

LYON COUNTY AUDITORS OFFICE  
February 11, 2013

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Michael and Koedam present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the February 6, 2013 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.

Northwest Iowa Planning & Development has sent the Board an amendment to sign regarding the Planning Grant Agreement between Iowa Homeland Security and Emergency Management Division and Lyon County. NWIP&D has stated that they did not get the paperwork filed in a timely manner and need this amendment in order to get our paperwork filed. The paperwork needs to be filed before the County can receive their dollars (\$15,000) from the grant. Motion to sign the amendment made by Behrens, seconded by Michael. Motion carried.

Development Director Simons joined the meeting to inform the Board he would be going to a wind & solar conference in Sioux City on Feb. 26<sup>th</sup>. He invited the Supervisors to join him if they were interested. Simons also informed the Board that he received the grant he had applied for from the Lyon County Riverboat Foundation for \$14,000.

The Board received an expansion plan for JRT Focus Farms, LTD confinement facility in Cleveland Township, section 16. They plan to expand their manure storage facility from a 6 month storage to 12 month storage.

Chairman Bosch presented a letter from Sherri Boeve regarding Joanne Montag. Montag will be starting part time work at \$22.77/hr with Homemaker Health Care on February 9<sup>th</sup>. Montag will remain on a limited part time basis for training and assisting with management of the program until a suitable replacement is able to take on full responsibility.

The Board discussed levies and fund balances. The rural service levy went down from 3.75198 FY12/13 to 3.35451 for FY13/14. The fund balance of rural services currently is at \$1,200,412. The Board has set the Budget Hearing for Monday, March 4.

Auditor Smit discussed her concern with the Board regarding the fire alarm. Last week the alarm was set off due to dust in the air caused by the dropping of a wall during the Treasurer's office remodel. The alarm was shut off, however it was determined that the alarm does not ring into Dispatch or any other service alerting there is a fire. If there is a fire during non-work hours, no one would be alerted. The Board asked Smit to contact the phone company to see if it could go through the phone lines.

The Board had discussion on House File 39 that Smit had received regarding raising the State's minimum wage. It was decided that it would mostly affect the ambulance staff.

There was discussion on the importance of employee evaluations and on finding a standard for Department Heads to use. The Board agreed that it is a necessary element which needs to be implemented to help both Department Heads and employees create discussion regarding their offices.

At 10:00 Lyon County Engineer, Laura Sievers, joined the meeting. Also joining the meeting were Eldon Sneller, Brad Sneller, Chad Sneller, Bill Blom and Gary Vander Waal. Discussion was regarding the bridge closures on Ibox Avenue and 220<sup>th</sup> Avenue. Sievers stated she will be meeting with the consultants from Calhoun Burns & Associates tomorrow and will be open to any ideas they can give. She would like to push to get the project moving as soon as possible but stated the permit process and possibility of having to purchase land will be a time consuming piece of the project. There were numerous ideas given by those in attendance. All of the ideas were worthy ones, but Sievers kept stating that it is not decided by the County as to how the project is done. The DNR and US Army Corps of Engineers are the entities that will dictate the plan. Permit processes can take up to 6 months or longer. The project does meet warrants for federal funding with the county sharing 20% of the project. Chairman Bosch asked Sievers to find some answers that would benefit the landowners until the bridges are fixed. Sievers said after she meets with the consultant she will give an update on the options the county has for the project. The Board thanked the group for coming in and sharing their concerns.

Supervisor Peters attended a YES Center meeting.

Supervisor Koedam attended the site survey for Nick Kellenberger.

Payroll dated 1-30-2013 was reviewed and approved.

Payroll Warrant Register in the amount of \$181,299.52 is listed by fund.

General Basic Fund	119,067.45
Mental Health Fund	2,408.15
Rural Service Basic Fund	13,900.37
Economic Development Fund	3,108.23
Secondary Road Fund	32,505.93
Emergency Management Serv	1,668.38
Co. Assessor Agency Fund	8,641.01

Payroll Disbursement Register in the amount of \$261,595.98 is listed by Fund.

General Basic Fund	93,603.95
General Supplemental Fund	58,800.00
Mental Health Fund	3,217.73
Rural Service Basic Fund	25,280.47
Economic Development Fund	3,952.58
Secondary Road Fund	65,056.60
Emergency Management Serv	1,156.81
Co. Assessor Agency Fund	10,527.84

Claims dated 2-11-2013 in the amount of \$167,083.72 were reviewed and approved. Check sequence #101849-102008.

Advanced Systems, Inc.	1/23/13-4/22/13 Copier Ma	6939.73
Alliance Communications Attn:	Feb 911 Recurring	428.80
Barco Municipal Products Inc	10 barricade blinkers	485.93
Mark A. Behrens	January Brd Mileage - 93	46.50
Sheryl Boeve	January 2013 Mileage - 33	168.50
Vicki Borman	January 2013 Mileage - 95	479.00
Randy Bosch	Oct Brd Mileage - 138 mil	521.00
Boyer Trucks	bracket #13	338.72
Briggs Corporation	Nursing Measuring Tape	7.96
C.J. Cooper & Associates	2 pre-empl drug tests	128.00
Calhoun-Burns & Associate Inc.	bridge inspection	2173.30
Campbell Supply	parts	837.59
Century Link - Business	12/24/12-1/23/13 LongDist	452.92
City of Alvord	utilities	45.80
City of Doon	utilities	33.00
City of Larchwood	utilities	87.17
City of Rock Rapids Municipal	Dec Utilities - Annex	7106.17
Compass Pointe	3rd Q 2013 Prevention	2895.00
Cooperative Energy Company	Jan Fuel - 17.4 G Gasahol	9171.32
Cooperative Gas & Oil Company	245 gal diesel fuel	2135.25
Corner Rexall Drugs	Patient Supplies	27.00
Corner Service	2 headlights #12	107.20
Culligan Soft Water Serv.	Jan-Replace Drinking Filt	145.00
Tim Dammann	steel toe shoes	50.00
Dave's Bulk Service	1268 gal diesel fuel	8483.10
Deep Clean Inc. c/o Jerry Smit	January Jail Cleaning	1735.33
Melinda DeJong	January 2013 Mileage - 31	157.50
Des Moines Stamp Mfg. Co.	Date Stamp	27.00
Designing Performance	Oil Change/Service 604	57.65
DJ's Service	26 gal gasahol	3140.90
DRG Mechanical, Inc.	Stool 3rd Floor	60.00
DSI	running board bracket #27	6.00
Electronic Engineering	Jan 911 Repeater Maint	16292.44
Farmers Elevator Co	5 gal HTB oil	450.00
Fastenal Company	hardware	182.40
Feikema Builders LLC	repair siding - Doon shop	420.00
Filter Care	cleaned filters	101.60
First Administrators, Inc.	1/29/13 claim run	51504.30
George Office Products	Office Supplies	1152.19
H & S Homebuilding Center	1 Gal paint - Engineer of	430.69
Amy Hartter	January 2013 Mileage - 70	353.50
HickoryTech	1/25-2/24/13 Phone #11474	3171.34
Hiller Lumber Company	materials-bench Doon Shop	433.85
Hillyard / Sioux Falls	Custodial supplies	835.83
Char Huisman	January 2013 Mileage - 11	595.00
I Wireless	Cellphone 1-16 to 2-15-13	113.07
Inwood Hatchery & Feed Store	hi pres washer gun/wand	6.00
ISACA Treasurer Attn:Sandy Hys	SEAT - Core 1	100.00
Jack's Uniforms & Equipment	2 new uniform pants 60-18	153.89
Wayne W. Jepsen	1/3/13 Mileage - 150 Mile	114.00
Jim Hawk Tr Trailers Inc.	air hose fittings	36.80
Keith's Korner	January Fuel 119.09 gal g	365.03
Merle Koedam	Oct Brd Mileage - 260 mil	520.00

Jolene Korthals	January 2013 Mileage - 11	579.50
Marilyn Lafrenz	January 2013 Mileage - 41	206.00
Larchwood Lumber Company	shop supplies	43.75
Larchwood Quick Stop	124 gal gasahol	380.52
Lichtenberg Hardware	shop supplies	19.97
Little Rock Free Lance	Help wanted ad	38.00
Lyon & Sioux Rural Water	water - Lester shop	48.00
Lyon County News	Help wanted ad	105.70
Lyon County Sheriff Dept.	Sheriff fees #7713 - Enge	123.51
Lyon Manor & Rehab Center	January Jail Meals	1453.50
Lyon Rural Electric Coop	security lite repair	30.00
M & D Electric Duane Post	door openers-George shop	95.57
Mail Services. LLC	Feb. renewal notices	325.70
Marco	Copier Maint 10/27/12-1/2	86.94
Matheson Tri-Gas Inc	Oxygen 1-24-2013	75.33
Shayne Mayer	1/16/13 Mileage - 50 Mile	25.00
Menards	equipment letters/numbers	11.88
Steve Michael	Oct Brd Mileage - 90 mile	180.00
Jennifer Miller	January 2013 Mileage - 50	25.00
Modern Gas Company	180.2 gal LP -Larchwood	645.60
Joanne Montag	January 2013 Mileage - 16	82.00
Colette Nath	Dec Mileage - 44 Miles	198.00
New Century Press	Homemaker Director Positi	1511.91
Oak Street Station	Jan Fuel 106.46 gal gasah	966.09
PCC, Inc. Physician's Claim Co	1/10-1/22/13 Amb billing	826.47
Peters Enterprises, LLC	3 ethernet cables Auditor	21.00
Kirk J. Peters	Oct Brd Mileage - 283 mil	269.00
Popkes Car Care, Inc.	Jan Fuel-86.1 G dyed dies	301.34
Premier Communications	Feb Cable	1575.33
R & S Sanitation Inc.	garbage service-Larchwood	35.50
Paul Reemtsma	Fill Cistern	300.00
Xochitl Robison	Jan contract hours 10.75	215.00
Rock Rapids Ace Hardware	Electric Box - Annex	198.10
Rock Rapids Chamber of Commerc	Farm & Homeshow registrat	75.00
Rock Rapids Machine & Welding	Hardware	283.62
Lisa R. Rockhill	Jan Mileage 400 miles	248.00
Royle Tech	make/inst rolling ext #2	625.00
Sanitation Products, Inc.	V-plow SN 1717131 truck#9	9402.00
Steve Simons	January Mileage - 813 Mil	442.10
Sioux City Foundry Co.	24 Shoe Blanks for revers	4200.00
Sioux City Journal	Nurse Administrator posit	126.00
Sioux County Auditor	FY 2013 DHS Services	5774.75
Sioux County Engineer	Jan Septic Inspections	143.49
Vicki Slack	Jan Amb Laundry	100.00
Jennifer Smit	New Officer Mtg - Meals	313.87
Solutions, Inc.	1/9-1/11/13 Backup Errors	34.50
Stateline Graphics	Director of Homemaker Pro	121.88
Melissa Stillson	January 2013 Mileage - 42	211.00
Sturdevant's	parts	703.58
Sunshine Foods	Bags & Laundry Soap #183	621.41
SYSCO Lincoln	1/10/13 Inmate Food	1594.40
The Shop	4 Firestone Tires 604	516.44
Todd's True Value	shop supplies	72.53
Town & Country	January Garbage Service J	37.50
Trackside Repair & Towing	starter cable, ends	781.59
U.S. Cellular	1/22-2/21/13 Cell Phone #	233.94
United Farmers Coop	Jan Fuel - 80.4 G Gasahol	824.34

US Bank - Purchase Card	Jan Fuel - 222.6 G	722.72
US Bank - Purchase Card	Supplies, postage, dog food	111.30
US Bank - Purchase Card	New Off. School - lodging	188.16
US Bank - Purchase Card	Computer Monitor - Jail	151.98
US Bank - Purchase Card	Boots, Tazer holder for 60-9	159.78
Vander Lee Motors Inc.	Oil Change/ServiceTahoe	215.32
Leah VanDerBrink	January 2013 Mileage - 68	34.00
J.C. VanderZee D.D.S. Family D	1/18/13 Sharps Disposal	8.00
Chris VanderZee	January 2013 Mileage - 42	214.50
Verizon Business	acct 4512330	4.05
Verizon Wireless	1/19-2/18/13 Data Access	50.29
Wall Street Printers	Printing of #10 Envelopes	71.50
WebClimber Services c/o Scott	January Updates-Applicati	82.50
Wellmark Inc/Flexible Benefits	2013 Annual Flex Admin Fe	400.00
Youth and Family Resource	1/1-1/9 Juv Detainment JP	373.20
Grand Total		167083.72

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman