

LYON COUNTY AUDITORS OFFICE  
December 24, 2019

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the December 10 and December 17, 2019 meetings were reviewed. Motion by Birkey to approve minutes, seconded by Koedam. Motion carried.

There were no speakers for the open comment time

Employee Health Insurance to allow insurance deductions to be taken out of each semimonthly paycheck instead of only once a month for any employee that is paid semimonthly. Motion by Herman Second Birkey Motion carried

Approval of Valuations for FY20/21. Motion by Koedam Second Feucht Motion carried

Liquor License Renewal Dollar General in Larchwood was Approved. Motion by Feucht Second by Koedam Motion carried

Medical Examiner Investigator Appointments were not received by Dr. Springer, so the board tabled until the next meeting. The board discussed if the Ambulance Director would be eligible to be a Medical Examiner Investigator, they reviewed the opinion of County Attorney Mayer. This final decision will be made by Dr. Springers Appointments.

Resolution 2019-64 to Authorize repayment of non-current Debt and Transfer of funds. Motion by Birkey Second by Feucht. Motion carried

Dr. Mike Albert has resigned as a member of the Board of Health

Shari Kastein with Family Crisis Center was present to give FY 19 review and FY 20/21 Funding request. Requested funding for \$10,000 which is an increase from \$7500. The Board thanked Kastein for the work done by the Family Crisis Center in Lyon County

Matt Horihan with CAASA was here to explain what CAASA does and how they help victims of sexual assault and abuse. They have requested \$3500 funding for the 20/21 FY year. The Board thanked Horihan for the work done by CAASA in Lyon County.

Dick Sievers, CEO of Mid Sioux presented the review of FY 19 and FY 20 request. Mid Sioux served 985 individuals in 2019, thru various programs. Funding requests \$7,000 and additional \$1,500 for the family development program. The Board thanked Sievers for the work done by Mid Sioux in Lyon County.

Steve Simons - Mentioned Foreign trade challenges meeting will be Jan 6<sup>th</sup>, 2020 in Rock Valley.

Laura Sievers plan approval for BROS-SWAP-CO60(8Y) bridge project on K 60 north of Hwy 9. Currently it is 129 concrete bridge that needs to be replaced so they no longer must post it would need it to be at 209. Looking to let in March and do project in the summer of 2020. This would be paid for out of the counties bridge fund. Approval by motion made by Koedam second by Feucht. Opposed by Herman and Birkey. Behrens voted Aye to break the tie

STBG-SWAP-CO60(122) FG-60 Plan Approval - 8-mile project cost Est \$2.4 million - received \$900,000 from the looking to bid in April complete late summer of 2020 with shoulder work to be completed in early spring/summer. Plan approval Motion by Birkey Second by Koedam motion carried

Facilities overview from Laura was provided to the Board. Feucht asked about the schedule for replacing the Inwood and Alvord shops as they are in a bad state of disrepair. Feucht asked if Sievers could pursue pricing on replacing those buildings or purchasing land centrally located between the two towns We can either continue to repair or build new to house the ever-growing equipment. Sievers stated she would get pricing for potential options.

Laura sent an email to the board concerning a building that the City of Rock Rapids is looking to sell it is 42 x 16 and it will cost \$16,000 to move. Board stated it is too small for our needs and would cost too much to move and renovate.

Currently the County supplies the road crew drivers with Bluetooth. The secondary road crew has asked if the Bluetooth could be added to their safety clothing policy so they can buy better Bluetooth devices out of their \$300 yearly budget. Sievers is asking for approval from the board to allow this under their clothing allowance. The board will discuss and let Laura know at the next meeting.

There are 11 remaining open warranty issues on the Rock Rapids shop. Laura will be emailing the board the list at the same time as she emails the architect. Also look at the pulling off a panel of sheeting to see if we have any mold issues in the walls as Laura is concerned of the lack of air flow in the shop.

Lyon County Compensation Board- President Jim McConnell and Vice President Jen Wippert presented the FY 2020/20201 salary recommendation. Their recommendation is as follows: Attorney 2%: Supervisors 1%: Auditor, Recorder, Treasurer, and Sheriff 4%. Sheila Klaassen and Bernie Weier have resigned from the comp board. Discussion was had concerning the increases and how it will reflect on the fund balance. Board tabled the action on the Comp boards recommendation until the next board meeting Jan 2<sup>nd</sup>, 2019.

Supervisor correspondence:

Employment changes: Dispatcher Dayna Korthals has successfully completed the required Iowa/NCIC Certification. Sheriff VanderStoep recommend Korthals wage increase to \$17/hour as of November 23, 2019.

Nayle Gil has been hired as a part time jailer. Gil started training on December 16, 2019 at \$16.00/hour.

Herman attended a YES center meeting on 12/20/19

Birkey & Behrens attended a Mental Health meeting on 12/17/19

Conservation claims dated 12-12-2019 in the amount of \$27,876.92 were reviewed and approved. Check sequence #143530-143557.

Advanced Systems	Copier Contract	130.00
Alliance Communications	LPRA Phone, LD & Internet	112.00

Buffalo Ridge Concrete Inc.	6" Mini Perf -800 ft	662.91
Campbell Supply	Welding Plier, posts, diffuser	82.09
Clasen Excavating Harlan Clase	Oxbow/waterway cleanouts	15615.00
Dave's Bulk Service	250 G Off Road Diesel	622.50
George Office Products	Copy Paper	36.75
Health Service of Lyon Co	14 Bags of Bentonite	93.38
Herman Motor Company	Mudflaps & install	165.00
Hiller Lumber Company	2x6x16 treated	95.42
John Deere Financial	Hydraulic Cyclinder,Ball	997.79
LeLoux Diversified, LLC Evan J	Septic Pumping - route pu	450.00
Lyon & Sioux Rural Water	22,000 Gallons Water	156.30
Lyon County Engineer	100' 18" Pipe culvert/2 1	1171.12
Lyon Rural Electric Coop	LPRA Electric	1133.62
Menards - Sioux Falls East	Ceiling tile(Justin) 2 c.	603.24
Myrl & Roy's Paving Inc.	RR Ballast	2068.37
Oak Street Station	2 tires and mounting	365.96
Emily Ostrander	Reimb:Uniform pants,cellphn	225.51
Premier Communications	Office Phone, LD & Intern	92.93
Rent-All Inc	Mini Excavator Rental	1005.00
Rock Rapids Ace Hardware	3 Volt Batteries - EE	9.18
Stensland Gravel Co.	59.93 T Pea Rock + delive	877.27
Sturdevant's Auto Parts	Black Front Floor Mats	109.95
Sunshine Foods	EE Supplies	5.97
Todd's True Value	Ice Melt	45.98
US Bank - Purchase Card Purcha	Binoculars,fuel,supplies	790.00
Verizon Wireless	Cell Phone	153.68
Grand Total		27876.92

General Basic Sub Fund 27,876.92

Payroll dated 12-13-2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$80,729.66 is listed by fund.

General Basic Fund	9,830.18
Rural Service Basic Fund	20,210.00
Secondary Road Fund	50,689.48

Payroll Disbursement Register in the amount of \$32,462.09 is listed by Fund.

General Basic Fund	3,956.85
Rural Services Basic Fund	8,585.81
Secondary Road Fund	19,919.43

Handwritten claims dated 12-17-2019 in the amount of \$27,240.64 were reviewed and approved. Check sequence #143558-143559.

IBC ACH Payment	12/11-12/15/19 Flex Claim	401.35
Wellmark BlueCross BlueShield	12/7-12/13/19 Medical Cla	26839.29
Grand Total		28053.67

Health Insurance Fund	26,839.29
Flex Benefits Account	401.35

Veteran Affairs Claims dated 12-17-2019 in the amount of \$813.03 were reviewed and approved. Check sequence #143560-143569.

Advanced Systems	Copier Lease Payment	292.11
Jerry M. Baatz	Mileage (30) Dec Mtg	15.00
Doon Press	V.A. Advertising	32.00
George Office Products	1 case of 8.5x11 paper	45.00
Douglas W. Hilbrands	Mileage (30) Dec Mtg	15.00
Lewis Family Drug, LLC	RX VA Case #0012	27.90
Little Rock Free Lance	V.A Advertising	16.00
Lyon County News	V.A. Advertising	25.80
New Century Press	V.A. Advertising	247.00
Premier Communications	Office Phone	97.22
Grand Total		813.03

General Basic Fund 813.03

Claims dated 12-24-2019 in the amount of \$208467.18 were reviewed and approved. Check sequence #143570 - #143689.

Access Systems Leasing	Printer/Copier Lease cont	162.82
Henry M. Adkins & Son Inc. Ele	2020 Annual OVO Maint (11	8290.00
Advanced Systems	Monthly Xerox Copier Cont	158.23
Advanced Systems, Inc.	12/19-3/18/2020 Canon Mai	21.51
Clark Ahders	Reimb:12/3/19 Well Closin	312.12
Ahlers & Cooney, P.C. Attn:	professional services	322.50
Alliant Energy	acct 3128711000	805.02
Arrow Manufacturing, Inc.	Repair Powerload in A2	325.00
AT & T	911 Recurring 712-233-001	45.53
Barco Products	light bar #2	300.82
Larry Blied	Feb 2019 Sioux Twp Mtg	30.00
Bruce Bonander	Feb 2019 Sioux Twp Mtg	30.00
Amy Borman	11/7/19 Mileage (40) Casi	20.00
C.J. Cooper & Associates	administrative fee	120.00
Campbell Supply	concrete mix	789.62
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	Nov Inmate Meals 293x\$6	1758.00
City of Alvord	utilities	50.50
City of Doon	1st Half FY2020 Library A	4155.00
City of George	utilities	6840.25
City of Inwood	1st Half FY2020 Library A	8072.00
City of Larchwood Attn: Librar	1st Half FY2020 Library A	6522.00
City of Little Rock	1st Half FY2020 Library A	4214.50
City of Rock Rapids Attn: Libr	1st Half FY2020 Library A	10217.50
Clasen Excavating Harlan Clase	57.27 tons crushed conret	715.88
Construction Products & Consul	joint seal	174.00
Cooperative Energy Company	Nov Fuel - 62.09 G Dyed D	33396.02
Dakota Riggers & Tool	hook swivel #2	196.04
Dan's Automotive Service, LLC	oxygen sensor #34	156.78
DeKoter Thole & Dawson, P.L.C.	Crt Ordered Legal Fees	36.00
DGR Engineering	K-30 Overlay	6203.00
Jim Dieters	Feb 2019 Sioux Twp Mtg	30.00
Dorsey & Whitney LLP	Legal Fees VOS Tif 082 Si	5500.00
Darren Dubbelde	10/15/19 Mtg Mileage (40)	20.00
EcoSolutions, LLC	Boom & Absorbent HazMat	1076.70
Electronic Engineering	Jan 911 Radio Maint	735.00
Equipment Blades Inc.	40 - 3' carbide underbody	20469.24
John Fluit Jr	12/17/19 Mtg Mileage (40)	20.00
Kevin Fluit	7/9/19 Mtg Mileage (8)	8.00
Frank Dunn Company Frank Dunn	1 pallet high performance	799.00

Frontier	Dec 911 Recurring	196.21
Frontier Bank	12/9/19 Snow Removal	80.00
George Office Products	Office Supplies - Atty	66.22
Graham Tire S.F. North	Winter Tires 60-3 Charger	520.00
Greatland	2019 1095 Reporting Progr	99.00
Kent Harms	12/17/19 Mtg Mileage (25)	12.50
LeRoy Hassebroek	12/17/19 Mtg Mileage (33)	16.50
Heartland Hardware LLC	cleaners, batteries	59.64
Hillyard / Sioux Falls	50 / 50# Bags Ice Melt	631.00
Alvin C. Huyser	gloves	27.71
I-State Truck Center	return core on waterpump	48.09
IBC ACH Payment	Oct Flex Admin Fee (27)	1175.05
IMAGETek, Inc.	Jan-June2020 Cloud Backup	474.00
Inwood Body Shop	windshield #22	205.95
Iowa Concrete Paving Assn	reg fee - Cole Knutson	275.00
Iowa Dept of Transportation At	reg fee - Teeselink - AGG	1560.00
Iowa State Medical Examiner	DOD 9-8-19 Autopsy/Tox Fe	2025.00
J B Solsma Excavating LLC	6" road crossing - Winkow	2050.00
Jack's Uniforms & Equipment	Name Plate - Deputy Hilt	25.70
Jim Hawk Tr Trailers Inc.	couplings #5, #7	3261.40
John Deere Financial	Hydro Fluid	18.68
KELTEK	Replacement Toughbook Sn4	2883.20
Dale Kollis	7/9/19 Mtg Mileage (40)	20.00
David Korthals	7/9/19 Mtg Mileage (40)	20.00
Eldon E. Kruse	12/10/19 Dist Mtg Mileage	78.00
Leuthold Plumbing/Heating Inc	6" road bore - Doug De Bo	10284.00
Lewis Family Drug, LLC	RX Assistance - #28-5660	77.14
Lil Chubs Corner Stop	17 gal gasahol	41.48
Lyon County Sheriff Dept.	Sheriff Fees - Hanson	316.10
Lyon Rural Electric Coop	utiities - Lester shop	503.91
John Madden	12/17/19 Mtg Mileage (2)	1.00
Shayne Mayer	12/6/19 ICAA Mtg Mileage(	259.00
Merck Sharp & Dohme	10 doses of Pneumovax	1030.90
MidAmerican Energy	acct 96210-23018	435.07
Mills & Miller, Inc.	28.45 tons salt @ 71.00/t	3875.18
Modern Gas Company	125.5 gal LP gas	405.44
Colette Nath	11/13/19 Fieldwork Mileag	319.64
New Century Press	Vacancies Notice	392.54
Northern States Supply Inc.	hardware	8.74
Northern Truck Equip Corp	swivel, collar	376.54
OakLeaf Property Management	Rental Assistance - #00-0	200.00
PCC, Inc. Physician's Claim Co	Nov Amb Billing Service	3095.97
Rapid Graphics	Shirt Order	70.00
RDO Equipment Company	filters	1175.63
Reserve Account/Pitney Bowes	Meter Postage - Tax	5200.00
Rock Rapids Ace Hardware	Bulbs	180.94
Lisa R. Rockhill	Mileage 12/13/19 (103)	68.99
Safety-Kleen	parts washer rental	327.65
Sanford Health	Inmate Medical - S.N.	127.20
Sanofi Pasteur, Inc.	10 dose Tubersol/10 dose	389.50
Marilee Schleusner	12/13/19 Dist Mtg Mileage	396.60
Smart Solutions Group	Strategic Plan LCED 2020/	2000.00
Snow Removal & Sanding Arthur	Nov Snow Removal-7.75 Hrs	581.25
Sunshine Foods	Laundry Soap - Ambulance	13.99
Jerry TerWee	Feb Sioux Twp Mtg	30.00
Thrifty White Pharmacy	Inmate Rx - I.C.	48.64
Pamela R. Tille	2019 Mileage Allowance	197.84

Town & Country	garbage service-Little Ro	25.99
Trane	11/20 Replaced Motor Exha	474.70
UMB Bank, N.A.	Bond Fees 6/1-11/30/19	250.00
US Bank - Purchase Card Purcha	Nov Fuel - 287.68 G Gasah	6750.40
US Foods, Inc Division #2355	12/11 Food for Inmates	622.61
Van't Hul Repair	bolts, nuts #64	1749.60
Verizon Wireless	12/7-1/6/20 Cell Phone Ma	2176.14
Wellmark BlueCross BlueShield	12/14-12/20/19 Medical Cl	23564.33
Dennis Winkowitsch	7/9/19 Mtg Mileage (32)	32.00
Ziegler Inc.	sensor #64	1195.10
Grand Total		208467.18

General Basic Fund	\$36,769.39
General Basic Sub Fund	\$ 250.00
County MHD Services Fund	\$ 470.18
Rural Services Basic Fund	\$40,607.86
Economic Development Fund	\$ 42.88
Secondary Road Fund	\$94,493.69
Surcharge on E911	\$ 910.48
County TIFs-Novartis & Sudenga	\$ 5,500.00
Development Project Fund	\$ 2,000.00
Emergency Management Services	\$ 1,406.42
Co. Assessor Agency Fund	\$ 1,276.90
Health Insurance Fund	\$23,896.33
Flex Benefits Account	\$ 843.05

There being no further business there was a motion by Herman, seconded by Birkey to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.