

Chairman Behrens convened the adjourned session with Feucht, Behrens, Birkey and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam was not present.

Public Health Administrator Melissa Stillson started with the environmental health budget for FY20. The budget will increase some for FY20 as Stillson increased areas for training and publications to help make public aware of services that will be available. Stillson will be taking over the budget as of July 1, 2019 and commented that FY19/20 will be a year of overview to become more familiar with all the aspects of the Sanitarian budget.

Supervisor Koedam joined the meeting at 9:30 a.m.

Stillson also reviewed the FY19 re-estimates and FY20 budget expectations for Health Services. Questions fielded by Stillson included salary increases, mileage costs, immunization programs. Stillson also went over the revenue for FY19 re-estimates and FY20 projections. The Board of Health has recommended a 3% increase to Stillson's pay. The Board thanked Stillson for coming.

Deputy Auditor LeAnn Krull also joined the meeting for budget discussion.

County Attorney Shayne Mayer met with the Board to discuss moving the currently part time fine collections position to full time as of February 1, 2019. Mayer explained that Lyon County Attorney's Office decided to join the fine collection program in FY15/16. Up until last fiscal year, this program was done off and on by either Karlee Nagel, secretary, or Attorney Mayer. In FY18 a part time collection position was created and that is when the program really started to see actual collection take place. Mayer explained that certain collection thresholds have to be met in order for the county to receive money back to the general fund and the county attorney incentive fund. Lyon County has hit the \$25,000 threshold for the last three years which then allows Lyon County to keep a percentage of the fine collected. It is Mayer's opinion that having a fulltime position will only increase the collection amount and believes that the position should become revenue neutral over the next few years. The Board also reviewed the rest of Mayer's budget including FY20 which included the fine collection position at full time.

County Engineer Laura Sievers presented the FY20 secondary roads budget. The Board and Sievers discussed the need for another engineering tech. Sievers would like to do more of the bridge plans/surveying in office but currently staff does not have the time. Also discussed were costs related to bridges/culverts, road maintenance, salaries, and revenue projections. There was discussion regarding the condition of the Alvord and Inwood shops. Different locations and possibilities of moving, closing, or building new shops was also talked about. No decisions were made regarding these shops.

Lyon County Ambulance Director Amy Borman presented the FY20 ambulance budget. There was discussion regarding why the FY19 amount used year to date for EMT's is as high as it is. It was thought that with the creation of the director position this amount should go down. Smit and Krull will be doing some investigation as to why this isn't so. Also discussed were the amounts for new equipment (\$10,000) and what it is planned to be used for. Borman explained that this line item is used for matching funds for grants. Borman plans to apply for a new LifePak 15 in FY20 (\$25,000). The Board reviewed the salary increase for Borman (\$32,000 FY19 to \$36,000 FY20). Borman asked the Board to consider designating \$50,000 for a rig again in FY20 to start funding another rig in the future.

Borman also asked for clarification on the decision made last meeting regarding departments not purchasing "food" out of their budgets for employees. Borman asked if purchasing bottled water is okay. The Board decided it was okay.

The minutes of the January 14, 2019 meeting were reviewed. Motion made by Birkey to approve minutes, seconded by Koedam. Motion carried.

Sheriff Vander Stoep brought attention to an oversight that occurred in FY2018. Deputy Oostra was scheduled for a step increase from 77% to 78% which was inadvertently missed for FY17/18. Vander Stoep requests that the oversight be corrected and Oostra receives the compensation that is owed to him. Motion by Herman, second by Feucht to approve the compensation correction. Motion carried.

The Board reviewed the Sheriff Quarterly report.

Motion by Koedam, second by Birkey to approve and appoint Dennis L. Hilbrands as a Dale Township trustee. Hilbrands will replace Glenn Geerdes. Motion carried.

Motion by Birkey, second by Koedam to approve Conservation Director Craig Van Otterloo to the Loess Hills Development and Conservation Authority. Motion carried.

The Board continued to discuss the county attorney request to move the part time fine collection position to full time starting February 1, 2019. Motion by Feucht, second by Birkey to allow position to move to full time starting February 1, 2019 using currently budgeted dollars including county attorney incentive funds, and if a budget amendment is needed, the dollars should be taken from the county attorney incentive fund as well. Motion carried.

The Board made no decision on the ambulance or engineer salaries. No decision was made on the addition of another engineer tech to the secondary roads budget either.

The Board talked with Sievers via phone regarding cell phones for the road crew. Sievers stated that yes, the crew has received cell phones (27 phones total - ½ currently have tracking to test it). Sievers explained that due to

FEMA requirements, ease of receiving payroll information (Field Force Manager program), better communication system than radios, and ability to have electronic data of roads traveled/worked, moving to cell phones is a good move for the county. The crew can take the phones home with them, but are not required too. Sievers stated that the program is 19.99/mth/phone and the phones are \$30/mth/phone. There is no contract and the system can be canceled at any time. Supervisor Herman asked if the crew had received explanation as to why they were receiving cellphones. Sievers stated that they had been told, but is open to explaining it again if needed. The Board thanked Sievers for the update.

Correspondence: Behrens: Board of Health mtg.; Koedam: NW IA Planning & Development and RIDES mtgs.

Steve Maurer has been hired to fill the truck driving position in the Doon Shop. Maurer was hired part time in September, and will now move to fulltime. Maurer's wage will be \$22.60/hour. Maurer will receive a \$.25 raise every three months for the rest of the first year according to the union contract. (\$22.85 March and \$23.10 June)

Handwritten claims dated 1-16-2019 in the amount of \$22,563.33 were reviewed and approved. Check sequence #138060-138061.

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|--------------------------------|-------------------------------|----------|
| IBC Innovative Business Consul | 1/7/19-1/13/19 Flex Claim     | 671.40   |
| Wellmark BlueCross BlueShield  | 1/5/19-1/11/19 Medical Claims | 21891.93 |
| Grand Total                    |                               | 22563.33 |

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|-----------------------|-----------|
| Health Insurance Fund | 21,891.96 |
| Flex Benefits Account | 671.40    |

Veteran Affairs claims dated 1-17-2019 in the amount of \$575.25 were reviewed and approved. Check sequence #138062-138069.

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|------------------------|---------------------------|--------|
| Jerry M. Baatz         | Mileage (30) Jan Mtg      | 15.00  |
| Corner Rexall Drugs    | RX Assistance - Case #12  | 12.03  |
| Doon Press             | Advertising - Vet Affairs | 360.00 |
| Douglas W. Hilbrands   | Mileage (30) Jan Mtg      | 15.00  |
| Little Rock Free Lance | Advertising - Veteran Aff | 16.00  |
| Lyon County News       | Advertising - Veteran Aff | 30.00  |
| New Century Press      | Advertising - Veteran Aff | 48.00  |
| Premier Communications | Office Phone - VA         | 79.22  |
| Grand Total            |                           | 575.25 |

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| General Basic Fund | 575.25 |
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Conservation claims dated 1-17-2019 in the amount of \$90,607.16 were reviewed and approved. Check sequence #138070-138093. It was noted that the claim to Legacy Post & Beam is part of the new nature center being built at Lake Pahoja. Also noted was the fact that project costs are being paid for without having a public hearing for the project.

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|-------------------------|---------------------------|--------|
| Advanced Systems        | Copier Contract           | 130.00 |
| Alliance Communications | LPRA Phone, LD & Internet | 80.00  |
| Campbell Supply         | Funnel, Handle            | 13.67  |
| Denny's Sanitation Inc. | Dumpster Pickup           | 58.85  |

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|--------------------------------|---------------------------------|----------|
| Doon Welding Inc.              | Dumpster Repairs                | 4228.88  |
| Hiller Lumber                  | Screws                          | 43.60    |
| Iowa Department of Revenue -   | Oct-Dec Q Excise Tax 5%         | 192.00   |
| Iowa Law Enforcement Academy S | Firearms Instructor ReCer       | 150.00   |
| Iowa's County Conservation Sys | Winterfest Registrations        | 380.00   |
| ISU Extension - Lyon County    | Turfgrass-Justin & Kyle         | 280.00   |
| Legacy Post & Beam             | Order Fee - Pine Structur       | 68678.16 |
| LeLoux Diversified Evan J. LeL | Jetting Fee-Flush Drain F       | 300.00   |
| Lyon & Sioux Rural Water       | 23,000 G Water                  | 143.35   |
| Lyon Rural Electric Coop       | LPRA Electric                   | 868.27   |
| Martin Gardner Architecture    | Design,Travel & Construct       | 13157.70 |
| Menards                        | Paper Towels & Batteries        | 46.88    |
| Oak Street Station             | 3 New Tires/Mount/Balance       | 712.00   |
| Emily Ostrander                | Reimb:Coat/Gloves/IAN Memb      | 408.62   |
| Premier Communications         | Office phone,internet,long dist | 92.46    |
| Rock Rapids Machine & Welding  | Tubing Wood Duck Houses         | 21.06    |
| Sturdevant's Auto Parts        | Floor Mats                      | 120.82   |
| Todd's True Value              | Slugs, ice melt                 | 56.35    |
| US Bank - Purchase Card Purcha | Justin Meals,Boots,Gasahol      | 383.25   |
| Verizon Wireless               | Cell Phone Bill                 | 61.24    |
| Grand Total                    |                                 | 90607.16 |

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| General Basic Fund          | 8,771.30  |
| Projects & Acquisition Fund | 81,835.86 |

Claims dated 1-21-2019 in the amount of \$52,053.75 were reviewed and approved. Check sequence #138094-138124.

|                                |                                |          |
|--------------------------------|--------------------------------|----------|
| AT & T                         | 911 Recurring 712-233-001      | 43.69    |
| City of Doon                   | 1st Half FY2019 Library A      | 4155.00  |
| City of George Attn: Library D | 1st Half FY2019 Library A      | 6819.00  |
| City of Inwood                 | 1st Half FY2019 Library A      | 8072.00  |
| City of Larchwood Attn: Librar | 1st Half FY2019 Library A      | 6522.00  |
| City of Little Rock            | 1st Half FY2019 Library A      | 4214.50  |
| City of Rock Rapids Attn: Libr | 1st Half FY2019 Library A      | 10217.50 |
| Cooperative Energy Company     | Gas Voucher Assistance         | 25.00    |
| Denekas Electric Inc.          | Ballast & Bulbs/Engineer       | 115.22   |
| Doon Press                     | Brd Min,FY19 amend,notices     | 480.59   |
| GALLS LLC                      | New Bullet Proof Vest 601      | 936.00   |
| George Office Products         | Binder Clips - Ambulance       | 3.90     |
| Hillyard / Sioux Falls         | Parts for Vaccuum              | 183.50   |
| Hound Dog Promotions Leslie O  | 400 Bags & Journals 1-25-      | 1584.00  |
| IA Dept. of Public Safety Attn | Oct-Dec Terminal.line charge   | 1380.00  |
| ISAC                           | 3/14-3/15 Spring Conf - M      | 380.00   |
| Jack's Uniforms & Equipment    | Duty Boots 604,uniforms        | 1061.58  |
| JCL Solutions-Janitors Closet  | Jail Custodial Supplies        | 208.83   |
| Mainstay Systems Inc.          | Jan-March IA System Maint      | 237.00   |
| Merck Sharp & Dohme            | 10 Doses ProQuad               | 1259.58  |
| PCC, Inc. Physician's Claim Co | December Amb Billing           | 1792.42  |
| Physio-Control, Inc. formerly  | 2019 Annual Maint Sn#1415      | 923.21   |
| Rapid Graphics                 | Amb-numbers for lockers        | 50.00    |
| Rock Rapids Municipal Housing  | Rental Assistance              | 219.00   |
| Sanford USD Medical Center     | Inmate Dr. Vistit/Bulb/Battery | 90.30    |
| Sunshine Foods                 | Food Assistance                | 75.01    |
| Thrifty White Pharmacy         | RX for Inmates                 | 211.56   |
| Pamela R. Tille                | 1/11/19 Dist Mtg Mileage       | 99.00    |
| Verizon Wireless               | 1/7-2/6/19 Cell Phones         | 209.36   |

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|----------------------|--------------------------|----------|
| Wall Street Printers | 100 Handbooks A 12/24/18 | 485.00   |
| Grand Total          |                          | 52053.75 |

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|---------------------------|-----------|
| General Basic Sub Fund    | 10,274.70 |
| Rural Services Basic Fund | 40,000.00 |
| Economic Development Fund | 52.36     |
| Surcharge on E911         | 43.69     |
| Development Project Fund  | 1,584.00  |
| Co. Assessor Agency Fund  | 99.00     |

There being no further business there was a motion by Herman, seconded by Feucht to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.