

LYON COUNTY AUDITORS OFFICE
January 15, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the January 8, 2018 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Michael. Motion carried.

Shari Kastein, Executive Director of Family Crisis Center presented the FY17 annual report as well as the FY19 request of \$7,500. Kastein thanked the Board for their continued support and looks forward to continuing to serve Lyon County residents.

Melissa Stillson, Public Administrator joined the Board to discuss budgets for 17/18 and 18/19. Stillson reviewed expenses and revenues, including the opportunity to purchase 8 AED's for the county through Service Area 3A. These AED's will be purchased through a special projects fund of the Service Area and will be given to the Sheriff's Department for use in the deputy cars. The advocate position was discussed and Stillson stated the position is going well and believes it is a great service to the residents of Lyon County. The Board commended Stillson on her work in the department and work the Board of Health does.

Engineer Sievers needs an approval on the final estimate for the L-26 paving project STP-S-CO60(107)-5E-60 in order to complete the project. Motion by Behrens, second by Peters to approve the final estimate for the project. Motion carried.

Sievers also asked the Board for permission to reallocate the decrease in the road superintendent salary across the employees of the Engineer's Office. This would not result in an increase to costs. Sievers also asked if the Board would be fulfilling the salary agreement portion of the engineer's employment contract. The contract reads "The engineer's salary after July 1, 2018, shall be set by the Board, by minimally granting the engineer the average salary of all county engineers in the State of Iowa." Supervisor Michael spoke to the importance of carrying the salary freeze across all departments. Supervisor Behrens spoke to the Board's agreement on the contract. After discussion, the Board advised Sievers to follow the contract for 18/19 and include the increase for Sievers's salary, but requests no other increases to salaries of the office staff.

Recorders quarterly report was reviewed.

Motion by Koedam, second by Peters to appoint Anthony Behrens to the condemnation board for 2018.

The ambulance budget with the inclusion of an ambulance director was reviewed. The budgeted salary for the director is set at \$30,000 for FY18/19. A proposed job description was also reviewed. The Board approved

moving forward with the proposed budget and job description and directed Smit to present it to the ambulance squad at their monthly meeting this evening.

Organizational requests were discussed and agreed to fulfill the requests as requested thus far. The Board also discussed the rural service levy. Currently it has been set to generate the same dollars as 17/18. No final decision was made on the rural service levy. Auditor Smit also posed the question as to where the Board plans to make the 18/19 bond payment (\$596,900) from. In 17/18 it is being paid from debt service and the rest from the general basic sub-fund. The Board also discussed the mental health levy as the regional board is recommending counties levy \$10/capita. This will decrease the current levy and the tax asking for mental health. The Board would like to see estimates on using the decrease from the mental health levy added to the debt service levy to use towards the bond payment.

The Board will be meeting next week beginning at 8:30 am.

Supervisor correspondence: Behrens-Landfill mtg.

Handwritten claims dated 1-10-2018 in the amount of \$19,260.05 were reviewed and approved. Check sequence #131875-131877.

ISAC Group Unemployment Fund I	4th Q 2017 Unemployment	362.76
Premier Communications	Jan Phone Additional Amou	3.13
Wellmark BlueCross BlueShield	1/1/18 to 1/5/18 Claims	18894.16
Grand Total		19260.05

General Basic Fund	290.28
Rural Services Basic Fund	16.91
Secondary Road Fund	56.98
Co. Assessor Agency Fund	1.72
Health Insurance Fund	18,894.16

Payroll dated 1-12-2018 was reviewed and approved.

Payroll Warrant Register in the amount of \$79,391.67 is listed by fund.

General Basic Fund	10,015.15
Rural Service Basic Fund	19,260.24
Secondary Road Fund	50,116.28

Payroll Disbursement Register in the amount of \$40,435.85 is listed by Fund.

General Basic Fund	4,206.30
Rural Services Basic Fund	9,469.22
Secondary Road Fund	26,760.33

Conservation claims dated 1-15-2018 in the amount of \$3,852.65 were reviewed and approved. Check sequence #131934-131974.

Alliance Communications	LPRA Phone, LD & Internet	72.00
Campbell Supply	Kyle Gloves	71.75

CCDA c/o Scott Nelson	Association Dues	40.00
Computer Clinic	Microsoft Office H&B Inst	267.75
Cooperative Energy Company	Dec Fuel 17.20 G Gasohol	41.79
Dave's Bulk Service	Dec Fuel 488 G Gasahol	1156.56
George Office Products	Envelopes	39.27
Lyon & Sioux Rural Water	21,000 G Water	137.95
Lyon Rural Electric Coop	LPRA Electric	955.66
Menards	Broom, dustpan, lights	282.22
Premier Communications	Office Phone, LD & Intern	92.40
Rock Rapids Ace Hardware	Totes	12.99
US Bank - Purchase Card Purcha	Tow Kit	661.64
Verizon Wireless	Cell Phone Bill	20.67
Grand Total		3852.65

General Basic Fund 3,852.65

Claims dated 1-15-2018 in the amount of \$193,230.46 were reviewed and approved. Check sequence #131948-132020.

A & B Business Solutions	Samsung Contract	144.55
Alliance Communications Attn:	January 911 Recurring	150.00
Baker Mechanical Inc DBA Baker	Crthouse-Progress Bill #0	25174.99
Boyer Trucks	hood latch #11	33.69
Campbell Supply	Shopvac,shop supplies	572.88
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	Dec Jail Meals 335x\$6.00	2010.00
Cattoor Oil Company Inc.	164 gal 10W-30 Oil	1435.00
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
CMBA Architects	professional services - R	2959.00
Continental Research Corp	100 tubes grease	2099.95
Cooperative Energy Company	6892G Diesel,540G gasohol, Vehicle service,fuel	23348.74
Cooperative Farmers Elevator	Dec Fuel,vehicle service	835.83
Culligan Soft Water Serv.	Jan/Feb Rental, salt	93.50
Diamond Mowers, Inc.	inside tooth holder #84 h	133.34
Doon Press	Brd Min, notice of vacancies	679.74
Franklin County Sheriff	Sheriff Fees-Juv500287/50	20.00
Frontier	Jan 911 Recurring	203.25
Frontier Bank	12/22/17 Snow Removal	67.50
George Office Products	Office supplies,planners	94.33
H & H Repair	parts	6.04
Heartland Hardware LLC	shop supplies	88.36
Eric Horn	Fill Well	500.00
Inwood Hatchery & Feed Store	power washer tip	13.50
Iowa Dept of Natural Resources	New Well Permit - S.Hawf	25.00
I.S.C.I.A. Iowa Sex Crimes Inv	Registration 1/29-1/31/18	150.00
Jim Hawk Tr Trailers Inc.	3 batteries,paint,primer	444.00
Clifford Kruger	Rent Assistance	200.00
Larchwood Quick Stop	116 gal gasahol	274.63
Lyon County Engineer	Well Admin Oct-Dec (1W/1C	150.00
Lyon County News	Don't Drin & Drive Ad,vacancy	141.45
Lyon County Sheriff Dept.	Sheriff Fees	441.84
Lyon Rural Electric Coop	sec light rental,utilities	1527.02
Mail Services. LLC	January Renewals, postage	381.27
Mainstay Systems Inc.	Jan-March IA System Maint	237.00
Matheson Tri-Gas Inc	Oxygen 1-5-18	73.37

MidAmerican Energy	Inwood/Alvord shops	816.37
Moon Creek Veterinary Clinic	Medication for Athos	16.03
Neopost USA Inc	Jan-April Postage Maint	53.85
Northern Truck Equip Corp	D ring clips,air cylinder	442.89
NW Iowa Care Connection % O'Br	1st Half FY2018 Allocatio	110300.50
Oak Street Station	Dec Fuel,sway bar links	498.75
P & K Pest Control Inc	1/8/18 Bi-Monthly - Annex	40.00
Pitney Bowes Inc.	postage machine rental	53.85
Premier Communications	Jan 911 Recur,telephone	967.93
Rapid Auto Repair Michael D. K	rear brake caliper #41	138.60
Reserve Account/Pitney Bowes	Postage Meter	1760.00
Sanford Health Occupational -	job function tests	570.00
Sanford Rock Rapids Attn: Pat	12/21/17 MedExam Fee	119.00
Sanford USD Medical Center	Amb Nurse Transfers	87.25
Sioux City Foundry Co.	square tubing	335.78
Sioux Falls Winpump Co.	900 Bags Bentonite @\$6.57	5913.00
Sunshine Foods	Dec Inmate Food #159	477.75
Thrifty White Pharmacy	Meds for Inmates	539.78
Trane	Jan Service Agreement	442.67
US Bank - Purchase Card Purcha	Hand pump,motel,meals,fuel	3404.48
Verizon Business	acct 4512330	5.07
Verizon Wireless	12/24-1/23/18 Cellphones	1446.01
Ziegler Inc.	muffler #63,handle #55	1092.18
Grand Total		194729.01

General Basic Fund	11,454.99
General Basic Sub Fund	25,174.99
County MHD Services Fund	110,300.50
Rural Services Basic Fund	6,597.49
Economic Development Fund	52.28
Secondary Road Fund	38,562.38
Surcharge on E911	1,087.83

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman