

APPLICATION FOR DRIVEWAY OR FIELD ENTRANCE

REQUEST TO INSTALL \_\_\_\_\_ PERMIT NUMBER \_\_\_\_\_

MOVE \_\_\_\_\_ EXTEND \_\_\_\_\_ DATE \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE \_\_\_\_\_

Approval is hereby requested for a driveway and/or field entrance to be installed on the following county road in Lyon County. Construction of access is subject to review by the Engineer's Office and applicant agrees to abide by the necessary restrictions.

LOCATION \_\_\_\_\_  
(1/4) (1/4) (SECTION) (TOWNSHIP)


DESCRIPTION \_\_\_\_\_  
\_\_\_\_\_

WIDTH OF ACCESS \_\_\_\_\_ CULVERT DIA \_\_\_\_\_ CULVERT LENGTH \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

COMMENTS: \_\_\_\_\_

I understand that the County has the right to maintain the road and road ditches as they deem necessary and modifications to entrances may be necessary.

BY: \_\_\_\_\_  
(Name of Owner) (Signature)

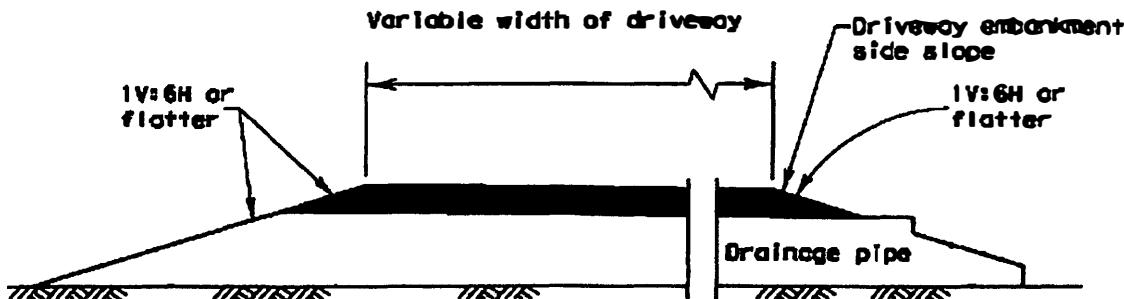
APPROVAL OF LYON COUNTY: \_\_\_\_\_  
(County Engineer/ Maintenance Superintendent) \_\_\_\_\_ Date \_\_\_\_\_

## LYON COUNTY ENGINEER'S OFFICE

### DRIVEWAY AND ENTRANCE PERMIT POLICY

The Lyon County Board of Supervisors grants permits for driveways on the County Secondary Roads System through a permitting process administered by the Lyon County Engineer. For this reason, an approved Entrance Permit shall be obtained from the County Engineer prior to constructing, moving or widening any entrance. The entrance may be constructed by the landowner, occupant, contractor, or Lyon County as long as the requirements provided within this permit are met. A permit maybe denied if existing driveways on the property are not in compliance with current Lyon County driveway and entrance policy.

The Permit Holder shall be responsible for the full cost of the entrance, including the furnishing and installation of the pipe culvert of a size (diameter) determined by the County Engineer. The minimum diameter of pipe culvert shall be 18 inches. The minimum length of pipe culverts on new installations shall be 30 feet. The driveway shall have a maximum top width of 70 feet. Entrances must be constructed in a way to get the drainage from the property into the ditch and not onto the road. All construction must meet the final approval of the County Engineer. If the County Engineer deems changes need to be made, they shall be done immediately by the person constructing the driveway at their costs or the county will do it and charge all costs to the Permit Holder of the driveway.



In rare situations, Lyon County may construct, widen, or move an entrance. A construction fee will be charged based upon the fill and the size of pipe required for the entrance. Total fees will be determined by the average costs from the Iowa DOT Awarded Bid Contract Prices, whereas the County is not competing with the private sector. The County Engineer will indicate on the approved Entrance Permit the fee due for the entrance. This fee must be paid in advance before the County can schedule and complete the work.

All pipe culverts, whether installed by the property owner, occupant, contractor, or Lyon County shall be new galvanized metal culverts or Iowa DOT stamped concrete culverts. All pipe culverts and installations shall conform to the current standards for entrance pipe per the Iowa Department of Transportation.

All future maintenance, extensions, relocations becomes the responsibility of the property deed holder. This maintenance shall include the placing of new culverts when necessary, reshaping, and the placing of gravel on entrances.