

LYON COUNTY AUDITORS OFFICE  
October 8, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Peters was present via phone.

The minutes of the September 24, 2018 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Koedam. Motion carried.

Ross Loomans and Ron Boogerd with Lyon Rural Electric Cooperative were present. Loomans thanked the Board for the great partnership that the County and REC have shared. Loomans would like to know more about the new language being inserted on utility accommodation applications that state the utilities are to be placed in the ditches or back slopes instead of in the shoulder. County Engineer Laura Sievers also joined the meeting for discussion. Sievers stated that this statement has been placed on all of the applications due to the issues of having shoulder slides after placement of utilities in the shoulder. Sievers has no issues with REC and appreciates their willingness to work and communicate with the county regarding utility work, but in an effort to treat all utility applications the same, the wording has been added to all applications. The Board debated whether or not utility accommodation application requirements can be different per utility company. It was decided that each application should be held on its own merit. Sievers asked Loomans and Boogerd to talk with Dave Jackson regarding the REC application in question to work out the best placement. Loomans and Boogerd thanked the Board and Sievers for the cooperation.

County Attorney Shayne Mayer presented the secondary road additions to the Lyon County Handbook as talked about at the last meeting. Mayer also mentioned that Lori VanMaanen, secretary in secondary roads, contacted Mayer regarding the removal of overtime being given after 8 hours in a day and being replaced with overtime being given after 40 hours a week. Per previous discussions it was understood by Mayer and Smit that the 8 hour a day provision was to be removed. After discussion, the Board decided to put it back in the handbook after Engineer Sievers also recommended leaving it in. Mayer will edit the changes and they will be put on the agenda for October 22.

The Board moved to the courtroom for a closed session due to the recording device in the boardroom not working properly. Motion by Michael, second by Behrens to go into closed session per IA Code Chapter 21.5(1)(c). Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried. Closed session started at 9:53 A.M.

Motion by Michael, second by Behrens to leave closed session. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried. Closed session ended at 10:34 A.M. Supervisor Peters left the meeting at 10:34 A.M.

Motion by Michael, second by Behrens for ICAP to appoint legal representation for the County per the recommendation of County Attorney Mayer in closed session. Motion carried.

Engineer Sievers presented the bid letting information on L-(TIF2019)-73-60 Culvert project. The project will be for two timber culverts that will be replaced with concrete structures. Bids were: Henning Construction \$103,283; Midwest Contracting, LLC \$117,315; L.A. Carlson Contracting, Inc. \$119,177; and Peterson Contractors Inc. \$124,655. Motion by Michael, second by Koedam to approve low bid of \$103,283 by Henning Construction. Motion carried.

Sievers presented a utility accommodation application for Lyon REC on Dipper Avenue on 110<sup>th</sup> and 130<sup>th</sup> St in Sections 14-15 and 22-23 in Larchwood Township. The Board and Sievers are willing to work with REC with location of placement of utilities. Motion by Koedam, second by Behrens to approve and Chairman sign application. Motion carried.

Sievers stated that K30 is paved, and L14 is next once the weather clears up. It was also noted that the City of Lester would like to update their water mains during the next phase of the K30 project, and will need to close the road when those updates happen. Sievers will bring those dates once they are decided by the city.

Due to the number of representative joining the meeting for the 11:00 discussion with Sioux and Plymouth counties regarding adding counties to the NW IA Care Connections Mental Health Region or forming a new region, the meeting moved to the conference room on second floor. Those in attendance were: Plymouth County Attorney Darin Raymond, Lyon County Attorney Shayne Mayer, Sioux County Supervisor Mark Sybesma, Sioux County Attorney Tom Kunstle, Sioux County Auditor Ryan Dokter, Sioux Rivers Service Coordinator Aaron Haverdink, Sioux Rivers CEO Shane Walters, Sioux County Supervisor Elect Carl VandeWeerd, Plymouth County Supervisor Mark Loutsch, NW IA Care Connections CEO Kim Wilson, NW IA Care Connections DSC Lisa Rockhill, Sioux Rivers Plymouth County Service Coordinator Sharon Nieman, Plymouth County Supervisor Don Kass, Clay County Supervisor Barry Anderson, New Century Press Reporter Kalani Steinmetz. There was discussion on the pros and cons of having six counties (7 if Emmet is forced by the State) join the current NW IA Care Connections Mental Health Region or Lyon County leaving the region and forming a new region with Sioux and Plymouth. Sioux and Plymouth would like Lyon to join them and create a new region, stating that resources would be more local for Lyon County residents. Attorney Mayer explained her frustration with the roadblocks to getting emergency help for residents in the current region. However, Mayer points out that there has been progress made by utilizing Beth Wills in the NWIA Care Connections Region, and with the start of a jail program. It is progress like this that make Mayer hesitant to step away from the region. A question was raised regarding the crisis center in the Sioux Rivers Region and what the plans were for it if Sioux Rivers dissolves. Raymond explained the center could be dealt with a couple different ways, none of which make a negative impact on Sioux or Plymouth counties. The center could be kept by the new region, could be sold

to Woodbury County, or closed and sold as real estate. As far as how Sioux Rivers Region is run, Sioux County is the fiscal agent, county dollars are pooled, and each county retains dollars for administrative costs. It was also mentioned that the ability to form new regions will be discontinued as of 12-30-2018 per legislation. Cost to residents, maintaining grass roots care for residents and having local resources available should be the main concerns for a regions per Sioux and Plymouth counties. Supervisor Anderson feels that the NWIA Care Connections Region also values those thoughts and Anderson feels NWIACC operates on those principles. The Board thanked everyone for coming and for the open discussion. The Board will need to make a decision by October 30<sup>th</sup> as to whether or not they wish to stay with the NW IA Care Connections Region or move to join Sioux and Plymouth.

The Board moved back to the boardroom at 12:15 p.m.

The law enforcement contract with the City of Little Rock needs Board approval. The cost of the contract is per capita . For FY19 \$11,475 (459 residents @ \$25)and FY20 \$11,704.50 (459 residents @ \$25.50). Motion by Behrens, second by Michael to approve contract and Chairman sign. Motion carried.

Sheriff, Recorder and Auditor quarterly reports for 1<sup>st</sup> Qtr of FY19 were reviewed.

Supervisor correspondence: Koedam-MidSioux, Iowa Workforce Development, Board of Review mtgs; Bosch-Seasons and Board of Health mtgs; Behrens-NWIA Care Connections.

Handwritten claims dated 9-27-2018 in the amount of \$23,967.45 were reviewed and approved. Check sequence #136196-136197.

IBC Innovative Business Consul	9/18-9/23 Flex Claims	228.00
Wellmark BlueCross BlueShield	9/15/18-9/21/18 Medical C	23739.45
Grand Total		23967.45

Health Insurance Fund	23,739.45
Flex Benefits Account	228.00

Payroll dated 9-28-2018 was reviewed and approved.

Payroll Disbursement Register in the amount of \$282,040.62 is listed by fund.

General Basic Fund	104,188.36
General Supplemental Fund	50,363.20
County MHD Services Fund	1,432.95
Rural Service Basic Fund	34,085.57
Economic Development Fund	4,286.55
Secondary Road Fund	74,052.99
Emergency Management Services	3,120.63
Co. Assessor Agency Fund	10,510.37

Payroll Disbursement Register in the amount of \$208,899.42 is listed by Fund.

General Basic Fund	130,070.46
County MHD Services Fund	1,503.51
Rural Services Basic Fund	19,841.31
Economic Development fund	3,513.25
Secondary Road Fund	43,001.14
Emergency Management Services	2,537.93
Co. Assessor Agency Fund	8,431.82

Handwritten claim dated 10-2-2018 in the amount of \$1,158.37 was reviewed and approved. Check sequence #136338.

IBC Innovative Business Consul	9/24/18-9/30/18 Flex Clai	1158.37
Grand Total		1158.37

Flex Benefits Account	1,158.37
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Claims dated 10-8-2018 in the amount of \$854,486.03 were reviewed and approved. Check sequence #136339-136457.

A & B Business Solutions	Copier contract 9/21-10/2	638.52
Ahlers & Cooney, P.C. Attn: Ac	Sept HR Services	920.00
Alliance Communications Attn:	Oct 911 Recurring,shop phones	285.12
Alliant Energy	Utilites	85.00
Arrow Manufacturing, Inc.	Amber beacons/flashing lights	3354.40
Lora Berg	Sept Mileage (943)	471.50
Larry Bliet	2 Sioux Twp Mtgs	30.00
Bruce Bonander	2 Sioux Twp Mtgs	30.00
Amy Borman	9/26/18 Mtg Mileage (138)	69.00
Vicki Borman	Sept Mileage (503)	251.50
Calhoun-Burns & Associate Inc.	Bridge Designs,inspections	25015.40
Care Initiative - Lyon Manor	Sept Inmate Meals (384)	2304.00
Cattoor Oil Company Inc.	275 gal DEF,DEF Mobil Disp Sys	1172.13
Century Link - Business	8/16-9/15 Long Distance	617.37
Certified Testing Services Inc	Testing - Rock Rapids Sho	5300.00
City of Alvord	utilities	48.50
City of George	utilities	21.25
City of Larchwood	utilities	42.94
City of Rock Rapids Municipal	August Utilities	6630.86
Compass Pointe	2nd Q FY2019 Prevention	2936.25
Cooperative Energy Company	Sept Fuel	79.74
Corner Service Merlin VerSteeg	Service 607 Silverado	59.50
Natalie Cross	Sept Mileage (477)	238.50
Denco Highway Construction Inc	slurry leveling	217037.10
Denekas Electric Inc.	Retrofit Basement Lights	269.30
Denny's Sanitation Inc.	July-Sept Garbage Service	328.00
Detco	Cleaner	212.67
DGR Engineering	Lyon County K-30 PCC Over	13005.12
Jim Dieters	2 Sioux Twp Mtgs	30.00
Electronic Engineering	Oct 911 Radio Maint	797.50
Farm & Home Publishers	Lyon Co. 60" Wall map	220.00
G.A. Johnson Construction Inc.	Rock Rapids Shop - Paymen	538206.53
George Office Products	Office Supplies	358.49
H & H Repair	airline hose fitting, red	9.46
H & S Homebuilding Center	rod for bracket #102	7.58
HCC Life Insurance Company	Oct Transplant Ins 23s/61	1493.89

Heather Hernandez	Sept Mileage (42)	21.00
Hiller Lumber	2X8X14' lumber	19.68
Hillyard / Sioux Falls	Custodial supplies	459.51
I-State Truck Center	Radiator Hose, clamp	82.44
IBC Innovative Business Consul	Sept Benefit Services (84	1680.00
Iowa Division of Labor Service	9/6/18 Boiler Inspect-SO	80.00
Iowa Prison Industries	Road signs, barricades	2403.30
ISAC Group Unemployment Fund I	3rd Q 2018 Unemployment	1505.88
Keith's Korner	Sept Fuel - 84.77 G Gasah	228.00
Shannon Klarenbeek	Sept Mileage (353)	176.50
Marilyn Lafrenz	Sept Mileage (587)	293.50
Maggie Landegent	Sept Mileage (45)	22.50
Larchwood Lumber Company	tailpiece, coupling	8.98
Larchwood Quick Stop	Fuel, brake fluid	367.60
Little Rock Free Lance	job vacancy notice	54.00
Lyon & Sioux Rural Water	Utility Assistance	262.00
Mail Services. LLC	October Postage, renewals	343.61
Matheson Tri-Gas Inc	9/20/18 Oxygen Cylinders	144.24
Shayne Mayer	9/25/18 MH Mtg Mileage (1	51.00
Mouw Motor Company	Service 609 Explorer	326.85
Myrl & Roy's Paving Inc.	308.62 tons Engr Backfill	1836.30
NACCTFO Donna D. Peterson	FY2019 Dues	75.00
Colette Nath	Fieldwork Mileage	92.00
New Century Press	RE Tax Due Ad,help wanted ad	400.52
NW IA YES Center	Juv Detainment 24 days P.	4200.00
Oak Street Station	Incentives School Flu Cli	134.25
Osceola Rural Water	water - Little Rock Shop	33.38
Kyle Peters	steel toe shoes	136.44
Pitney Bowes Inc.	postage machine rental	53.85
Popkes Car Care, Inc.	Sept Fuel - 34.485 G Dyed	91.01
Premier Communications	Oct Phone,internet,cable	4745.20
Premier Network Solutions d/b/	Oct IT - Sheriff,CH,cloud	3477.50
Qualification Targets Inc.	250 F.B.I. Training Targe	80.09
Rock Rapids Ace Hardware	Shop supplies,bulbs,Tape,paint	134.36
Rock Rapids Machine & Welding	flat iron, angle iron, ro	52.08
Lisa R. Rockhill	Sept Mileage (236)	118.00
Brooke Rozeboom	Sept Mileage (256)	128.00
Safety-Kleen	parts washer rental	327.65
Sanford Health	Inmate Care	1389.60
Marilee Schleusner	9/21/18 Dist Mtg Mileage	75.00
Luann Serck	9/12-9/13 SWCAP mtg meals,fuel	91.84
Steve Simons	Reimb:3 cs water,stamps/mileage	556.87
Sturdevant's Auto Parts	parts,filters,shop supplies	956.37
Sunshine Foods	2 Coffee,dish soap	673.42
Jerry TerWee	2 Sioux Twp Mtgs	30.00
Todd's True Value	cleaner	3.99
Town & Country	Sept Garbage Service	64.74
TransUnion Risk & Alternative	Sept Service	150.00
VanderLee Motors Inc.	Service DARE Truck	47.00
Lorna VanMaanen	reimburse retirement gift	158.05
Variety Foods LLC	9/26/18 Inmate Meals	1177.69
Verizon Wireless	CellPhones,aircards,equip60A1	1387.24
Wall Street Printers	Property Record Cards	440.00
Washington County Court Admin.	Certified Judgment #820R0	14.00
Ziegler Inc.	clamp, gasket, hose #56	46.88
Grand Total		854486.03

General Basic Fund	35,648.14
Rural Services Basic Fund	156.61
Economic Development Fund	558.00
Capital Project-Roadway Fund	7,370.60
Secondary Road Fund	803,784.45
Surcharge on E911	2,890.90
Emergency Management Services	112.22
Co. Assessor Agency Fund	791.22
Health Insurance Fund	3,173.89

There being no further business there was a motion by Michael, seconded by Koedam to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.