

LYON COUNTY AUDITORS OFFICE
September 15, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the August 28, 2017 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Koedam. Motion carried.

Gina Syperma with Innovative Business Consultants presented a proposal on IBC's flex claims administration for 2018. IBC's program would allow employees to submit claims via an app, email, fax, and by use of a debit card. IBC also has a website that allows employees to check their balances and claims. The County has had reporting and balancing issues with the current provider and moving flex administration to IBC would put all of health administration under one vendor. Motion by Behrens, second by Michael to approve moving to IBC for flex administration. Motion carried.

Lyon County Economic Development Director Steve Simons reminded the Board of the NW IA Development Partner meeting on Sept. 20th at 5:30 p.m. In regards to the news that Elanco will be closing their plant in Lyon County, Simons plans to continue working with Elanco on the process which is estimated to be done by 2019.

Gary Vogel was present to have a conversation with the Board regarding what benefits will be available at the time Vogel would submit notice of resignation/retirement. Chairman Bosch first apologized for any misunderstandings that may have been conveyed or implied during the first meeting on the 14th. Since that time the Board has received consultation from their HR Attorney Katherine Beenken. It has been determined by review of the union contract, employee handbook and Vogel's employment contract that a termination date cannot be extended by using accrued vacation time. Vacation time will be paid out at time of separation per the union contract and employee handbook. It was also stated that due to Wellmark not covering retirees after the age of 65, that Vogel would not be able to extend his sick leave benefits to be covered for up to 90 days of health insurance. Vogel asked if the extension of sick leave for health insurance could be applied to the spouse. Supervisor Bosch feels that if the Board so chooses to extend the sick leave benefits to Vogel's spouse, Bosch would be in favor of it. Attorney Mayer stated that during negotiations the extension of the benefit to spouses or other dependents was not specifically discussed. It may be the understanding of the union that it is implied, but the contract does not specifically state if it can or cannot be extended to spouses/dependents. The Board tabled making a decision regarding the extension until September 25th as they want to take time to think about the full ramifications the decision could cause. The Board thanked Vogel for coming.

A utility accommodation application was received from Osceola Rural Water for Section 12 of Garfield Township on McKinley Avenue. Motion by Michael, second by Behrens to approve and sign application. Motion carried. Supervisor Peters abstained from voting.

Four utility accommodation applications were received from Lyon REC for sites in Section 10 of Garfield Township on 220th St., Section 30 of Allison Township on Eagle Avenue, Sections 32 and of Grant Township on Larch Avenue and 210th St.; and Section 12 of Elgin Township on Marsh Avenue and 100th St.

Motion by Michael to approve and Chairman sign the applications, second by Behrens. Motion carried. Supervisor Peters abstained voting.

Material Inspection Costs approval for BRS-CO60(96)-60-60 is needed. Motion by Peters, second by Behrens to approve and have Chairman sign approval for \$2,977.08. Motion carried.

Employment changes:

Randy Bos and Krista Dykstra have been hired as part-time dispatchers at the Sheriff's Office. Dykstra will start 9-9-2017 at \$15.65/hr. Bos's starting date in September has not been set yet but will also be at \$15.65/hr.

Paula Tjepkes has been hired as a part-time jailer. Training will begin on 9-16-2017 with a starting pay of \$15.65/hr.

The Board canvassed the School election held September 12, 2017. Complete results are available at the Auditor's Office or on the county's website.

Supervisor correspondence: Koedam-Compass Pointe; Behrens-Landfill;

Payroll dated 8-30-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$210,207.62 is listed by fund.

General Basic Fund	131,966.33
County MHD Services Fund	1,410.25
Rural Services Basic Fund	19,360.68
Economic Development Fund	3,408.57
Secondary Road Fund	42,324.27
Emergency Management Services	2,504.85
Co. Assessor Agency Fund	9,232.67

Payroll Disbursement Register in the amount of \$284,563.01 is listed by Fund.

General Basic Fund	104,869.63
General Supplemental Fund	48,426.73
County MHD Services Fund	1,414.02
Rural Services Basic Fund	33,701.39
Economic Development Fund	4,364.24
Secondary Road Fund	76,968.30
Emergency Management Services	3,135.11
Co. Assessor Agency Fund	11,683.59

Handwritten claim dated 8-30-2017 in the amount of \$40,165.98 was reviewed and approved. Check sequence #129812.

Wellmark BlueCross BlueShield	8/19/17-8/25/17 Claims	40165.98
Grand Total		40165.98

Health Insurance Fund 40,165.98

Handwritten claim dated 9-7-2017 in the amount of \$16,260.14 was reviewed and approved. Check sequence #129813.

Wellmark BlueCross BlueShield	9/1/17 Claims	16260.14
Grand Total		16260.14

Health Insurance Fund 16,260.14

Claims dated 9-8-2017 in the amount of \$12,643.17 were reviewed and approved. Check sequence #129814-129834.

Alliant Energy	acct 3128711000	132.96
Century Link - Business	7/16-8/15 Long distance	277.55
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of George	utilities	32.75
City of Larchwood	utilities	39.71
City of Rock Rapids Municipal	July Utilities	6711.11
Frontier	George telephone	77.27
Lyon & Sioux Rural Water	water - Lester shop	83.25
MidAmerican Energy	acct 11930-66002	84.04
Osceola County Rural Water	water - Little Rock Shop	33.10
Premier Communications	Sept Phone,internet,cable	3740.64
Verizon Wireless	8/24-9/23 Cell Phones	1349.29
Grand Total		12643.17

General Basic Fund	9,759.76
Rural Services Basic Fund	30.00
Economic Development Fund	1.23
Secondary Road Fund	1,089.58
Surcharge on E911	1.618.76
Emergency Management Services	92.09
Co. Assessor Agency Fund	51.75

Conservation claims dated 9-14-2017 in the amount of \$86,538.54 were reviewed and approved. Check sequence #129897-129925.

Alliance Communications	LPRA Phone, LD & Internet	79.00
Arctic Glacier Ice Payment Pro	Ice	1360.20
Black-Top Paving Company Journ	Mobilization/Striping at	61062.50
Campbell Supply	Cable & Barb Tee	5.36
Kyle Ciesielski	Reimb: District III	20.00
Computer Clinic	Computer Service - Emily	65.00
Cooperative Energy Company	55.93 G Gasahol,alignment	203.96
Dave's Bulk Service	518 G Gasahol	1269.10
Denny's Sanitation Inc.	Dumpster Pickups	352.00
George Office Products	Calendars,envelopes	746.88
Hometown Powersports	Manifold Adaptor & Gasket	117.97
IACCB c/o Sioux County Conserv	Fall Conference Registrat	280.00
John Deere Financial	Structural Tubing,Assembl	953.54
K D Designs Stacey DeBoer	Justin: Logo	6.00
KO Bait & Tackle	Wax Worms, Crawlers, Cups	183.00
Lyon & Sioux Rural Water	110,000 G Water	361.25
Lyon County Treasurer	RE Taxes	12362.00
Lyon Rural Electric Coop	LPRA Electric	3344.82
Menards	Mattress Cover,Bulbs,Mop	291.00
Miller Loaders	Repair Cylinder	217.20
New Century Press	Meeting Notice	8.37
Emily Ostrander	Reimb: IAN	50.00
Premier Communications	Office Phone, LD & Intern	92.18
Rock Rapids Ace Hardware	Fridge Handles,Switch,Cha	198.70
Kent Schelling	Clean Pond-Pahoja/Venenga	2581.25
Justin Smith	Reimb: District III	20.00
Sturdevant's Auto Parts	Filter,brakes	86.98
Sunshine Foods	EE Supplies	13.67
Verizon Wireless	Cell Phone Plan	206.61
Grand Total		86538.54

General Basic Fund	86,538.54
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Payroll dated 9-15-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$79,028.35 is listed by fund.

General Basic Fund	11,592.15
Rural Services Basic Fund	19,143.61
Secondary Road Fund	48,292.59

Payroll Disbursement Register in the amount of \$41,830.68 is listed by Fund.

General Basic Fund	5,207.27
General Supplemental Fund	4,042.00
Rural Services Basic Fund	9,305.73
Secondary Road Fund	23,275.68

Claims dated 9-15-2017 in the amount of \$1,524,681.40 were reviewed and approved. Check sequence #129926-130087.

A & B Business Solutions	Samsung Contract	144.55
AB Excavation Inc. Alan Brugge	6" tile crossing	875.00
James R. Ackerman	4 Grant Twp Mtgs	60.00
Advanced Systems, Inc.	Copies Maint 9/19-12/18/1	115.16
Ahlers & Cooney, P.C. Attn: Ac	HR Service thru 8/19/17	918.00
Alliance Communications	Telephone service-shops	134.47
Jeff Arends	4 Grant Twp Mtgs	60.00
Beck Engineering	surveying - new RR shop	4533.75
Bierschbach Equipment & Supply	concrete blades	109.30
Vicki Borman	August Mileage (663)	331.50
Butler Machinery Company	fuel tank #60,batteries	3361.34
Calhoun-Burns & Associate Inc.	Bridge designs, inspections	46170.06
Campbell Supply	Shop supplies, ools	343.46
Canon Financial Services Inc.	Canon contract	268.00
Care Initiative - Lyon Manor	August Jail Meals 98x\$6.0	588.00
City of Rock Rapids Municipal	Utility Assistance	159.37
Class C Solutions Group	plow bolts, shop supplies	564.33
Cooperative Energy Company	Gasahol,Diesel,tires,service	31287.69
Cooperative Farmers Elevator	Headlight, service, fuel	846.49
Corner Rexall Drugs	First Aid Kits replenished	20.81
Corner Service Merlin VerSteeg	bulb #44, tire repair	43.00
Culligan Soft Water Serv.	Sept/Oct Rental	85.00
Dakota Fluid Power Inc.	cylinder repair #122,hoses	1152.01
David E. DeBoer	4 Grant Twp Mtgs	60.00
Melinda DeJong	August Mileage (220)	110.00
Denny's Sanitation Inc.	August Garbage Service	191.00
DGR Engineering	Dakota Access June/July Inspec	5971.57
DGR Engineering	K-30 Overlay survey	25135.44
DJ's Service	28G gasohol,942G diesel	1995.58
Doon Press	Brd Mins,School Safety Ads, Election notice,Help wanted ad	768.52
Connie Douglass	August Mileage (231)	115.50
Duininck Bros. Inc.	97933 tn @ 4.38 - Egebo P	428946.54
Dusty's Auto Body David Dreesm	Chip Repairs	60.00
Elanco US Inc Eil Lilly and Co	1st Half Tif	24184.36
Electronic Engineering	2 Cameras/ LawAnnex & Jai	1633.25
Emergency Medical Products,Inc	Medical Supplies/Amb	367.91
ESRI	Arc GIS Nov2017-Nov2018	2307.40
Shelby Fastert	August Mileage (371)	185.50

Flynn Company Inc.	1-RC-C060(109)--9A-6 #2	791866.96
Frontier	Sept 911 Recurring	129.95
George Office Products	Office supplies	410.51
Graham Tire S.F. North	1 Tire - 609 Ford Explore	136.02
H & S Homebuilding Center	CDX plywood	12.69
Herm's Sanitation	garbage service -July-Sep	54.00
Heather Hernandez	August Mileage (13)	6.50
Hiller Lumber	hardware	70.58
Hills Telephone Company Attn:	Sept 911 Recurring	150.00
Hillyard / Sioux Falls	Custodian supplies	193.46
Russ Hopp	ISACA 8/22-8/25 Mileage(4	246.00
IMAGETek, Inc.	Images Repair/Recorder	75.00
Innovative Benefit Consultants	Aug Benefit Services (87)	1740.00
Iowa County Attorney Ass'n.	9/28/17 VWC Mtg,Fall Conf	390.00
Iowa Dept of Natural Resources	New Well Permit - RockRiv	25.00
Iowa Land Records	10/19/17 Mtg Registration	50.00
Iowa Law Enforcement Intellige	10/2-10/4 Conference 604	175.00
Iowa Plains Signing Inc.	sandbags	170.00
Iowa Prison Industries	signs	7018.25
ISAA c/o Wayne Schwickerath	10/8-10/11 Registration -	650.00
ISACA Denise Fraise	9/27/17 SEAT Mtg	100.00
ISCTA Attn: Sharon Gonzalez	10/19-10/20 Conference /	65.00
Jim Hawk Tr Trailers Inc.	battery #22,brake cleaner	342.00
Carrie Johnson	9/12/17 Election Mileage	40.00
Keith's Korner	August Fuel 103.109 G Gas	225.00
Shannon Klarenbeek	August Miles(251),reimb meal	136.44
KONE Inc	Elevator Maint 9/1/17-8/3	483.72
Eldon E. Kruse	8/22-8/25 ISAC Meals	24.50
Jeffrey S Kruse	steel toe shoes	179.99
Marilyn Lafrenz	August Mileage (595)	297.50
Maggie Landegent	August Miles(240),reimb meal	133.78
Larchwood Quick Stop	92 gal gasahol	201.85
Lewis Family Drug, LLC	RX Assistance	266.18
Little Rock Free Lance	School Elect Notice,ads	104.00
Lyon County News	School Elect Notice,ads	213.20
Lyon County Treasurer - ACH I	Stop Loss Refund,Rx rebates	10002.87
Shayne Mayer	8/23/17 Mileage DM (520)	260.00
McCarty Motors	Mower Pulley	25.40
McNab Manor Apartments	Sept Rent Assistance #9	200.00
Medical Excess	Sept Transplant Ins	1557.01
Sarah Merry-Skoglund	August Mileage (904)	452.00
MidAmerican Energy	acct 96210-23018	110.32
Mills & Miller, Inc.	76.83 tons salt @ \$64.00	4917.12
William Minor	Reimb: 8/13/17 Fuel - 12.	28.00
Mitchell & Huss Excavation Inc	Repair Sink Hole/parking	2173.32
MSC Industrial Supply Co.	safety glasses,elect tape	163.86
Colette Nath	Mileage (887),reimb meal	450.87
New Century Press	PT Dispatch/Jailer Ad,brd	
	Minutes,School elect not	794.36
North Iowa K-9	10/6-10/7 K-9 ReCert	300.00
Northern Iowa Construction Pro	18" CMP - 750'	26391.60
Northern States Supply Inc.	hardware	53.43
Northwest Iowa Comm. College N	July Mtg/EMTS (10)	50.00
Noteboom Implement LLC	oil	137.00
Oak Street Station	August Fuel	192.36
Physio-Control, Inc. formerly	Adult NIBP Cuff	38.25
Popkes Car Care, Inc.	Aug Fuel 60.771 Dyed Dies	119.41

Precision Auto, Inc.	Deductible Jail Van Repair	350.00
Premier Network Solutions d/b/	Sept IT Sheriff/CHouse	2850.00
Rapid Auto Repair Michael D. K	Service on EMA pickup	25.63
RELX Inc DBA LexisNexis	Aug on-line periodical	149.80
Reserve Account/Pitney Bowes	Motor Vehicle Postage/Met	1049.64
Rock Rapids Ace Hardware	Shop supplies	164.30
Lisa R. Rockhill	August Mileage (61)	30.50
Sanford Rock Rapids Hospital	FY2017 Performance Measur	765.90
Megan R. Sankey, CSR, RPR	Crt Ordered Transcript	245.00
Marilee Schleusner	Mtgs Mileage (1180)	590.00
William J Schreurs	safety glasses	200.00
Dennis P. Schrick	5 Grant Twp Mtgs	75.00
Steve Simons	Mileage (507),supplies	369.08
Melissa Stillson	August Miles(755),reimb meals	387.68
Storey Kenworthy / Matt Parrot	Aff,Return,Delivery Envel	354.88
Sturdevant's Auto Parts	parts, floor-dri, fittings	2166.18
Sunshine Foods	Food Assist, Inmate food,	408.23
The Shop	Vehicle Repair 6011 impal	107.81
Todd's True Value	socket adapters - Inw sho	8.58
Town & Country	garbage service - Little	24.96
Trane	August/Sept Service Agreement	885.34
Treat America Food Services	8/21/17 MCTC MtgMeals 60-	16.36
US Bank - Purchase Card Purcha	ISAC conf,fuel, website update,	
	School RN conf	7702.71
Robert A. VanBriesen	Fill Well	500.00
VanderLee Motors Inc.	Service Sheriff vehicles	313.35
Variety Foods LLC	August Inmate Food	409.94
Verizon Business	acct 4512330	5.03
Gary Vogel	steel toe shoes,safety glasses	405.00
Wall Street Printers	Citations,Envelopes,Printing	429.50
Kathryn A. Weber Official Cour	Crt Ordered Transcript 3/	800.00
Wellmark BlueCross BlueShield	August Admin Fees,Claims	49372.48
Bonnie Wilson	August Mileage (45)	22.50
Woodbury County Sheriff	Sheriff Service Fee - Pop	45.00
Ziegler Inc.	brakes,wiring,labor,rearend	14284.14
ZOLL Medical Corporation	Stretcher for AutoPulse	162.76
Grand Total		1524681.40

General Basic Fund	34,704.15
General Basic Sub Fund	2,173.32
Rural Services Basic Fund	1,530.31
Economic Development Fund	369.08
Capital Project - Roadway Fund	102,798.12
Secondary Road Fund	1,291,208.33
Surcharge on E911	279.95
County TIFS-Novartis & Sudenga	24,184.36
Development Project Fund	620.00
Emergency Management Services	180.88
Co. Assessor Agency Fund	3,960.54
Health Insurance Fund	62,672.36

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman