

LYON COUNTY AUDITORS OFFICE  
February 2, 2015

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the January 26, 2015 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

Steve Simons, Lyon County Economic Development Director was present to give a recap of how the Career Exploration Day went. Simons said about 280 students took part in the event and was very pleased as to how the day went.

Chairman Bosch introduced Resolution 2015-06.

Iowa State Association of County Supervisors Resolution

LYON COUNTY RESOLUTION 2015-06

WHEREAS, the Iowa Association of County Supervisors recognizes that a high quality transportation system serves as the artery for economic activity and that the condition of the infrastructure in the State of Iowa is a key element for our future economic growth; and

WHEREAS, an integral part of the State of Iowa's Road Use Tax Fund (RUTF) is the fuel tax, which has not been significantly increased since 1989, while maintenance and construction costs have more than doubled during that same timeframe; and

WHEREAS, there have been several state-wide studies completed over the past 10 years identifying the requirement to significantly increase the amount of funding for the administration, maintenance and improvements to our state-wide public roadway system, including the 2006 Road Use Tax Fund (RUTF) study called for by Governor Culver, the 2011 Road Use Tax Fund (RUTF) study completed per 2011 Iowa Code Section 307.31, and the 2011 Governor's Transportation 2020 Citizen Advisory Commission (CAC) created by Governor Branstad; and

WHEREAS, the 2008 TIME-21 study documented the fact that under today's funding structure and highway usage, over 20% of the travel done in Iowa is by out-of-state drivers while only 13% of the state's road use revenues come from out of state drivers; and

WHEREAS, the funding provided by the implementation of the TIME-21 Fund in 2009 is inadequate to meet the critical maintenance and improvements needs for the State of Iowa's transportation system; and

WHEREAS, 90% of the Road Use Tax Fund revenues are required by the Iowa Constitution to be spent only on our roadways; and

2/2/2015

WHEREAS, due to the severe shortage in state funding to meet the critical needs of our roadway system, several Iowa counties have had to resort to issuing almost \$100 million in bonds to pay for their most critical maintenance needs, which will have to be paid off through property taxes; and

WHEREAS, Lyon County has issued \$0 in bonds to pay for our most critical roadway and bridge needs; and

WHEREAS, the 2011 Governor's Transportation 2020 Citizen Advisory council report to Governor Branstad and the Iowa Legislature identified the need for \$215 million per year of increased funding over the next 20 years, in addition to the funding being provided by the TIME-21 revenues, just to meet the most critical needs of our transportation infrastructure; and

WHEREAS, the Iowa Roads Association, the Iowa County Engineer's Association, and numerous business related associations throughout Iowa have publically supported the call for increased RUTF funding;

NOW THEREFORE BE IT RESOLVED that the Iowa State Association of County Supervisors and the Lyon County Board of Supervisors strongly encourages the implementation of the 2011 Citizen's Advisory Council's recommendations to:

1. Increase the state fuel tax rates across the board by ten cents, over a period of no less than three years, resulting in an estimated \$184 million to \$230 million of additional annual revenue.
2. Increase the "Fee for New Registration" from five percent to six percent, raising this fee to a level consistent with the state sales tax, resulting in an estimated \$50 million of additional annual revenue.
3. Allocate new funding to go to the TIME-21 Fund up to the cap (\$225 million) and the remaining new funding should be distributed consistent with the Road Use Tax Fund distribution formula.

And, BE IT ALSO RESOLVED that the Iowa State Association of County Supervisors and the Lyon County Board of Supervisors support the ongoing evaluation of creative, supplemental solutions to increased RUTF funding.

Resolved this 2<sup>nd</sup> day of February, 2015

ATTEST:/s/Jen Smit  
Lyon County Auditor

/s/Randy Bosch, Chairman  
Lyon County Supervisors

Motion by Behrens, second by Michael to approve and have Chairman sign Resolution 2015-06. Motion carried.

Lyon County Treasurer Russ Hopp joined the meeting to let the Board know that during the week of ISAC, Hopp and Deputy Stewart will both be out of the office. Hopp plans to have Richard Heidloff come in to cover the office.

2/2/2015

The Weed Commissioner report for the East side of the county was reviewed and approved by the Board. Motion by Peters, second by Behrens to approve and have Chairman sign the report. Motion carried.

Motion by Michael, second by Koedam to approve and certify the amended valuations for 2014. Motion carried.

Lyon County Engineer Laura Sievers has had issues with the limits on the purchase cards when replacing equipment from the flood. In discussion it was decided that the amounts currently set (\$2,000 one time purchase, \$5,000 monthly limit) would be sufficient and if Sievers runs into issues again the Auditor's office will be contacted to look into the issue.

There was an erosion of the road embankment on A34 during the flood event but the repair time is outside of time frame for FEMA. Also A52 by Doon was washed out but reopened after the flood, but Sievers has since found out if the road would have been kept closed, the repair would have been considered emergency repair (100% covered). Since the road was opened to allow the public to use it, the repair is now considered a permanent project (ER projects) along with the slides. This will mean the projects will be 80% federal dollars and 20% local dollars. Motion by Koedam and second by Michael to approve and sign the plans for project #ER-CO60(110)-58-60 A52 and project #ER-CO60(111)-58-60 A34. Motion carried.

There were 7 bridges that were taken out by the flood, 5 of the 7 qualified to be repaired. The other two bridges currently have to have a separate inspection per FEMA. Sievers explained that to have the bridges repaired, RFQ's (Request for Qualifications) had to be made. They were sent to 5 different consultants for requests, and 3 responded with quotes. Because these projects will have a very tight timeframe, Sievers also explained that notice needs to go to landowners regarding the projects in case any right of way agreements need to be made. Sievers does not want to give FEMA any reasons not to do the projects and would like to include all RFQ's in her paperwork. The bridges are currently closed and are necessary public projects that need to be completed. The Board agreed and told Sievers to do what she deemed best for the projects regarding the RFQ's and landowner notices.

There was discussion on how to best find money to help Sievers complete local projects as dollars are being spent to pay for projects due to the flood. Supervisor Peters asked if no equipment purchases could be made in 15/16 to help put more dollars in the secondary road budget. Sievers asked to defer the question until she talks with Gary Vogel as he is with the equipment more often than she is. Sievers is against putting off purchasing equipment. The Board has decided to move the rural services basic levy up to the maximum of 3.95 for FY 15/16 to help raise dollars for projects. (currently at 3.35451 for 14/15) Options also included taking dollars out of rural services fund balance or general sub fund to do certain local projects.

Sievers asked the BOS their opinion regarding a salary range for the engineer tech position that is being advertised currently. The Board thought it

should be within the average range of what other areas (DOT/DGR) would be offering, around \$48,000-\$50,000.

Attorney Shayne Mayer will not be joining the meeting but has requested to have clarification on what the Board is thinking of doing with the former conservation building. The Board is in consensus that they would like to sell the building by sealed bid. Smit will let Mayer know the Board's feelings and a public hearing will need to be set.

EMA Director, Arden Kopischke and Sheriff Vander Stoep joined the meeting to inform the board of the EMA budget for 15/16. Kopischke discussed the option of purchasing a different vehicle for EMA as the sharing of a vehicle with the Sheriff's office isn't working as well as planned. During a disaster event, Kopischke ends up using his personal vehicle which is not handy due to not having access to files and his personal vehicle is not recognizable to the public. The EMA Board voted at their last meeting to do a budget amendment to use fund balance to purchase a used pickup. Kopischke also has future plans to apply for a LCRF grant for emergency equipment. The supervisors commended Kopischke on his work and thanked Kopischke and Vander Stoep for coming.

Supervisor Michael left the meeting at 1:00 p.m.

The supervisors discussed options for increasing the custodian's salary to be more in the range of the average of the surrounding counties. It was decided that the custodian would receive the raise percentage that the elected officials do each year, plus a 2% increase per year for 5 years. It was also discussed about hiring a part time person to help with the custodian duties. It was decided to budget for that position being able to start 7-1-2015 for 20 hours a week. The dollars (\$13,000) that are budgeted in the Sheriff's budget for contract cleaning services will be removed and moved to budget 51 in order to use those dollars for the part time person.

Also discussed for budget 51 was the changes needed for email and firewall for the servers. The email and firewall will no longer be maintained in August and need to be replaced. This will move the email to a cloud system and updates our firewall. (email \$1,680/yr., firewall \$2,000) A backup system will also be needed as our current backup system is quite antiquated and hasn't been working quite right. The new system will not require tape backups and it will be located offsite. (\$1,600)

Correspondence:

Supervisor Bosch - Board of Health and Emergency Management. Bosch commented that the Board of Health rescinded their \$5,000 IPERS payout to Christine Vander Zee and Vander Zee has opted to remain PRN with the agency to help with the immunization program.

Supervisor Behrens - Retail Scapes and Career Day events.

Supervisor Peters - Eggs & Issues, Career Day

Supervisor Koedam - MidSioux

Payroll dated 1-30-2015 was reviewed and approved.

2/2/2015

Payroll Warrant Register in the amount of \$185,009.86 is listed by fund.

General Basic Fund	117,452.28
Mental Health Fund	2,663.50
Rural Service Basic Fund	17,508.40
Economic Development Fund	3,226.80
Secondary Road Fund	33,574.51
County Attorney Incentive	605.24
Emergency Management Serv	1,809.00
Co Assessor Agency Fund	8,170.13

Payroll Disbursement Register in the amount of \$264,363.41 is listed by Fund.

General Basic Fund	94,267.51
General Supplemental Fund	51,197.92
Mental Health Fund	2,505.16
Rural Services Basic Fund	33,525.04
Economic Development Fund	4,156.25
Secondary Road Fund	68,482.08
County Attorney Incentive	175.22
Emergency Management Serv	1,022.39
Co. Assessor Agency Fund	9,031.84

Handwritten claims dated 1-27-2015 in the amount of \$39,304.18 were reviewed and approved. Check sequence #113987-113988.

Iowa Department of Revenue	4 <sup>th</sup> Qtr14 Excise/HotelMotel Tax	103.00
Wellmark BlueCross BlueShield	Claims 1/10/15 to 1/23/15	39,304.18
General Basic Fund		103.00
Health Insurance Fund		39,304.18

Claims dated 2-2-2015 in the amount of \$48,711.07 were reviewed and approved. Check sequence #114118-114158.

American Lung Association	40 Radon Kits	200.00
AT & T Mobility	12/6-1/5/2015 Call cellphn	19.28
Autry Reporting Teri Lea Autry	Transcript fees	163.10
Avera McKennan Hospital	FY2014 Contract PTCT	3604.95
Carpenter Uniform/Promotional	Uniforms 605,6011,604	491.57
Century Link	911 Recurring	403.58
Enventis	Telephone Service-SO,DHS	1413.51
I Wireless	1/16/15-2/15/15 Cellphn	218.09
Intoximeters	Mouthpieces for PBT's	46.00
Iowa Association for Education	Tuition for Stillson @NCC	213.02
Iowa Dept. of Public Health	Vital Records Security	71.23
ISAC	Spring School - Koedam/Hopp	320.00
JCL Solutions-Janitors Closet	Jail items,gloves,p.towel	244.05
Eldon E. Kruse	Lodging - ISAC 1/14-1/15	114.24
Lyon County Clerk of Court	Small Claims Filing Fee	85.00
Lyon County Sheriff Dept.	Sheriff Fees - Lopez	20.00

2/2/2015

Mail Services. LLC	Feb Renewal Notices	337.39
Medical Excess	Feb Transplant 21s/62f	1579.05
MOCIC Membership	2015 Annual Membership Fee	150.00
New Century Press	Legal Notices,brd min,ads	735.71
Northwest Iowa Regional Housin	FY2015 Local Match	6491.00
Pitney Bowes	Jan-March Postage Meter	370.59
Premier Network Solutions d/b/	Feb IT	2362.50
Rock Rapids Ace Hardware	Thermometer,calculator,screws	54.13
Secure Benefits System	Primary/secondary Debit Cards	31.50
Sun Life Financial	Feb StopLoss	27148.12
The Shop	Oil Change Service 6011,604	105.00
Vander Lee Motors	Oil Change/Service 602	32.00
Derek Wisehart Law Office	Witness Reimburse/Trial	1686.46

General Basic Fund	11,605.15
Rural Services Basic Fund	247.28
Economic Development Fund	6,584.63
Surcharge on E911	1,546.84
Health Insurance Fund	28,727.17

There being no further business there was a motion by Behrens, seconded by Peters to adjourn. Motion carried.

ATTEST

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County Auditor

APPROVED

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Chairman