

LYON COUNTY AUDITORS OFFICE
December 18, 2017

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisors Behrens was absent.

The minutes of the December 11, 2017 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Koedam. Motion carried.

County Attorney Shayne Mayer, Supervisors Michael and Bosch met and went through the union contract paragraph by paragraph. As there are a few items the committee needs to address, Mayer will contact the Union Representative Mr. Hubbard to seek an extension to Jan 2nd to exchange initial proposals. If the extension is not allowed, the Board will need to call a special meeting. sometime this week.

The Board has two appointments needed for the Board Of Health. Kathy Altena and Dr. Michelle Johnson are both willing to fulfill another term on the Board of Health. The terms will run from 1-1-2018 through 12-31-2020. Motion by Michael to reappoint Altena and Johnson to the Board of Health, second by Peters. Motion carried.

County Attorney Shayne Mayer discussed with the Board and department heads the possibility of the county joining the nationwide opioid litigation and the possible workload that could be created in regards to the litigation. Mayer has spoken with the firms associated with the litigation. Mayer raised questions as to how data would be retrieved from the mental health region, how public records requests would be fulfilled in an organized manner, and how an award would be handled. The Board asked for opinions and thoughts from the department heads. Veteran Affairs Director Jared Ageson spoke to the fact that this topic does touch lives of Lyon County constituents and the veteran population and that by not joining it might be a disservice to those residents battling such addictions. The Board thanked the department heads for coming and requested the topic to be put on the Jan. 2nd agenda.

The Historical Society joined the Board to give a report of FY17 and present the FY19 request. Jim Wells, John Kruse, and Marvin Arp were present for the Historical Society. Wells thanked the Board for the \$7,000 in years past and requests \$7,000 for 18/19. The Board thanked the gentlemen for their work.

Dick Sievers, Executive Director of MidSioux, presented the FY17 report to the Board. The request for FY19 is the same as FY18 at \$9,000. Sievers discussed the number of individuals served, services provided, and the needs of families that MidSioux sees. The Board thanked Sievers for coming.

The weed commissioner reports were reviewed by the Board. Motion by Koedam, second by Peters to approve and Chairman sign weed commissioner reports for FY17. Motion carried. The Board briefly discussed VanVeldhuizen's letter regarding changing residences and decide to table it until VanVeldhuizen's term is up for reappointment.

Chairman Bosch introduced Resolution 2017-41 to authorize a public hearing date for the law annex parking lot project.

RESOLUTION NO. 2017-41

Resolution to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Lyon County Law Annex Parking Lot Project, and the taking of bids therefor

WHEREAS, it has been proposed that the Board of Supervisors of Lyon County, Iowa (the "County"), undertake the authorization of a public improvement to be constructed as described in the proposed plans and specifications and form of contract prepared by DGR Engineering (the "Consulting Engineer"), which may be hereafter referred to as either the "Lyon County Law Annex Parking Lot Project" or the "Project," which proposed plans, specifications, notice of hearing and letting, and form of contract and estimate of cost (the "Contract Documents") are on file with the County Auditor; and

WHEREAS, it is necessary to fix a time and place of a public hearing on the Contract Documents and to advertise for sealed bids for the Project;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. The Contract Documents referred to in the preamble hereof are hereby approved in their preliminary form.

Section 2. The Project is hereby determined to be necessary and desirable for the County, and, furthermore, it is hereby found to be in the best interests of the County to proceed toward the construction of the Project.

Section 3. January 22, 2018, at 9:30 o'clock a.m., at the Lyon County Courthouse, Rock Rapids, Iowa, is hereby fixed as the time and place of hearing on the Contract Documents.

Section 4. The County Auditor is hereby authorized and directed to publish notice (the "Hearing Notice") of the hearing on the Contract Documents for the Project in a newspaper of general circulation in the County, which publication shall be made at least once, not less than four (4) and not more than twenty (20) days prior to the date of the said hearing. The Hearing Notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST FOR THE LYON COUNTY ANNEX
PARKING LOT PROJECT

Notice Is Hereby Given: At 9:30 o'clock a.m., at the Lyon County Courthouse, Rock Rapids, Iowa, on January 22, 2018 the Board of Supervisors of Lyon County, Iowa (the "County") will hold a public hearing on the proposed plans and specifications, form of contract and estimate of cost (the "Contract Documents") for the proposed Lyon County Law Annex Parking Lot Project (the "Project").

The Project shall consist of removing the existing asphalt parking lot, minor grading, paving of a new concrete parking lot and other related work.

The Project shall occur between the Lyon County Sheriff's Office and the Lyon County Ambulance Garage at 410 S. Boone Street, in the City of Rock Rapids, Lyon County, Iowa:

A copy of the proposed Contract Documents is on file for public inspection in the office of the County Auditor.

At said hearing any interested person may file written objections or present oral comments with respect to the subject matter of the hearing.

Jen Smit
County Auditor

Section 5. All provisions set out in the attached form of notice are hereby recognized and prescribed by the Board of Supervisors and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

Passed and approved December 18, 2017.

/s/Randy Bosch
Chairperson, Board of Supervisors

Attest:/s/Jen Smit
County Auditor

Motion by Peters, second by Michael to approve and sign Resolution 2017-41 setting public hearing date as January 22, 2018 at 9:30 a.m. Motion carried.

The Board also needs to set a bid letting date for the project. Motion by Peters, second by Michael to set January 18th at 10:00 A.M. as the date and time for said bid letting. Motion carried. DGR will put the project plans out for bidders as dictated by Code.

Supervisor correspondence: Peters-YES mtg.; Michael- held discussion regarding Lyon County Ambulance and the possibility of creating a director position. Smit was asked to create a job description and list of duties this position would have.

Attorney Mayer notified the Board that an extension was granted by Mr. Hubbard, Union Representative, and the Board will be able to include the initial proposal on the January 2nd, 2018 meeting agenda.

Dave Jorgenson gave an update on the courthouse project. Currently the issue at hand is the paint in the dome. The architect and interior designer will be onsite tomorrow to look at it. The new boiler is being hooked up today and will be started up tomorrow morning. 23 Fan coil units will be done as of today which is half of the total. The copper installation on the exterior of the dome is about 2/3 done.

The Board needs to appoint a Liberal Township Trustee, Garfield Township Clerk and Garfield Township Trustee. Motion by Peters, second by Koedam on appointing Ross Kooiker as the Liberal Township Trustee, Larry VanOort as

Garfield Township Clerk, and Denny VandeGriend as Garfield Township Trustee.
Motion carried.

Handwritten claim dated 12-13-2017 in the amount of \$22,914.79 was reviewed and approved. Check sequence #131500.

Wellmark BlueCross BlueShield	12/2/17-12/8/17 Claims	22914.79
Grand Total		22914.79

Health Insurance Fund 22,914.79

Conservation claims dated 12-14-2017 in the amount of \$75,080.84 were reviewed and approved. Check sequence #131501-131529.

Access Systems	Copier Repairs	58.50
Alliance Communications	LPRA Phone, LD & Internet	74.00
Campbell Supply	EE Supplies	503.21
Caswell Excavating	Trail-Excavation,Grading,	61959.55
Central Iowa Distributing	Black Floor Mat	70.00
Kyle Ciesielski	Reimb: District III	20.00
Cooperative Energy Company	110.8 G Gasahol	272.33
Dave's Bulk Service	2500 G Contract Propane	3207.50
DeBoer Tree Farm	78 Trees-20BO,20RO,26RC,1	1404.00
George Office Products	Toner	109.84
Gleason's Instant Tree Co,INC.	11 Trees	1650.00
Hiller Lumber	2x12x16,2x10x16,2x8x16	71.03
IDALS - Pesticide Bureau	Pesticide Applicator - Cr	45.00
ISU Extension - Lyon County	Ornamental,Turf,Aquactic,	280.00
Leuthold Plumbing/Heating Inc	Fix Water Leak	295.75
Lyon & Sioux Rural Water	114,000 G Water	371.25
Lyon Rural Electric Coop	LPRA Electric	849.80
Moonlite Landscaping LLC	Overseeding Grass	375.00
Myrl & Roy's Paving Inc.	Rock for Jetty	1120.67
Emily Ostrander	Reimb:Fall IAN Workshop	197.00
Premier Communications	Office Phone, LD & Intern	92.34
RB Electric Inc.	Locate Power	65.00
Rent-All Inc	Rent-Skidloader,T.puller,	597.50
Justin Smith	Reimb: District III	20.00
Sturdevant's Auto Parts	Battery - Emily's Car	120.37
Sunshine Foods	EE Supplies	6.15
Tri-State Ready Mix Inc.	Concrete-Seasonal Site Ex	848.00
US Bank - Purchase Card Purcha	16.48 G Gasahol	377.05
Craig A. VanOtterloo	Reimb: District III	20.00
Grand Total		75080.84

General Basic Fund 13,121.29

CS Projects & Acquisition Fund 75,080.84

Payroll dated 12-15-2017 was reviewed and approved.

Payroll Warrant Register in the amount of \$69,733.74 is listed by fund.

General Basic Fund 9,933.51

Rural Service Basic Fund 19,531.69

Secondary Road Fund 40,268.54

Payroll Disbursement Register in the amount of \$32,479.73 is listed by Fund.

General Basic Fund	4,277.19
Rural Services Basic Fund	9,530.28
Secondary Road Fund	18,672.26

Claims dated 12-18-2017 in the amount of \$21,509.13 were reviewed and approved. Check sequence #131530-131582.

Advanced Systems, Inc.	Maint Contract 12/19-3/18	16.20
Alliance Communications Attn:	Dec 911 Recurring	150.00
Alliant Energy	acct 9912001000	172.25
AT & T	911 Recurring 712-233-001	42.48
Mark A. Behrens	June17-Dec17 Brd Miles(455)	227.50
Randy Bosch	July17-Dec17 Brd Miles(1114)	557.00
Cedar Rock Grill	plates and silverware	19.50
Charm-Tex, Inc.	Jail Provisions	777.04
CMBA Architects	professional services -RR	2336.00
Dakota Fluid Power Inc.	couplers	142.22
Darren Dubbelde	BOA Mileage (80)	40.00
Electronic Engineering	Kill switches,Camera Amb Gar	1039.12
Kevin Fluit	BOA Mileage (16)	8.00
George Office Products	postage labels	19.98
Graybar	LED Bulbs 3rd Fl-Dome	131.38
Greatland	2017 1095 Reporting Progr	79.00
Heartland Hardware LLC	33" Whirlpool Frig-crthou	779.97
Brad Hindt	road patch K30 south of L	2107.00
Thomas Huisman	Rental Assistance	200.00
Interstate Power Systems, Inc.	shop supplies #23	284.01
Iowa Dept of Transportation At	repair beam machine	50.00
Iowa Individual Health Benefit	Annual 2015 Ins Assessmen	2517.00
Iowa State Sheriffs & Deputies	2018 Membership Dues 12x\$	300.00
ISAA c/o Wayne Schwickerath	2018 Annual Dues	665.00
Jaymar Business Forms Inc	W-2's, 1099's, envelopes	190.62
Cole Knudson	506.8 miles - Knudson -IC	253.40
Merle Koedam	June17-Dec17 Brd Miles(2050)	1025.00
Dale Kollis	BOA Mileage (80)	40.00
David Korthals	BOA Mileage (40)	20.00
Lyon County Sheriff Dept.	Sheriff Fees	207.80
Lyon Rural Electric Coop	utilities Lester/LR shop	532.64
MSAB Inc. Crystal Plaza One	XRY LicenseRenew 2/5/18-2	2995.00
Colette Nath	Mileage/2017 Mileage allow	317.67
National Appraisal Guides NADA	2018 NADA Title/Reg Book	195.00
Kirk J. Peters	Aug17-Dec17 Brd Miles(962)	481.00
Sanford Health Occupational -	job function, pre-employ	285.00
Sanford USD Medical Center	11/7/17 Jail Inmate Visit	25.00
Marilee Schleusner	Mileage/2017 Mileage allow	565.65
Stateline Graphics	Renew Annual Subscription	40.00
Pamela R. Tille	Mileage/2017 Mileage allow	203.00
TransUnion Risk & Alternative	November Service	150.00
Tri-State Emergency Management	2018 Annual Membership Du	20.00
USPCA Region 21 Attn: Robin Mo	2018 Membership Dues 6010	100.00
Variety Foods LLC	11/8/17 Food for Inmates	370.81
Lyle VerHoeven	steel toe shoes	155.15
Verizon Business	acct 4512330	5.04
Verizon Wireless	12/7/17-1/6/18 Cell Phones	286.88
Dennis Winkowitsch	BOA Mileage (64)	32.00
Ziegler Inc.	2 batteries	351.82
Grand Total		21509.13

General Basic Fund	10,003.13
Rural Services Basic Fund	140.00
Economic Development Fund	52.19
Secondary Road Fund	6,714.01
Surcharge on E911	192.48
Emergency Management Services	20.00
Co. Assessor Agency Fund	1,791.32
Health Insurance Fund	2,596.00

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
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County Auditor	Chairman