

LYON COUNTY AUDITORS OFFICE  
December 22, 2020

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Also present were Supervisors Elect Cory Altena and Doug Vanden Bosch.

The Board opened the meeting with the Pledge of Allegiance.

The minutes of the December 8 and 15, 2020 meetings were reviewed. Motion made by Birkey to approve minutes, seconded by Herman. Motion carried.

Public Health Administrator Melissa Stillson emailed Smit and stated that they are receiving their vaccine today and has no other major update on COVID-19. The Board decided masks will still be required in the public buildings.

Chairman Behrens introduced Resolution 2020-42 Authorizing the payoff of the Noncurrent Debt from 2020 Flex Benefits. Every calendar year the county loans the Flex Account \$5,000 to pay claims before employee contributions are received which is to be repaid before the end of the calendar year. Motion by Herman, second by Birkey to approve and Chairman sign resolution. Motion carried. This is a summary of Resolution 2020-42. The complete text can be obtained at the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Board of Supervisors, then Resolutions.

Chairman Behrens introduced Resolution 2020-44 to transfer TIF Funds to Secondary roads. This resolution will transfer the 1<sup>st</sup> half of TIF funds collected back to secondary roads in the amount of \$272,486.60. Motion by Koedam, second by Feucht to approve and Chairman sign resolution. Motion carried. This is a summary of Resolution 2020-44. The complete text can be obtained at the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Board of Supervisors, then Resolutions.

The Board received a Law Enforcement contract with the City of Alford. The contract is for FY21 at \$4,998 (196 @ \$25.50) and FY22 at \$5,096 (196 @ \$26.00). Motion by Birkey, second by Koedam to approve contract and Chairman sign. Motion carried.

The Board received a liquor license renewal for Dollar General Store #19990 outside of Larchwood. Renewal application is for a Class C Beer Permit (BC) with privileges of Class B Wine Permit, Class C Beer Permit (BC) and Sunday sales. Motion by Koedam, second by Feucht to approve and Chairman sign. Motion carried.

The Board reviewed the 1-1-2020 valuations. Motion by Feucht, second by Herman to approve and Chairman sign the 1-1-2020 valuations. Motion carried.

Attorney Oetken noted that it is important for the Board to determine and note the public purpose of financial requests from organizations that the County receives and approves. This keeps the public fully aware of the public purposes of the contributions.

Dick Sievers with MidSioux joined the meeting to make their FY22 request. Sievers is again requesting \$9,000 for FY22, the same as FY21. MidSioux is a private non-profit agency and has many different services that cover children and families with community services, health and nutrition, and energy

services. Sievers stated that MidSioux has served just under 800 individual and 340 households for Lyon County in 2020. The County receives \$117 dollars of service for every dollar that is contributed, which ends up being just over 1 million dollars of services. Sievers thanked Koedam for the many years of service on the MidSioux Board. The Board will consider the request during budget time.

Sheriff Vander Stoep and Attorney Oetken were present for the discussion of Resolution 2020-43 that will amend jail fees. The resolution increases jail per diem fees to \$30/day up from \$25/day. There were a few other minor wording changes to reflect legislation regarding the fine collection as well. Motion by Birkey, second by Herman to approve and Chairman sign Resolution 2020-43. Motion carried. This is a summary of Resolution 2020-43. The complete text can be obtained at the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Board of Supervisors, then Resolutions.

Sheriff Vander Stoep also informed the Board that the large heating unit at the law enforcement center went out last year. The smaller units had been able to keep up and keep the building warm. One of the smaller units went out now. Yesterday a new large unit and small unit were installed. Vander Stoep estimates that this will be about a \$60,000 charge. Vander Stoep also estimates that the other small units will need to be replaced in the next 4-8 years. The building is 18 years old.

Supervisor Behrens and Supervisor Koedam were noted for their years of service to Lyon County. Behrens has served 12 years and Koedam 16 years.

Steve Simons gave an update on VosBio Tech and the items that are being done to try and activate some activity on that site. The Premier project is very close to being done. The Lend A Hand program had a story in the NW IA Review that Simons shared with the Board. Oak Street Station has now taken their seating area and turned it into a small grocery store. Career Exploration Day in person has been cancelled. It has moved online through NCC and will use the Junior Career Day speakers that were recorded. These will be shown by the schools to freshman and sophomore classes. Simons also thanked Behrens and Koedam for their years of county service, the rest of the Board members for their continued service, and welcomed Altena and Vanden Bosch to the group.

County Engineer Albertson and Road Superintendent Dave Jackson joined the Board to give an update. They stated their meeting went well this morning. Albertson is working on getting the work order program up and running. This program will allow supervisors to report areas of concern to the Engineer and should allow for progress updates as well. Albertson will be bringing projects for the upcoming year with the 5 year program.

Supervisor correspondence: Herman-Zoom mtg with YES Center; Koedam-online meeting with NW IA Planning and Zoning; Behrens and Birkey-will be attending a Zoom meeting with Sioux Rivers Mental Health today (12-22) to discuss a building for the Region that would be located in the Region.

Employment changes: Kelly Van Houten has been hired as a fulltime jailer. Van Houten's start date was 12-12-2020 at an hourly wage of \$16.22/hour until certified.

Alana Broesder resigned her position of part time jailer as of 12-4-2020.

Kyle Lems has been hired as a fulltime Deputy. Lems starting date is 1-1-2021 at a salary of \$63,641 (70% of the Sheriff salary) until certified.

Nick Weber has been hired as an EMT by Lyon County Ambulance Service with a starting date of 12-10-2020. Weber is currently in EMT school. Once completed Weber will be paid at \$10.50/hour active time and \$4.50/hour call time.

Melissa Postma has been hired as an EMT by Lyon County Ambulance Service with a starting date of 12-10-2020. Postma is currently in EMT school being paid for by Central Lyon. Postma will need to run as a 3<sup>rd</sup> for at least a dozen calls and once school is completed will be paid at \$10.50/hour active time and \$4.50/hour call time. Postma will run with the squad until leaving for college in August.

Conservation claims dated 12-10-2020 in the amount of \$286,418.17 were reviewed and approved. Check sequence #149468-149487.

Alliance Communications	LPRA Phone, LD, & Interne	125.00
Art's Electric, Inc	Septic System-Nature Cent	875.29
Caswell Excavating	Ed Center Parking Lot	1350.00
Clasen Excavating Harlan Clase	Crushed Concrete/Delivery	9889.20
Bonnie Davelaar	COVID Refund	104.00
Gordon Flesch Company, Inc.	Copier Contrct-014-132125	130.00
IDALS - Pesticide Bureau	Comm. Pest. App. Licenses	45.00
LeLoux Diversified, LLC Evan J	Septic Pumping-W. Bathroo	150.00
Makayla Leuthold	COVID Refund	454.00
Lyon & Sioux Rural Water	34,000 G H2O	200.30
Lyon Rural Electric Coop	LPRA Electric	1367.46
Martin Gardner Architecture	Invoice 36	1197.65
Dylan Melhoff	Propane Tank	500.00
Peska Construction Inc.	Voucher #9 Nature Center	266853.87
Premier Communications	Office Phone, LD, & Broad	93.12
Runnings Supply Inc.	Plastic Cover	25.18
T & S Construction DeKam Enter	Clear Varnish	749.12
Todd's True Value	3 Mil Sheeting	38.97
US Bank - Purchase Card Purcha	Fuel,postage,TVs for Nature Ctr	2122.59
Verizon	Monthly Cell Phone	147.42
Grand Total		286418.17

General Basic Fund	17,491.36
Capital Project Fund	268,926.81

Handwritten claim dated 12-11-2020 in the amount of \$510.00 was reviewed and approved. Check sequence #149488.

IBC Innovative Business Consul	11/11-11/15/20 Flex Plan	510.00
Grand Total		510.00

Flex Benefits Account	510.00
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Payroll dated 12-15-2020 was reviewed and approved.

Payroll Warrant Register in the amount of \$80,508.04 is listed by fund.

General Basic Fund	10,364.93
Rural Service Basic Fund	27,084.61

Secondary Road Fund 43,058.50

Payroll Disbursement Register in the amount of \$34,777.64 is listed by Fund.

General Basic Fund 4,171.81  
Rural Services Basic Fund 13,571.91  
Secondary Road Fund 17,033.92

Handwritten claim dated 12-15-2020 in the amount of \$250.05 were reviewed and approved. Check sequence #149556.

IBC Innovative Business Consul 12/10-12/13/2020 Flex Pla 250.05  
Grand Total 250.05

Flex Benefits Account 250.05

Veteran Affairs claims dated 12-18-2020 in the amount of \$1,053.82 were reviewed and approved. Check sequence #149557-149566.

American Legion Post #683 Care of Graves-Reimb. 306.20  
Jerry M. Baatz Dec Mileage (30) 15.00  
Doon Press Advertising-VA 32.00  
Gordon Flesch Company, Inc. Copier Contract & Fees 321.32  
Douglas W. Hilbrands Dec Mileage (30) 15.00  
Lewis Family Drug, LLC VA Case #12 13.45  
Little Rock Free Lance Advertising-VA 5.50  
Lyon County News Advertising-VA 30.00  
New Century Press Advertising-Veteran Affai 223.00  
Premier Communications Office Phone-VA 92.35  
Grand Total 1053.82

General Basic Fund 1,053.82

Claims dated 12-22-2020 in the amount of \$368,112.68 were reviewed and approved. Check sequence #149567-149686.

Abbie Ackerman 12/1/2020 DOD Med Exam Fe 267.50  
Henry M. Adkins & Son Inc. Ele 2021 OVO/FVT Maint 8240.00  
AgriVision Equipment Group JD Utility Tractor Lease 5511.93  
Alliance Communications Attn: Dec 911 Recurring Phone 150.00  
Alliant Energy Little Rock Shop 201.12  
AT & T 911 Recurring 712-233-001 46.24  
Mark A. Behrens Oct-Dec Mileage (75) 37.50  
Bierschbach Equipment & Supply retrofit kit 261.75  
Bound Tree Medical, LLC 1 Cs each Med/Lg LatexFree Glove 241.70  
Buffalo Ridge Concrete Inc. drainage RR Shop 1638.16  
Canon Financial Services Inc. Canon Contract 268.00  
Care Initiative - Lyon Manor Nov Inmate Meals 361@\$6 2166.00  
Century Link 911 Recurring 712-233-001 393.44  
City of George utilities 31.00  
CJ Cooper & Associates, Inc. drug testing 35.00  
CLIA Laboratory Program CLIA Cert Fee 6/1/21-5/31 180.00  
Coffman's Locksmith Shop drill bit RR Shop 335.00  
Cooperative Energy Company Diesel,Gasahol,tires,labor 43697.44  
Cooperative Farmers Elevator rubberstrap #11 9.98  
Cooperative Farmers Elevator 1st Half TIF - Alvord 41000.73  
Crossroads Trailer gasket,boxliners #20 #21 1751.88

Culligan Soft Water Serv.	Sept-Dec Salt and Water-J	559.50
Dakota Fluid Power Inc.	Hyd coupler	253.81
Denny's Sanitation Inc.	garbage service	116.00
DGR Engineering	Bridge survey87Y,K30 & A34 serv	1276.48
Diamond Mowers, Inc.	tooth kit - forestry head	579.32
DJ's Service	New Battery for 60-10 Exp	151.95
Dusty's Auto Body David Dreesm	Water Leak-60-10 Explorer	20.00
Electronic Engineering	PSAP Maint. Contract	735.00
Equipment Blades Inc.	snow plow blades	9394.90
Joshua A. Feucht	Oct-Dec Mileage (155)	77.50
Arthur E. Flier	Oct/Nov Snow Removal-5.0h	375.00
Frontier	Dec 911 Recurring/GE phone	196.39
George Office Products	Toner Cart,Paper,masks	1131.93
Gordon Flesch Company, Inc.	12/12-3/11/21 Copier Main	357.70
Gordon Flesch Company, Inc.	Monthly Xerox Contract	158.23
Health Service of Lyon Co	random drug test	25.00
Henning Construction Inc	L-TIF(DC2019-2) Final	62056.48
Hillyard / Sioux Falls	Soap-4 cs	56.56
I-State Truck Center	U-joint/seal #22	331.14
IBC Innovative Business Consul	12/16-12/20/20 Flex Plan	469.40
IMAGETek Operations, LLC	MaintRenew,RADIX backup	1848.60
Jack's Uniforms & Equipment	Uniform Items-60-9/60-1	402.74
John Deere Financial	Snow blower Maint./light beacon	432.54
Johnson Feed, Inc.	22 tons Calcium Chloride	10054.00
Keith's Korner	19.89 gal gasohol	36.98
KELTEK	Micro USB Anker Cable	19.15
Merle Koedam	Aug-Dec Mileage (330)	165.00
Gene Kruger	safety glasses	211.74
Larchwood Quick Stop	89.89 gal gasohol	166.60
Leuthold Plumbing/Heating Inc	Moser 6" tile drill	2496.00
Lyon County Ambulance	3/18/20-Transport Inmate	75.00
Lyon County Recorder	UTV Renewal	17.75
Lyon County Sheriff Dept.	Sheriff Fees	596.40
Lyon County Treasurer	July-Sept Flex Admin Fees	300.00
Lyon Rural Electric Coop	electric - Lester/LR Shops	409.75
Meyer Electric Inc.	Repair to West Repeater	52.50
MidAmerican Energy	Alv/Inw shops	361.00
NACO	2021 Annual Membership Du	450.00
Colette Nath	2020 Mileage Allow,Reimb miles	273.00
Oak Street Station	Nov Fuel-148.72G E10	3889.89
Osceola Rural Water	water - Little Rock Shop	36.15
Premier Communications	Dec Phone,cable,internet, fiber	2068.01
Radio & TV Center	Microboards DVD Dupl. Rep	86.00
RDO Equipment Company	insert #62,labor,oil sample	2824.56
Riverside Hoop Barns Inc.	12" x 50' repair tape	120.00
Rock Rapids Ace Hardware	Hardware,20V battery,supplies	223.18
Rock Rapids Machine & Welding	dump truck gate hitch #12	827.18
Rock Rapids Municipal Housing	Rent Assistance #39-0704	200.00
Ryan Senden Framing	Walnut Slab,install,labor	1225.00
Sanford Health Plan	Jan Insurance Premiums	100337.50
Sanford USD Medical Center	Immun Program,Inmate Visits	342.05
Mark Schaefer Schaefer Excavat	1,340 ditch cleaning @ 1.	1943.00
Marilee Schleusner	2020 Mileage Allowance	107.55
Sturdevant's Auto Parts	DEF,parts,filters,cleaner	1629.04
Sudenga Industries	1st Half TIF Grant 185-00	20469.86
Thomson Reuters - West Payment	Nov Clear Proflex-Collect	190.46
Thrifty White Pharmacy	Meds-Inmates	134.47

Pamela R. Tille	2020 Mileage Allowance	84.82
Town & Country Disposal	Garbage service	66.49
Trane	Dec-Feb HVAC Maint/Maint	3429.16
Tri-State Garage Door, Inc.	Garage door adjustment LR	583.50
Tri-State Ready Mix Inc.	10 - 2x2x6 blox - RR Shop	2000.00
Two Way Solutions, Inc.	DUAL Channel Pagers (2)	80.99
UMB Bank, N.A. Attn: Trust Fee	Bond Fees 6/1-11/30/2020	250.00
US Bank - Purchase Card Purcha	Ipads for Supv, fuel, supplies	8243.98
US Foods, Inc Division #2355	Food for Inmates	1044.59
VanHolland Lawn Service LTD Da	Winterize Sprinkler systems	240.00
John C. VanVeldhuizen	2020 W. Comm Mileage (305	152.50
Verizon	Cellphone service	2221.09
Vos Bio-Tech, LLC Attn: Eric S	FY2021 TIF Sioux 082-000	4528.67
Wall Street Printers	COVID Public Edu Flyers	3168.00
Ziegler Inc.	Maint on Generator, waterpump	2209.36
Grand Total		368112.46

General Basic Fund	46,415.93
General Basic Sub Fund	250.00
County MHD Services Fund	122.06
Rural Services Basic Fund	173.91
Economic Development Fund	180.41
Secondary Road Fund	124,668.55
Surcharge on E911	1,507.13
County TIFS-Novartis & Sudenga	24,998.53
Casino TIF	67,947.08
Emergency Management Services	255.18
Co. Assessor Agency Fund	486.78
Health Insurance Fund	100,637.50
Flex Benefits Account	469.40

There being no further business there was a motion by Birkey, seconded by Koedam to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.