

LYON COUNTY AUDITORS OFFICE  
December 11, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the November 27, 2017 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Peters. Motion carried.

Engineer Sievers asked for approval on bond bridge project L-(92Y)-73-60 on Marsh Avenue. Once approved, the plans will go out for letting. Sievers estimates \$820,000 for a cost on the project. Motion by Behrens, second by Peters to approve and have Board sign plans. Motion carried.

Sievers presented an update on how the bond money is being used. Sievers reports that the original current projects will not end up using all the money as bridge prices came in about ½ of estimated costs. Sievers would like to add a project to be done with bond funds. Bridge 58R is very close to the bridges currently being finished with TIF funds on A34. Sievers asked the contractor if they could give the same price for 58R as the TIF bridges. The contractor was willing to do that and sent an estimate to Sievers. Sievers has checked with the State and Sievers reports that the State said that since similar projects have already been bid in that same area, it is unlikely that the county would receive better bids and that it would be acceptable to not bid the project but consider it a work change order with the contractor. Odens has been contacted regarding material availability and states it could have material ready in January. The Board agreed to allow Sievers to move forward on plans to see where numbers come out for 58R.

Sievers commented that bridges 20R and 4R are starting to be worked on. They will be closed this week and will be worked on most of the winter.

Sievers reported that there will be a 10:00 a.m. phone conference with IA DOT, the Railroad, Lester Feed and Grain, and the City of Lester to discuss the upcoming road project going through Lester. Sievers reported that the project will not be done in 2018 due to the railroad having to put funds into the project.

Sievers had no utility accommodation applications.

Attorney Shayne Mayer met with the Board to present the initial proposal received from the Public Professional and Maintenance Employees Union. Public Professional and Maintenance Employees, Local 2003, proposes changes to the current agreement as follows:

Article 23 - Wage Rate: The Union seeks to increase the employee's wages in each class by 4% per classification beginning July 1<sup>st</sup> 2018, 4% July 1<sup>st</sup> 2019, and 4% July 1<sup>st</sup> 2020.

In summary Mayer states the union is asking in initial exchange for a 3 year contract with a 4% increase in wage each year. The Board decided to create a committee of Supervisor Michael, Supervisor Bosch and Mayer to work on the negotiations. Mayer will contact Bosch and Michael this week to set up a meeting time to discuss how the county wishes to respond. Due to changes in the legislation the only mandatory item to negotiate is wages.

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Mayer also talked to the Board regarding the opioid epidemic class action lawsuit information sent by ISAC. Mayer is recommending that the Board have all department heads come to the meeting on Monday to discuss the possible work that could be created by joining the lawsuit. The Board agreed and requested to have all department heads present at 9:15 at the Dec 18<sup>th</sup> Board meeting.

Northwest Iowa Care Connections Mental Health Region Director Kim Wilson presented the FY17 annual report to the Board.

Dave Jorgenson, Project Manager gave an update on the courthouse project. The project is running a little behind on the fan coil unit installation plan, but will get caught up this week. The boiler is to be installed and operational on Wednesday. Jorgenson asked the Board to approve Midwestern's proposal to fix the leaking areas on the boiler system for \$2,565. Intek was here Friday to touch up the 3<sup>rd</sup> floor men's restroom and did not notice anything mildew on the arches in the rotunda. The skylight for restroom will be installed this week. Trim will be removed in the dome and painting will begin in that area. The copper has started being installed on the dome and should be finished this week or early next. Motion by Peters, second by Behrens to approve and sign the change order for Midwestern. Motion carried.

Motion by Behrens, second by Koedam to approve Ryan Krull as Liberal Township Clerk. Motion carried. Krull will fill the vacated spot due to Duane Winkel's passing. Krull was a Liberal Township Trustee whose spot will be appointed at the Decemeber 18<sup>th</sup> Board meeting.

Supervisor correspondence: Koedam-MidSioux and Compass Pointe mtgs.; Bosch-Seasons, NECI, Board of Health, and NW IA Care Connections mtgs.; Behrens-NW Regional housing authority mtg.

Shelly Sindt, CEO of Elderbridge Agency, presented the FY17 report. Elderbridge is asking for \$2.85/senior which is \$7,330 for FY19. The Board thanked Sindt for coming and will review organizational requests during budget work.

Supervisor Peters has been working with Justin Christensen from DGR regarding the Law Annex parking lot project. The Board will need to formally set a public hearing date and bid letting date at the next meeting on the 18<sup>th</sup>. Christensen will take care of the publication of the plans to bidders and Smit will take care of the public hearing notice for the Board.

Per Board discussion on FY18/19 budgeting: salaries will be held across all departments for FY18/19, health insurance premiums to employees will be the same (single \$35/month; family \$224/month). The Board will also be looking for minimal increases in budgets within the general fund. Smit will relay this information to the department heads when budgets are sent out.

Payroll dated 11-30-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$199,690.39 is listed by fund.

General Basic Fund	126,954.53
County MHD Services Fund	1,511.67
Rural Service Basic Fund	19,405.29
Economic Development Fund	3,408.57
Secondary Road Fund	37,832.08
Emergency Management Serv	2,504.85

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Co. Assessor Agency Fund 9,073.40

Payroll Disbursement Register in the amount of \$283,010.53 is listed by Fund.

General Basic Fund	103,234.97
General Supplemental Fund	52,613.35
County MHD Services Fund	1,515.34
Rural Services Basic Fund	33,708.03
Economic Development Fund	4,364.24
Secondary Road Fund	73,031.57
Emergency Management Serv	3,135.11
Co. Assessor Agency Fund	11,407.92

Handwritten claim dated 11-30-2017 in the amount of \$20,679.31 was reviewed and approved. Check sequence #131292.

Wellmark BlueCross BlueShield	11/18/17-11/24/17 Claims	20679.31
Grand Total		20679.31

Health Insurance Fund 20,679.31

Claims dated 12-11-2017 in the amount of \$472,072.74 were reviewed and approved. Check sequence #131293-131444.

A & B Business Solutions	Samsung Contract	144.55
Henry M. Adkins & Son Inc. Ele	2018 OVO,OVI License/Maint	8080.00
Advanced Systems, Inc.	Canon Contract	160.32
Ahlers & Cooney, P.C. Attn: Ac	Nov HR Services	972.00
Alliance Communications	Shop telephones	135.55
Baete-Forseth HVAC	Crthouse HVAC #3	166183.50
Baker Mechanical Inc DBA Baker	Crthouse - Progress Bill	25874.20
Beck Engineering	surveying - new RR shop	362.50
Blue Tarp Financial, Inc.	20 ton air hyd bottle jac	260.31
Vicki Borman	November Mileage (583)	291.50
Calhoun-Burns & Associate Inc.	Bridge 92Y Final Des/inspect	10440.48
Campbell Supply	Humidifier Filters,supplies	342.30
Canon Financial Services Inc.	Canon contract	268.00
Care Initiative - Lyon Manor	Nov Jail Meals 216x\$6	1296.00
Century Link - Business	10/16-11/15/17 Long Dist.	260.67
City of Alvord	utilities	48.50
City of Doon	1st Half FY18 Lib./utilities	4193.00
City of George Attn: Library D	1st Half FY2018 Library A	6624.00
City of Inwood	1st Half FY2018 Library A	7956.00
City of Larchwood	utilities/1st half FY18 Lib.	6854.24
City of Little Rock	1st Half FY2018 Library A	4100.00
City of Rock Rapids Municipal	Oct Util/1st half FY18 Lib.	15263.55
Computer Clinic	Website Training 605 & 60	65.00
Cooperative Energy Company	Fuel/Tires/Service	30822.91
Cooperative Farmers Elevator	Mount/Balance tires/Fuel	1048.27
Corner Service Merlin VerSteeg	brake cleaner	15.00
Country Boy Doors, Inc	RR shop door repair	101.24
Crittenton Center	Nov Juv Shelter 2 days	46.65
Dakota Fluid Power Inc.	elbow - #11	11.97
DeGooyer Hearing Aid Service	Medical Assistance/Hearin	150.00
Denny's Sanitation Inc.	Nov Rolloff Rent/Garbage serv	221.00
DGR Engineering	Design Bill #2 Parking Lot	4000.75
Connie Douglass	November Mileage (46)	23.00

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DRG PLBG HVAC	furnace repair -Alvord sh	125.00
Dusty's Auto Body David Dreesm	8/11/17 Towing '99 Ford T	125.00
Electronic Engineering	Dec 911 Maint Agr/camera equip	3614.00
Equipment Blades Inc.	Underbody Carbides/oneway bl	16876.50
Frontier	Dec 911 Recurring,GE phn	203.06
G & R Controls, Inc	Check Pump/replace bearin	1660.82
George Office Products	Office supplies	206.08
Graham Tire S.F. North	New Snow Tires - 603 Impa	515.28
Graham Tire Worthington	4 new tires EMA Vehicle	663.32
H & H Repair	hardware	4.86
H & S Homebuilding Center	2X12X10' lumber, screws	26.28
Health Service of Lyon Co	12/6/17 - Flu Shot (1)	25.00
Heartland Hardware LLC	hardware	11.98
Herm's Sanitation	garbage service - Oct-Dec	54.00
Heather Hernandez	Nov Mileage (13)	6.50
Hiller Lumber	galv steel/supplies	290.79
Hillyard / Sioux Falls	Janitorial Supplies	39.25
I-State Truck Center	clutch #26,rear dr suspension	13679.29
Innovative Benefit Consultants	Nov Benefit Service (86)	1720.00
Intoximeters	200 Mouthpieces/Intoxiliz	53.00
Inwood Hatchery & Feed Store	welding gloves, tip	21.70
Iowa Dept of Transportation At	airmeter gauge, repair	362.20
I.S.C.I.A. Iowa Sex Crimes Inv	Registration 1/29-1/31/17	150.00
Jack's Uniforms & Equipment	Uniform Pants /uniform boots	257.83
JAYZ A Better Restoration	Welding-dome skylight fra	1900.00
Jeddeloh Inc.	6/3/17 Tow Vehicle LR The	265.00
Jim Hawk Tr Trailers Inc.	brake cleaner	78.00
Keith's Korner	Nov Fuel 145.81 G Gasahol	350.00
Shannon Klarenbeek	November Mileage (343)	171.50
Cole Knudson	meal expense - Knudson -	28.12
Marilyn Lafrenz	November Mileage (470)	235.00
Maggie Landegent	November Mileage (135)	67.50
Larchwood Lumber Company	wrench - Larchwood shop	8.99
Larchwood Quick Stop	174 gal gasahol	418.08
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	62.00
Lyon County Treasurer - ACH I	Nov Stop Loss Refund	43339.83
Mac's Inc.	rubber matting #54, #57	199.75
Mail Services. LLC	December Postage/renewals	604.59
Matheson Tri-Gas Inc	11/30/17 Oxygen	78.18
McCarty Motors	chainsaw parts	59.90
Medical Excess	Dec transplant ins 23/63	1535.97
Sarah Merry-Skoglund	November Mileage (836)	418.00
MidAmerican Energy	Inwood/Alvord shops	360.75
Modern Gas Company	200 gal LP gas	295.80
Nelson Construction	Crthouse Construction #2	15631.30
New Century Press	Brd Min,elect not,cash rep	408.16
Northern Iowa Construction Pro	18" CMP, 18" bands	8694.10
Northern States Supply Inc.	hardware	30.13
Northern Truck Equip Corp	sander parts	448.17
Northwest Iowa Comm. College N	CPR certs, amb CEUs	145.00
Noteboom Implement LLC	hydraulic oil	884.88
Oak Street Station	Nov Fuel, DEF	345.21
Osceola County Rural Water	water - Little Rock Shop	37.57
PCC, Inc. Physician's Claim Co	Oct Amb Billing	2223.92
Popkes Car Care, Inc.	Nov Fuel - 56.39 G Dyed D	125.72
Porter Funeral Home	Funeral Assistance	1500.00
Premier Communications	Dec Telephone,internet,cable	3743.25

Premier Network Solutions d/b/	Dec IT	2850.00
Premier Network Solutions d/b/	Dell 7050 PC & Monitor	1474.00
Radio & TV Center	1 Camera Power Supply	18.00
RDO Equipment Company	light #62	128.04
RELX Inc DBA LexisNexis	Nov Online peridical	149.80
Rock Rapids Ace Hardware	Totes, shop supplies	557.65
Rock Rapids Machine & Welding	template	27.69
Lisa R. Rockhill	November Mileage (26)	13.00
Sanitation Products, Inc.	Falls Sander #11 Ser# 17S	4959.20
Steve Simons	Nov Mileage(654),Reimb frames	329.88
Sioux County Attorney's Office	10/18/17 1/4 Share of Tra	515.58
State Bar of South Dakota	2018 SD Bar Dues	415.00
Melissa Stillson	November Mileage (142)	71.00
Sturdevant's Auto Parts	parts, filters, supplies	1345.60
Sunshine Foods	Inmate food,immunization sup	340.88
Todd's True Value	drill bits	23.98
Town & Country	garbage service - Little	24.96
Trackside Repair & Towing - D	9/12/17 Tow Vehicle/Spenc	750.00
Trane	Dec Service Agreement	442.67
Trane	Replace boiler valve	1176.08
Treasurer - IEMA Iowa Emergenc	2018 Annual Association D	150.00
Tri-State Ready Mix Inc.	concrete - box culv exten	331.50
United States Postal Service	Business Reply Acct BR781	100.00
US Bank - Purchase Card Purcha	Conf fees,lodging,meals,TV	
	Fuel,USPS,office supplies	7561.83
VanderLee Motors Inc.	Service 2004 Ford 60-2	913.35
Vanguard Appraisals Inc.	Renew CONSOLO72 License	10600.00
Verizon Wireless	Cell Phones,aircards	1351.05
Wellmark BlueCross BlueShield	November Admin,Fees,claims	8636.11
Ziegler Inc.	muffler,battery,labor,shims	4812.82
Grand Total		472072.74

General Basic Fund	47,914.64
General Basic Sub Fund	213,619.75
Rural Services Basic Fund	40,030.00
Economic Development Fund	331.47
Capital Project - Roadway Fund	8,708.80
Secondary Road Fund	89,946.52
Surcharge on E911	2,933.90
County Attorney Incentive Fund	515.58
Emergency Management Services	1,310.05
Co. Assessor Agency Fund	11,505.12
Health Insurance Fund	55,256.91

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman