company	52.8 G Gasahol	111.87
Cooperative Farmers Elevator	Grease	35.64
Dave's Bulk Service	Off Road Diesel	497.50
Denny's Sanitation Inc.	Monthly Garbage	264.00
Dusty's Auto Body David Dreesm	Left Mirror Glass - labor	107.88
Greenworld	Trees	1070.00
ISAC	ISAC Fall School	200.00
Leuthold Plumbing/Heating Inc	Redid shop boiler wiring	185.00
Lyon & Sioux Rural Water	34,000 G Water	163.05
Lyon Rural Electric Coop	LPRa Electric	2557.13
Mike Macke	45 BlackWalnut/38 Burr Oa	940.00
Oak Street Station	Oak Street Station	61.00
Emily Ostrander	Reimbian Workshop, fuel, meals	150.89
Premier Communications	Office Phone, LD, Interne	105.81
Rock Rapids Ace Hardware	Whistle, Plaster of Paris	18.97
Rock Valley Rent All	Mini Excavator/Stump Grin	972.40
Shari's Kitchen	Cookie and Meals	192.00
Sturdevant's Auto Parts	Blue Towels	11.99
Sunshine Foods	EE Supplies	3.96
US Bank	Stamps, EE supplies, hotel	327.55
Verizon Wireless	Wireless Phone	227.40
Grand Total		9472.74

General Basic Fund 9,472.74

Veteran Affairs claims dated 11-16-2016 in the amount of \$2,002.01 were reviewed and approved. Check sequence #125135-125146.

Jared Ageson	Mile(516)Fall School, meals	354.00
Jerry M. Baatz	Mileage (20) Nov Mtg	10.00
Computer Clinic	Office equipment	748.00
Doon Press	Advertising	32.00
Focus Newspaper	Advertising	56.00
Doug Hilbrands	Mileage (30) Nov Mtg	15.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	24.60
NACVSO	Membership Dues	30.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone	84.77
US Bank	Fall school hotel	583.64
Grand Total		2002.01

General Basic Fund 2,002.01
 Claims dated 11-28-2016 in the amount of \$159,594.55 were reviewed and approved. Check sequence #125147-125199.

A & B Business Solutions	11/21/16-12/20/16 Copier	601.77
Alliant Energy	GE/LR shops	144.37
AT & T	911 Recurring 712-233-001	41.46
Calhoun-Burns & Associate Inc.	bridge design - 38W & 63W	10897.90
Century Link	E911 Recurring 712-233-00	398.56
City of George	utilities	26.25
Concrete Materials	16.29 tons Class B Riprap	264.71
Creative Product Source, Inc.	Red Evidence Tape	73.47
DGR Engineering	Dakota Access Oct Inspect	43076.38
DGR Engineering	Bridge survey L26,63A easmt	761.22
DRG PLBG HVAC	boiler repair - Larchwood	217.50
Electronic Engineering	Dec Maint 911 Radios	1000.00
First National Pawn	Leafblower,angle grinder	82.00
George Office Products	6x9 Ledger Folders,supplies	109.97
Mervis Groen	grass seed	125.00
Heartland Hardware LLC	glass cleaner	6.98
I Wireless	11/16-12/15/2016 Cell Pho	94.11
I-State Truck Center	air horn #10,repair roof	1405.16
IACCB	MyCountyParks.com E SetUP	1000.00
Iowa Dept of Natural Resources	Well Permit - J.Moser	50.00
JCL Solutions-Janitors Closet	T.Tissue, microwipes	82.45
Lyon County Sheriff Dept.	Sheriff Fees Juv	494.00
Lyon Rural Electric Coop	utilities - Lester/LR shop	195.61
MidAmerican Energy	DN shop acct 11930-66002	72.03
New Century Press	snow ordinance	97.36
Northern Truck Equip Corp	hydraulic motor #9	850.34
Osceola County Sheriff	Service of Juv Papers CIN	46.00
P & K Pest Control Inc	11/9/16 Bi-Monthly Maint/	40.00
Prahm Construction Inc.	L-(3Y & 12W)--73-60 Est	59945.29
Prairie Reporting Stacy L. Wie	Deposition FECR005826/582	152.25
Premier Network Solutions d/b/	Dec IT, storage device	3535.00
Professional Developers of Iow	Annual 2017 PDI Member Du	335.00
RB Electric Inc.	Replace Ballast Law Libra	90.49
Rock Rapids Ace Hardware	Humidifier Filters,Hose ends	49.95
Sanford Health	2 random drug tests	38.00
Sanford Health Occupational	Pre-Employment Tests - HH	140.00
Sanford Rock Rapids Hospital	Sept2016 EmergencyGrant C	180.56
Marilee Schleusner	11/4/16 Mileage (140) Dis	70.00
John Smidstra	Mileage(1114)April-Oct 16	557.00
Sunshine Foods	Coffee 10R/4Decaf - crtho	121.30
The Shop	Service, tire repair,tube	176.14
United States Postal Service	Stamps - Sheriff #144198	500.00
US Bank Equipment Finance	11/9/16-12/9/16 Ricoh Cop	154.32
Van't Hul Repair	metal	2.75
Lyle VerHoeven	hi vis sweatshirt	40.27
Verizon Wireless	10/19-11/09 Plan,case	351.87
Wall Street Printers	Agency Holiday Cards	137.50
Wellmark BlueCross BlueShield	11-12-16 to 11-18-16 Claims	30762.26
Grand Total		159594.55

General Basic Fund 51,075.94
 Rural Services Basic Fund 607.00

Economic Development Fund	429.11
Secondary Road Fund	75,475.22
Surcharge on E911	1,175.02
Co. Assessor Agency Fund	70.00
Health Insurance Fund	30,762.26

There being no further business there was a motion by Michal, seconded by Peters to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman