

LYON COUNTY AUDITORS OFFICE
January 26, 2021

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Vanden Bosch, Altena, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board recited the Pledge of Allegiance.

Public Health Director Melissa Stillson gave a COVID-19 update. EMA Arden Kopischke was also present. Lyon County is currently sitting with 47 positive cases in the last 2 weeks. Stillson stated that Lyon County is in Phase 1B of the vaccination phases and this phase should take until the middle of March to complete this phase. PPE stock is full and they are prepared for any long term care outbreak. Avera and Sanford have also been approached to help in vaccinating. Stillson reports that the mask mandate is to run through February 15th, but the President may mandate an extension. Kopischke states activity has tapered off in the last month for PPE requests.

The minutes of the January 12, 2021 meeting were reviewed. Motion made by Herman to approve minutes with inclusion of Supervisor Altena added to those present, seconded by Altena. Motion carried.

The Board reviewed the 2020 Weed Commissioner Report from the East side of the county. Motion by Vanden Bosch, second by Birkey to approve and Chairman sign report. Motion carried.

Quarterly reports were received from the Recorder and Sheriff. The Board reviewed the reports.

Board reviewed the claims. Motion by Vanden Bosch, second by Birkey to approve claims. Motion carried.

Attorney Oetken and Sheriff Vander Stoep joined the meeting to discuss the UTV Ordinance draft. Oetken feels there are a few decisions, yet the Board needs to make, but otherwise the substance of the draft is mainly complete. Vander Stoep stated that it will be hard to police as there are always those that misinterpret laws. Oetken and Vander Stoep will work on wording for fees and the ordinance discussion will be on the February 9th agenda.

Economic Development Director gave an update on the second round of PPE loans and December 2020 Iowa Unemployment statistics.

County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the meeting. Albertson talked about the White Bridge options. The bridge design is just starting on the South Dakota side so Lyon County has some time to determine what we want to do on the Lyon County side.

The Board and Albertson talked about the boring contracts and the possibility of increasing the amounts as the cost of pipe is set to increase.

The Board held their 2nd reading of Ordinance 2021-01 Zoning Map Amendment. The Ordinance will receive public comment at the public hearing scheduled on February 9 at 9:55 a.m. The Ordinance was published with the public hearing notice and is available at the Auditor Office.

David DeNoble with DeNoble, Austin & Company PC presented the FY2020 audit report. In talking about the health insurance fund, Feucht asked if there is

a timeline as to when the Board would need to decide what the County is going to do with that fund balance. DeNoble stated that advice given by the State Auditor's Office noted that there isn't a timeline per say to use the funds, but the county will need to have a plan as to what to do with the funds. Those items could be keeping the balance in hopes of using to fund partially self funded options in upcoming years, for health insurance, or possibly using funds to fund HSA contributions to employees from the county. The Board will need to talk about this as DeNoble will ask next year during audit time. DeNoble walked the Board through the audit and answered questions that came up. The Board thanked DeNoble for coming.

The Board recessed for lunch at 12:00 p.m

The Board reconvened at 1:00 p.m.

The Board recessed to take part in the Conference Board meeting at 1:00 p.m. The Conference Board meeting was called to order by Chairman Feucht. The previous meeting minutes were read and approved. Tim DeBruin would accept reappointment to the Board of Review. Motion by Koob, second by Cuttell to reappoint DeBruin. Motion carried. Assessor Marilee Schleusner presented the FY22 and ReEstimated FY21 budgets. The assessor budget was approved as presented through a motion by Birkey, second by Dan Gerber. Motion carried. The public hearing for the assessor budget will be Tuesday, Feb.23 at 1:00 p.m. Conference Board meeting adjourned at 1:50 p.m.

Supervisor correspondence: Feucht: Conservation and Board of Health; Birkey: Mental Health, E911 Commission and Emergency Management; Herman: YES Zoom mtg; Altena: Mental Health and Landfill; Vanden Bosch: RIDES Zoom mtg.

Employment changes: Cheryl Van Houten has been hired as the Crime Victim Witness Coordinator. Van Houten will start on February 1, 2021 at a rate of \$21.15/hour for 25 hours a week.

Deputy Jake Rohwer has resigned from his position as a deputy sheriff. His last day of employment was January 20, 2021.

Conservation claims dated 1-14-2021 in the amount of \$229,743.74 were reviewed and approved. Check sequence #150066-150085.

Alliance Communications	LPRa Phone, LD, & Interne	128.00
Foundation Building Materials	ARM Tectum Panels	13630.56
George Office Products	Table, chairs, shelving	6249.81
Gordon Flesch Company, Inc.	Copier Contract 014132125	130.00
Iowa Department of Revenue -	4Q 2020 Lodging Tax	88.00
ISU Extension - Lyon County	Applicators Training-Crai	280.00
KO Bait & Tackle	Wax Worms	20.00
Lyon & Sioux Rural Water	41,000 Gallons H2O	230.70
Lyon Rural Electric Coop	LPRa Electric	1543.90
Martin Gardner Architecture	INV #37-Nature Center	858.40
Menards	EE Supplies	143.28
Menards - Sioux Falls East	Ceiling Tile	881.28
Peska Construction Inc.	Voucher #10 Nature Center	200940.49
Premier Communications	Office Phone, LD, & Broad	93.58
Runnings Supply Inc.	Antifreeze, grease gun	30.93
Stensland Gravel Co.	Surge Rock	3143.24
Sturdevant's Auto Parts	Taillight	119.00
Sunshine Foods	EE Supplies	18.11
Uline	Plastic Buckles	122.88

US Bank - Purchase Card Purcha Fuel, filing cabinet, EE supplies 1091.58
Grand Total 229743.74

General Basic Fund 27,944.85
Capital Project Fund 201,798.89

Payroll dated 1-15-2021 was reviewed and approved.

Payroll Warrant Register in the amount of \$83,897.47 is listed by fund.

General Basic Fund 11,390.13
Rural Service Basic Fund 20,201.15
Secondary Road Fund 52,306.19

Payroll Disbursement Register in the amount of \$32,305.89 is listed by Fund.

General Basic Fund 3,764.29
Rural Services Basic Fund 7,450.95
Secondary Road Fund 21,090.65

Handwritten claim dated 1-20-2021 in the amount of \$442.76 was reviewed and approved. Check sequence #150086.

IBC Innovative Business Consul 1/13-1/18/21 Flex Plan 442.76
Grand Total 442.76

Flex Benefits Account 442.76

Veteran Affairs claims dated 1-22-2021 in the amount of \$719.10 were reviewed and approved. Check sequence #150087-150094.

Jerry M. Baatz Jan Mileage (30) 15.00
Data Spec Inc. FY20/2021 Fee 449.00
Doon Press Advertising-VA 32.00
Lewis Family Drug, LLC VA Case #12 11.26
Lyon County News Advertising-VA 30.00
NACVSO 2021 Membership Dues 50.00
New Century Press Advertising-VA 48.00
Premier Communications Office Phone-VA 83.84
Grand Total 719.10

General Basic Fund 719.10

Claims dated 1-26-2021 in the amount of \$278,953.23 were reviewed and approved. Check sequence #150095-150185.

A & B Business Solutions A & B Copier Contract 1/21-2/20 810.38
Access Systems Leasing Printer/Copier Contract 147.16
Alliant Energy LRock/George shops 1339.54
AT & T 911 Recurring 712-233-001 46.24
Office of Auditor of State Sta FY2020 Audit Filing Fee 625.00
BNSF Railway Company Lester RR crossing paving 9557.18
Century Link 911 Recurring 712-233-001 394.88
City of George utilities 31.00
Cooperative Energy Company 11,855.09G diesel, gashol, tires, Labor, 226G grease 28671.10
Cooperative Farmers Elevator grease - inwood shop 50.83

Crossroads Trailer	7 way	27.64
Culligan Soft Water Serv.	GE/Little Rock 01/01/21-02/2	124.00
D-P Tools Inc.	7 piece SAE/metric - RR s	367.82
Denny's Sanitation Inc.	pickup load drop - Rock R	45.00
DGR Engineering	A-34 PCC Overlay	75.00
Doon Press	Help Wanted Ad/Don't Drink/Drive	176.00
Erv's Farm Repair	flat steel #66	62.25
Excel Machine & Mfg, Inc	32' sand spreader	1482.24
Frontier Bank	Snow Removal-Annex	120.00
George Office Products	Floor mat,datestamps,supplies	295.30
Helen Goergen	Reimb-Cistern Closing	300.00
Gordon Flesch Company, Inc.	Monthly Xerox Contract	158.23
Grabtec	coupler #62	167.08
H & H Repair	bolts/nuts/pipe	33.74
Hillyard / Sioux Falls	Disinfectant Wipes	180.00
IBC Innovative Business Consul	Oct-Dec 2020 Flex Admin F	883.02
Inwood Body Shop	New Hitch 606,back glass #66	365.69
Iowa DARE Association	2021 Membership Dues	100.00
Iowa Department of Natural Re	Well Permits-3@\$25	75.00
Iowa Law Enforcement Academy S	Admin Fee-Rozeboom Academ	125.00
ISAC	1-14-21 New County Office	175.00
Jack's Uniforms & Equipment	Uniform-Deputy Lems 60-5	314.49
John Deere Financial	Snow blower Parts	93.05
KELTEK	Equip/Install 2020 Durang	9791.72
Lyon County News	Victim/Witness Coord Vaca	103.20
Lyon County Sheriff Dept.	Sheriff Fees	90.00
Lyon County Treasurer - ACH In	FY 20/2021 EMA Allocation	69500.00
Lyon Rural Electric Coop	Electric Lest/LR shop,UPS Fee	674.08
Mail Services. LLC	February Renewals	369.10
Matheson Tri-Gas Inc	Oxygen Cylinder Refill	13.34
MidAmerican Energy	Alvord/IWood shops	594.35
Midwest Boring LLC	8" road bore - Arends	2346.00
Boyd Morgan	Rental Assistance-#39-029	200.00
MSAB Inc. Crystal Plaza One	XRY License Renewal/Cert.	3549.00
New Century Press	snow ordinance notice	187.96
Oak Street Station	124.5G E10,tires	3908.93
P & K Pest Control Inc	BiMonthly Maint.-Annex	40.00
PCC, Inc. Physician's Claim Co	Monthly Billing Service-D	2973.69
Plains Area Mental Health PAMH	SUD Direct Services-EVB	300.00
Popkes Car Care, Inc.	250.7 gal propane- Larchw	325.14
Porter Funeral Home	Funeral Assistance-#70-91	1800.00
Quadient, Inc.	Postage Equip Rental 1/30	61.93
Rock Rapids Ace Hardware	Earplugs,tarp,paint	47.77
Rock Rapids Machine & Welding	orbit motor #1	275.00
Runnings Supply Inc.	coupler,batter,ratchet,cart	236.98
Sanford Health	Inmate Care-EVB	173.60
Sanford Health Occupational	2 Job Function Tests	513.00
Sanford Health Plan	February Insurance Premiu	108001.95
Sanford USD Medical Center	Inmate Visits,Immunizations	279.08
Schneider Geospatial, LLC	Beacon:Setup:Database Con	1080.00
SEAM Secure Enterprise Asset M	1/13/21-Disposal/Shreddin	214.30
Secretary of State Notary Divi	Notary Public App-Domeyer	30.00
Sioux County Auditor	FY20/2021 DHS Services	3500.00
John Smidstra	2020 Weed Comm Mileage (5	262.00
Sturdevant's Auto Parts	filters,bearing,unijoint	853.99
Sunshine Foods	distilled water #57	4.95
The Shop Larchwood LLC	tire repair #10	30.00

Town & Country Disposal	Dec Commercial Service	67.28
Town & Country Implement	939.6G Bulk DEF,275G DEF Tote	2020.37
Transource Truck & Equipment	door #21	1855.25
Tri-State Garage Door, Inc.	remote/reveiver - old RR	660.00
UpKeep Technologies	Annual Subscrip	2400.00
US Bank - Purchase Card Purcha	Fuel,PPE,postage,uniforms	3642.87
US Foods, Inc Division #2355	Food for Inmates	767.00
Van't Hul Repair	sander stands material #1	218.86
Verizon	12/7-1/6/21 Cell Phone	2012.65
Verizon Wireless - VSAT North	Investigat'n-Phone Preser	50.00
Wall Street Printers	Requisition Forms/Note cards	154.50
Western Iowa Tech Community Co	Book & 2 Codes for AEMT C	565.50
Wheelco Brake & Supply	brake chambers #5,axel seal #22	116.75
Ziegler Inc.	mulcher rent,nut/seal, labor	4672.31
Grand Total		278953.26

General Basic Fund	92,134.86
County MHD Services Fund	41.51
Rural Services Basic Fund	10,428.72
Economic Development Fund	41.51
Secondary Road Fund	65,403.41
Surcharge on E911	441.12
County Attorney Incentive Fund	300.00
Sheriff Asset Forfeiture	50.00
Co. Assessor Agency Fund	1,227.16
Health Insurance Fund	108,289.95
Flex Benefits Account	595.02

There being no further business there was a motion by Altena, seconded by Vanden Bosch to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.