

LYON COUNTY AUDITORS OFFICE
October 13, 2020

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam was present via phone.

Public Health Administrator Melissa Stillson was present via phone to give a COVID-19 update. Stillson reports Lyon County has had a total of 477 cases so far. Stillson informed the Board that all public schools in Lyon County are now under a mask mandate. Information regarding the evidence for effectiveness of masks was also given to the Board. Flu clinics have also been set up for the school systems and other local businesses (18-20) according to the new CDC guidelines. The Board thanked Stillson for all her departments work on COVID-19.

REC General Manager Ross Loomans, and REC Board Members Randy Roemen and Dave Huff joined the meeting. Loomans talked about the 2013 ice storm that went through the county and damaged a significant amount of the overhead lines. Loomans reports that as they near the end of construction they have identified lines and sections of lines that are not financially feasible for us to expend the funds to bury. The majority of their members are from Lyon County. The total project cost will be \$4,794,000. Loomans is requesting financial assistance of 10% of the total project cost - \$479,400. Loomans reports that these are lines that are all over the county that need to be put underground. Chairman Behrens talked about the decision to give Premier Communications money for the broadband grant project they are currently undertaking. Birkey states he was a no vote on the Premier project and feels the County shouldn't give any money to businesses, but if money is to be given, REC is one that should receive money. The Board thanked REC for coming and stated they would talk about the request.

The minutes of the October 7, 2020 meeting were reviewed. Motion made by Birkey to approve minutes, seconded by Feucht. Motion carried.

The law enforcement contract with the City of Lester and Lyon County needs approval. The contract will cover FY21 and FY22. FY 21 \$7,497(294 residents @ \$25.50) FY 22 \$7,644 (294 residents @ \$26.00). Motion by Herman, second by Birkey to approve and Chairman sign contract with Lester. Motion carried.

Auditor Smit informed the Board that the Civic Tech and Civic Life Grant of \$5,000 will be used to pay the hazard pay for poll workers during the General Election. This will increase pay to \$15/hour instead of \$11/hour for poll workers. Motion by Feucht, second by Birkey to approve and Chairman sign grant agreement. Motion carried.

Conservation Director Craig Van Otterloo and Conservation Board member Jeff Schram joined the meeting to discuss a financial plan for the conservation nature project. Van Otterloo estimates that the project will need about \$450,000 in November to pay costs. Van Otterloo states that due to COVID they have not been able to do personal face to face fundraising efforts as planned. COVID has also affected some grant opportunities as well. The Board and Van Otterloo discussed doing a loan from the general basic sub fund to cover costs. This would be paid back with either donations that come in and dollars received into the 71000 account over a 2-4 year period. Smit stated that a loan would require a public hearing to be set and the loan to be set out in a resolution. The Board has put \$700,000 towards the project

currently (\$250,000 in end of FY20 from hotel/motel, and \$450,000 in FY21 from sub fund). The Board thanked Van Otterloo and the board members for coming in and said they would discuss this later in the meeting again.

Lyon County Engineer Daryl Albertson brought up the insurance settlement on Bridge 58R. Motion by Birkey, second by Feucht to approve the settlement agreement for \$37,230. Motion carried.

Chairman Behrens introduced Resolution 2020-34 Bridge Embargo. There are 9 bridges listed on the resolution. Albertson stated these are bridges that either need to be posted, posting amounts were changed on a bridge, or one was closed. 14R is posted for special hauls, it is a legal bridge and can be used by normal use, but requires a permit for special hauls. 85Y was recommended for closure. Motion by Herman, second by Birkey to approve and Chairman sign resolution 2020-34. Motion carried. This is a summary of Resolution 2020-34. The complete text can be obtained at the Lyon County Auditor's Office or online at www.lyoncountyiowa.com under Board of Supervisors then Resolutions.

Albertson reported that the pouring of the A34 Alvord project should be done by the end of this week. Jackson stated that the project is moving along really well and is pleased with the work.

Albertson states he received a call from the Minnehaha engineer about an old truss bridge, the Klondike bridge. The Board and Albertson also discussed the White bridge removal with Lincoln County.

Jackson reports that Henning has not started with ditch cleaning yet. Schaefer will be done within the month.

The Board received a rezone request from Colton and Kristi Harthoorn, owners and Gevo, Inc. (lease) to move from A1 to I2 for Parcel C in SE1/4 Section 20 of Doon Township. This is to accommodate a renewable natural gas facility. The Board needs to set a public hearing for the comment on the request. Motion by Herman, second by Koedam to set the public hearing on October 27th at 8:45 a.m. Motion carried.

The Board also introduced Ordinance 2020-04 Zoning Map Amendment. The Board had the first reading of the Ordinance. The Board also needs to set a public hearing for public comment on the Ordinance. Motion by Feucht, second by Birkey to set the public hearing on October 27th at 8:55 a.m. Motion carried. The ordinance will be published in the official papers with the public notice and can also be obtained at the Lyon County Auditor's Office for review.

The Board discussed wording to be added to the handbook due to HF2502. The following wording was discussed:

Threatening or Violent Behavior in the Workplace

The mere carrying of a weapon shall not be construed as a violent, threatening or intimidating act on the part of the employee. Nothing here in shall be construed to support or permit violent, threatening or intimidating behaviors related to the possession of a weapon. Threatening and intimidating behaviors may include, but are not limited to, intentionally brandishing a weapon to any person, referring to the weapon, or referring to a weapon not on the employee's person, with the intent to implicitly or explicitly threaten or intimidate another person.

This wording will be inserted after the numerical list in Section 7.2.
Motion by Birkey, second by Herman to approve inclusion of the wording in the handbook. Motion carried.

Supervisor Koedam left the meeting at 11:03 am

The Board discussed iPads and county email addresses for the Supervisors.
Motion by Feucht, second by Birkey to move forward with purchasing iPads and county emails for supervisors. Motion carried.

Jordan Kordahl, Rock Rapids City Manager and Micah Freese, Rock Rapids Economic Development joined the meeting. Kordahl is requesting, on behalf of the City of Rock Rapids, a 5 year extension to the Sunset Court TIF District. The purpose of the TIF is to finance the development of the infrastructure. It is possible that the 5 years may not be needed if valuations/tax levies increase and the dollars are raised sooner. Motion by Birkey, second by Herman to approve Resolution 2020-35 agreeing to the extension. Rollcall Vote: District 1 Feucht Support, District 2 Koedam Absent, District 3 Behrens Support, District 4 Birkey Support, District 5 Herman Support. Motion Carried. This is a summary of Resolution 2020-35. The complete text can be obtained from the Lyon county Auditor's Office or online at www.lyoncountyiowa.com under Board of Supervisors and then Resolutions.

Supervisor correspondence: Behrens and Birkey to George Daycare opening; Herman, Birkey, and Koedam attended the event at Mogler Farms with the Governor Reynolds.

The Board discussed how to set up a loan from the subfund for carrying the conservation nature project in the amount of \$450,000. The Board decided to set it on the October 20th meeting as well as the possibility of setting a public hearing date to take public comment on a loan to the project. The Board will ask VanOtterloo for more solid numbers on what is needed.

The Board discussed the REC request. They tabled a decision until the 20th.

Employment changes: none

Handwritten claims dated 9-29-2020 in the amount of \$379.44 were reviewed and approved. Check sequence #148331.

IBC Innovative Business Consul	9/22-9/27/2020 Flex Claim	379.44
Grand Total		379.44

Flex Benefits Account 379.44

Payroll dated 9-30-2020 was reviewed and approved.

Payroll Disbursement Warrant Register in the amount of \$280,690.30 is listed by fund.

General Basic Fund	109,931.67
General Supplemental Fund	46,803.79
County MHD Services Fund	2,878.42
Rural Service Basic Fund	32,155.44
Economic Development Fund	3,711.08
Secondary Road Fund	70,697.62
Emergency Management Services	3,195.96
Co. Assessor Agency Fund	11,316.32

Payroll Disbursement Register in the amount of \$225,061.59 is listed by Fund.

General Basic Fund	138,666.25
County MHD Services Fund	3,124.98
Rural Services Basic Fund	19,237.31
Economic Development fund	3,691.93
Secondary Road Fund	46,410.40
Emergency Management Services	2,669.63
Co. Assessor Agency Fund	11,261.09

Handwritten claim dated 10-5-2020 in the amount of \$615.00 were reviewed and approved. Check sequence #148332.

IBC Innovative Business Consul	9/28-10/4/20 Flex Plan	615.00
Grand Total		615.00

Flex Benefits Account 615.00

Claims dated 10-13-2020 in the amount of \$374,797.12 were reviewed and approved. Check sequence #148333-148526.

A & B Business Solutions A & B	Contract 9/21-10/20/2020	758.31
James R. Ackerman	Grant Twp Mtgs	60.00
Henry M. Adkins & Son Inc. Ele	Mini OVCS Central Scan	7850.00
Ahlers & Cooney, P.C. Attn: Ac	HR Services thru 9/19/202	750.50
Alliance Communications Attn:	Oct 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000	223.91
Jeff Arends	Grant Twp Mtgs	60.00
Misty Arends	Sept Mileage (1520)	760.00
AT & T	Oct 911 Recurring 712-233	46.03
Nikki Baatz	Sept Mileage (946)	473.00
Brooke D. Betsworth Official C	Transcript-Woodbury Co	150.50
Bound Tree Medical, LLC	Oxygen Regulators & Wrenc	86.22
Calhoun-Burns & Associate Inc.	bridge designs, inspections	13545.60
Canon Financial Services Inc.	Canon Contract	268.00
Care Initiative - Lyon Manor	Sept. Inmate Meals 331@\$6	1986.00
Century Link	911 Recurring 712-233-001	392.45
Century Link - Business	8/16-9/15/20 Long distance	329.82
City of Alvord	utilities	50.50
City of Doon	water - Doon shop	33.00
City of George	utilities	44.00
City of Larchwood	utilities	35.85
City of Rock Rapids Municipal	August Utilities	6931.05
City of Sioux City, Iowa Sioux	1st Half Hazmat FY2021@.4	5578.88
Cooperative Energy Company	Fuel, service, front pads	18591.30
Cooperative Farmers Elevator	bridge repair	18.00
Crittendon Center	Sept Juv Shelter-S.S.	46.65
Crossroads Trailer	battery charger, drain pan-RR	1109.98
Culligan Soft Water Serv.	Salt RR/Doon/Inwood	319.00
D & L Masonry, Inc.	K30 curve - Lester paving	4785.00
Dakota Fluid Power Inc.	cylinder #115, airhose	445.35
David E. DeBoer	Grant Twp Mtgs	60.00
Denekas Electric Inc.	Fixed Lights O/S Bldg, chg LEDS	877.13
Denny's Sanitation Inc.	July-Sept Garbage service	381.00
Detco	cleaning supplies	1187.15
DGR Engineering	K-30 Overlay, A34 overlay	18187.76

DJ's Service	2,346 gal diesel	3733.34
Donaker Tiling John Donaker	Willemsen 8" tile	1050.00
Doon Press	Deputy Ad, County Atty Ad	79.13
Connie Douglass	Aug/Sept Mileage (22)	11.00
Electronic Engineering	Oct 911 Maintenance Contr	735.00
Equipment Blades Inc.	snow plow blades	19570.60
FleetPride	air actuator #29	158.42
Flewelling Earthmoving Inc	LFM-(A34 shd wide)-73-60	17459.03
Frontier	Oct 911 Recurring Phone	196.39
George Office Products	Dispatch Chair,toner,supplies	1435.64
Greg Getting	Dale Twp Mtgs	45.00
GlaxoSmithKline	470 Fluairix,10 Bexsero doses	9240.26
Gordon Flesch Company, Inc.	9/12-12/11/20 Copier Main	96.13
H & H Repair	gearbox/seal	44.63
H.T.C. Inc.	push roller/bearing #91	147.98
Hallett Materials OMG Midwest,	1,120.19 tons gravel Ashton	7729.34
Hennepin County District Court	Certified Copies	14.00
Dennis Hilbrands	Dale Twp Mtgs	45.00
Hillyard / Sioux Falls	Disinfectant, Service labor	472.82
Holt County Clerk of Court	Certified copies	1.50
David Huff	Dale Twp Mtgs	45.00
Hull Veterinary Clinic	Meds for Athos	59.50
IBC Innovative Business Consul	Sept. Employee Benefits	2513.30
IMAGETek, Inc.	Tech Support thru 2020	882.45
Inwood Body Shop	New Alternator-2004 Explo	262.67
Iowa Department of Natural Re	Aug-Oct 4 Well Permits	100.00
Iowa Division of Labor Service	boiler inspections	270.00
Iowa Law Enforcement Academy S	Telecom. 40 hr. School-D.	375.00
Iowa Prison Industries	Sign Material for 911,signs	2320.80
ISAC Group Unemployment Fund I	3rd Q 2020 Unemployment-M	1867.26
Jack's Uniforms & Equipment	Sheriff uniform,equipment	613.84
JCL Solutions-Janitors Closet	Toilet Tissue,custodial supplies	539.17
Jebro Inc.	884 ga CRS-2	3094.00
Keith's Korner	Sept Fuel-81.59 G Gasohol	161.00
KELTEK	Rewire 2018 Chevy Silvera	858.00
Coreen Klarenbeek	Sept Mileage (574)	287.00
Shannon Klarenbeek	Sept Mileage (352)	176.00
Eldon E. Kruse	Dist. Meeting Mileage (15	77.50
L.G. Everist, Inc.	131.86 tons 3/4" Eng Fill	1693.84
Larchwood Quick Stop	125.74 gal gasohol	246.83
Little Rock Free Lance	Co Atty Position Ad/ordinance	58.00
Lyon & Sioux Rural Water	water - Lester shop	64.00
Lyon County Sheriff Dept.	Sheriff Fees	910.40
Lyon Rural Electric Coop	security light rental	712.80
Mail Services. LLC	October Renewals	359.34
Mainstay Systems Inc.	Oct-Dec-IA System PC Main	237.00
Martin Marietta Materials	41.65 ton chips	680.98
Matheson Tri-Gas Inc	9/23/20 Oxygen Cylinders	156.53
Merck Sharp & Dohme	10 Doses of MMRII,Gardasil	1993.33
Metal Culverts Inc.	Culvert 24" 30" 36" 48" 5	12500.00
MidAmerican Energy	acct 11930-66002	38.07
Midwest Alarm Company, Inc.	New Pinhole Camera-Interv	2913.18
Midwest Radar	Certify Radars (12)	480.00
Mills & Miller, Inc.	110.47 tons salt @ 71.00	7843.73
Mobotrex	2-24 hour beacons	5482.00
Joel Moser	Sept Mileage (198)	98.00
Motorola Solutions, Inc.	911 Call Station Upgrade	157.00

Nelson & Rock Contracting Inc.	BROS-C060 (119/120)--8J-60	128960.68
New Century Press	Brd Min,public hrgs	1317.55
North Iowa K-9	9/18/2020-K9 Recert-Athos	300.00
Northwest Iowa Comm. College N	Cert. for Traffic Inc. Mn	80.00
O'Brien County Sheriff	Sheriff Fees-Bussel	116.00
Oak Street Station	Sept Fuel-108.90 G E10	411.37
Osceola Rural Water	water - Little Rock Shop	34.22
Papik Motors	Service, tires,brakes	564.99
PCC, Inc. Physician's Claim Co	Aug Billing Service	2026.01
Pitney Bowes Inc.	postage machine rental	53.85
Plymouth County, Iowa Attn: Co	Sept Atty Fees-28E Agreem	2227.60
Popkes Car Care, Inc.	Sept Fuel-20.278 G Dies	32.02
Premier Communications	Sept Phone,internet, fiber,cable	3919.45
Premier Network Solutions d/b/	New Computer,IT Consult,Backup	5835.20
Quadient, Inc.	Postage Mach. Rent 10/30-	61.93
RDO Equipment Company	dipstick, oil filter	103.82
RELX Inc DBA LexisNexis	Sept Online Periodical	182.97
Reserve Account/Pitney Bowes	Postage for Meter	3000.00
Richarz Repair LLC	Hyd hose/fittings #88	44.41
Rock Rapids Ace Hardware	Misc. Supplies	125.96
Rock Rapids Machine & Welding	oxygen,supplies	123.44
Runnings Supply Inc.	Supplies secondary roads	939.44
Sanford Health	Inmate Visits	50.00
Sanford Health Occupational -	Pre-employment Fit/Drug T	121.50
Sanofi Pasteur, Inc.	10 Doses of Fluzone	172.88
Schaeffer Mfg Co.	30 tube case	423.00
Marilee Schleusner	9/18/20-Meeting Mileage (401.00
Bob Schoo	Dale Twp Mtgs	45.00
Dennis P. Schrick	Grant Twp Mtgs	75.00
Steve Simons	Sept Mileage (262)	131.00
Tony Snyders Snyders Properiti	Rental Assistance #00-041	200.00
Steiger Manufacturing	bearing #88	177.60
Stericycle, Inc.	Monthly Sharps Disposal	138.58
Storey Kenworthy / Matt Parrot	Pens for Election	620.00
Sturdevant's Auto Parts	Parts,filters,Windshield Wipers	505.03
Sunshine Foods	Food for Inmates	823.58
Thomson Reuters - West Payment	Sept Clear Proflex-Collec	178.46
Pamela R. Tille	Sept Fieldwork Mileage (1	604.50
Todd's True Value	drain trap Inwood Shop	11.28
Town & Country Disposal	Sept Garbage Service	66.49
TransUnion Risk & Alternative	Sept Service	154.00
Treasure Electronics Inc dbaS	Portable Metal Det/Batter	3995.00
Jessica Trei	Sept Mileage (323)	161.50
Two Way Solutions, Inc.	Pagers,Radios,chargers	6059.95
United Laboratories Inc.	pressure spray	204.00
US Bank - Purchase Card Purcha	Fuel, postage, office supplies	5188.56
US Foods, Inc Division #2355	Food for Inmates	657.02
Stewart VanderStoep	Reimb-UPS Ground Postage	12.23
Verizon	8/19-9/18/20 Cellphn service	1362.19
Wall Street Printers	Labels & Preprint Address	450.00
Wheelco Brake & Supply	breather cap #12	22.81
Roger Winegar	Rent Assistance #39-0646	200.00
Ziegler Inc.	cyl, Hyd #104,battery	1159.38
Grand Total		374797.12

General Basic Fund	78,065.71
County MHD Services Fund	369.42

Rural Services Basic Fund	786.55
Economic Development Fund	224.27
Secondary Road Fund	277,595.95
Surcharge on E911	8,323.16
Emergency Management Services	5,813.32
Co. Assessor Agency Fund	1,105.44
Health Insurance Fund	1,520.00
Flex Benefits Account	993.30

There being no further business there was a motion by Birkey, seconded by Herman to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.