

LYON COUNTY AUDITORS OFFICE  
July 27, 2021

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Vanden Bosch was absent.

The Board started with the Pledge of Allegiance.

Minutes from the July 13, 2021 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes with correction to ambulance call time moving from \$4.50/hr to \$5.50/hr. and \$11.50/hr. to \$10.50/hr for FY2022. Motion carried.

Resolution 2021-18 was introduced for budget amendment #1 approved on July 13, 2021. The Resolution was forgotten on 7-13-2021. The public hearing was held on 7-13-2021 and the Board had moved to approve the amendment. The amendment was for increased expenditures of a gravel pit purchase, FY2021 flyover cost, and additional costs associated with Document Locator program. The total increase was \$1,211,566. Motion by Altena, second by Birkey to approve and sign Resolution 2021-18. Motion carried. This is a summary of Resolution 2021-18. The full text can be obtained at the Auditor's Office or online at [www.lyoncountyiowa.com](http://www.lyoncountyiowa.com) under Supervisors then Resolutions.

Sheriff quarterly report was reviewed. Motion by Herman, second by Birkey to approve report. Motion carried.

The Board has received a road closure request from Jen Elyea to close Clinton Street to Thomas Street from 7:30 pm to 2:30 am for a street dance in Lester. Motion by Birkey, second by Altena to approve closure request. Motion carried.

With Amie Griesse being appointed to County Recorder, benefits earned must be paid out. Earned benefits of \$7,086.38 are owed to Griesse. Motion by Altena, second by Birkey to approve payout to Griesse. Motion carried.

Conservation Director Craig Van Otterloo met with the Board to discuss a budget amendment for \$110,000 from fund 71000 for costs associated with the new nature center. 5% retainage costs (\$79,733) are still owed to Peska. There will be a meeting this afternoon to determine what the costs for doors that were changed out instead of using the security ones requested. Van Otterloo also states that the indoor fence/gates will be \$13,200, and this fall Van Otterloo wants to finish up the trail from the back of the new education center to the current trail in concrete (about 400 feet) at an estimated \$12,500 for concrete and there will be a water scape bid coming yet. Van Otterloo also talked about how he has met the \$300,000 revenue goal that he set when he became director. Van Otterloo talked about his retirement at the end of December. The plans are to have applications for the director position received by August 20<sup>th</sup>, interviews held in September, and someone hired by first part of October. The Board thanked Van Otterloo for all the work he has done over the years building up Lake Pahoja and conservation programs in the County and wished him well in future endeavors.

The Board needs to set a public hearing date for budget amendment #2 which will be for costs for the new nature center. Motion by Birkey, second by Herman to set a public hearing date of August 10 at 8:45 am for budget amendment #2. Motion carried.

Gerald Zwart with Globe Life Family Heritage Insurance was present to talk to the Board regarding supplemental insurance. Zwart explained that the Family Heritage has been around for 30+ years and is now under Globe Life umbrella. The voluntary insurance plans are a return of premium plan. At age 65 your premiums minus any payments made on your behalf are returned to you. Zwart states that the premiums are not dependent on the number of employees that participate. Zwart would like to have the opportunity to offer to the plan to the employees. The Board would like to have this offered to the employees for open enrollment for 2022.

Sam Chase, County Representative for ICAP insurance, joined the meeting to present the FY2022 insurance renewal. Due to the Derecho that occurred in Iowa last year, ICAP is not giving any member credits for FY2022. The FY2022 premium for ICAP will be \$206,431 and work comp premium will be \$84,068, for a total premium of \$290,499. FY21 total premium was \$249,781. Motion by Birkey, second by Altena to approve and sign the renewal. Motion carried.

Economic Development Director Steve Simons gave an update on upcoming meetings, the Iowa Gallivant story, and more information on the Trail Run of Blood Run.

Chairman Feucht presented the ISAC HIPAA Agreement that will give the County two HIPAA trainings a year for \$1,950.00. The trainings include a HIPAA 101 webinar and a one day in-person training for up to 5 people. Motion by Herman, second by Altena to approve and sign the agreement. Motion carried.

Dave Jackson, Road Superintendent and Randy Hage, Engineer Tech were present from the Engineer's office. There were questions regarding the liquidated damages in connection with the Lester paving project. Hage stated there were 28.5 days at \$1,000/day and that amount was held from the contract payment. Hage states there was a meeting held with the contractor where those days were agreed upon. Hage referenced the agreement which was signed by the City and County that states the City of Lester would receive zero dollars of any liquidated damages assessed. The City of Lester is asking for a portion of the liquidated damages. The Board decided that as Supervisor Vanden Bosch was absent they would table the decision until their next meeting on 8-10-2021.

Motion by Herman, second by Birkey to approve and sign claims. Motion carried.

Supervisor correspondence: Herman - YES Center, Fair Booth; Birkey- Creative Living Center, Fair Booth; Altena - NW IA Landfill; Feucht - Board of Health, Conservation.

Employment changes: Nayle Gill has resigned as a full time jailer as of July 24, 2021.

Heather Stubbe will promoted to Deputy Recorder as of August 1. Stubbe's pay will be \$51,164 (78% of the Recorder's Salary). Stubbe has been in the office for 8 years.

Handwritten claim dated 7-15-2021 in the amount of \$118,797.50 were reviewed and approved. Check sequence #153262.

Zomer Company Realty Trust	10% Down Pay-Gravel Pit Pur	118797.50
General Basic Sub Fund		118,797.50

Conservation claims dated 7-15-2021 in the amount of \$29,565.45 were reviewed and approved. Check sequence #153263-153304.

Alliance Communications	LPRA Phone, LD, & Interne	355.00
Arctic Glacier Ice Payment Pro	Ice	1589.35
Caswell Plumbing	Heating/Cooling Labor	40.00
Cooperative Farmers Elevator	Class Act, Rnd Up, Fly Sp	1111.18
Denny's Sanitation Inc.	Dumpster Pickups	530.00
Jacqui Grotewold	Cabin Refund	496.00
Sean Grotewold	FY2021 Board Mileage (300	150.00
H & S Homebuilding Center	Certifoam	33.76
Heiman Inc.	Fire Extinguishers (5)	390.00
Hiller Lumber	2x4x16 Boards (5)	136.75
Innovative Office Solutions	Camp T-Shirts	356.40
Iowa Department of Revenue -	1st Q 2021 Lodging Tax	6138.00
Iowa's County Conservation Sys	FY2022 ICCS Annual Member	2000.00
John Deere Financial	Chain Link, Rod	110.30
KO Bait & Tackle	Flat Crawlers, Wax Worms	63.00
Lyon & Sioux Rural Water	161,000 G H2O	618.00
Lyon County Fair	Double Fair Booth	175.00
Lyon Rural Electric Coop	LPRA Electric	5814.15
Menards - Sioux Falls East	Vacuum, Mop, Swiffer, Pap	201.59
Nutrien Ag Solutions	IN 45580898	832.00
Oak Street Station	GC Tire Rpr, Car Lt Rpr,	1298.00
Emily Ostrander	Monthly Cell Phone Stipen	25.00
Panther Premier Print Solution	Brochures and Shipping	867.27
Todd Reinke	FY2021 Board Mileage (372	186.00
Rent-All Inc	Floor Polisher Pad / Seed	57.38
Janna Rhode	Design/Changes Brochure (	275.00
Rock Rapids Ace Hardware	Camp Supplies/Critter Cor	163.10
Rock Rapids Machine & Welding	22 ft of 1 1/2" Weld	55.26
Runnings Supply Inc.	Lopper and Bypass	37.36
Sam's Club/Synchrony Bank	Candy,Chips,membership	454.51
Jeff Schram	FY2021 Board Mileage (194	97.00
Tonya Smith	Cabin Cleaning-Large/small	1130.00
Sara Sprock	FY2021 Board Mileage (318	159.00
Heather Stubbe	Nature Ctr Cleaning (2)	1152.00
Sturdevant's Auto Parts	Oil Filter,trailer lights	42.95
Sunshine Foods	EE Supllies	440.32
Todd's True Value	EE Supplies,hinge,keys,foam	105.59
Town & Country Implement	Kit Blade-Set of 3	58.77
US Bank - Purchase Card Purcha	Schwan's,EE supplies,fuel	1243.27
Jared VanEngen	FY2021 Board Mileage (358	179.00
Craig A. VanOtterloo	Reimb: Shoes	176.54
Verizon	Monthly Cell Phone	221.65
Grand Total		148362.95

General Basic Fund 29,565.45

Handwritten claim dated 7-20-2021 in the amount of 801.66 was reviewed and approved. Check sequence #153305.

IBC Innovative Business Consul	7/15-7/18/2021 Flex Plan	801.66
Grand Total		801.66

Flex Benefits Account 801.66

Veteran Affairs claims dated 7-21-2021 in the amount \$774.66 were reviewed and approved. Check sequence #153306-153316.

Dennis Altman	2020-2021 Mileage	11.50
Jerry M. Baatz	Mileage(30)-July Meeting	15.00
Doon Press	Advertising-VA	32.00
Douglas W. Hilbrands	Mileage (30)-July Meeting	15.00
Lewis Family Drug, LLC	VA Case #12	11.10
Little Rock Free Lance	Advertising-VA	25.00
Lyon County News	Advertising-VA	30.00
New Century Press	Advertising-VA	54.00
Premier Communications	Office Phone-VA	32.06
Rapid Graphics	Window Decal-VA	100.00
Tyler Technologies	VetraSpec Renewal-VA	449.00
Grand Total		774.66

General Basic Fund 774.66

Claims dated 7-27-2021 in the amount of \$910,822.13 were reviewed and approved. Check sequence #153317-153392.

A & J Electric Allen VanEngen	install 8 ceiling fans-RR	3089.75
Access Systems	sharp copier	311.43
Access Systems Leasing	Printer/Copier Lease Cont	152.42
Alliant Energy	accct 9912001000	245.00
Kathy Altena	FY2021 BOH Mileage (128)	64.00
AT & T	911 Recurring 712-233-001	48.16
Ban-Koe Systems, Inc.	Service Alarm Panel	65.50
Amy Borman	Reimb Hotel for Practical	87.52
Bosler Concrete LLC. Shawn Bos	cncrete repair bridge app	52200.00
Bound Tree Medical, LLC	Medical Supplies	2274.15
Gerald Brands	Conf Board Mileage (48)	24.00
Century Link	911 Recurring 712-233-001	395.03
City of Doon	water - Doon shop	33.00
City of George	utilities	30.00
Crossroads Trailer	cut off tool, freon	244.00
James L. Cuttell	Conf Board Mileage (30)	15.00
Cash-Wa Distributing	Food for Inmates	755.82
Dixon Construction Company	BROSCHBP-CO60(124)NC-60 p	204734.16
Electronic Engineering	Updated Server to Windows	31.25
FleetPride	ac compressor,muffler,filter	1056.44
Austin Fluit	safety toe shoe,shirts	146.95
Frontier	911 Recurring Monthly Pho	129.95
George Office Products	Paper,Office Supplies	411.22
Gordon Flesch Company, Inc.	Monthly Xerox Contract	158.23
Government Forms & Supplies	License Plate Envelopes	324.93
H & H Aggregates LLC	421.76 tons 1.25" road gra	2087.71
LeRoy Hassebroek	FY2021 BOH Mileage (120)	60.00
I-State Truck Center	hose assembly #17	104.15
IBC Innovative Business Consul	April-June Admin Fees	612.29
ICE00 Shelly Bleam, Treasurer	reg fee ICE00 - Moser	225.00
IML Security Supply	Cover for Doors	1284.73
Iowa Communities Assur Pool	FY2022 Liability Insuranc	206431.00
Iowa Dept of Transportation	PCC Level I - Hage	240.00
Iowa Law Enforcement Academy S	Medication Management-Dui	125.00
ISAC	FY2022 Dues-Supervisors	375.00
Michelle Johnson	FY2021 BOH Mileage (44)	22.00

L.G. Everist, Inc.	306.93 tons 3/4" Eng Fill	2961.88
Scott Lee	Conf Board Mileage (40)	20.00
Lyon County Sheriff Dept.	Sheriff Fees	1391.40
Lyon Rural Electric Coop	electric - Lester/LR shop	132.52
Tim Mantel	Conf Board Mileage (28)	14.00
MidAmerican Energy	acct 71790-18012 INWOOD	91.62
Nyhart Attn: Finance Departmen	FY2022 GASB 75 50% Fee	1150.00
Osceola County Auditor Courtho	Autopsy DOD 4/26/2021 - M	2289.00
P & K Pest Control Inc	Bi-Monthly Maint-Annex	40.00
PCC, Inc. Physician's Claim Co	May-Monthly Billing Servi	2754.89
Barb Pedersen	FY2021 BOH Mileage (264)	132.00
Premier Network Solutions d/b/	New Software for Website	50.00
Randy Hage	prescription safety glass	300.00
Rock Rapids Ace Hardware	Batteries (8)	16.99
Runnings Supply Inc.	42" fans,AC,grease guns	1750.45
Sanford Health Occupational -	Pre-Employment Fit/Drug T	122.50
Sanford Health Plan	Aug Insurance Premium	112094.10
Sanford USD Medical Center	Inmate Dr. Visit	100.00
Martin J. Schoening	safety toe shoe - Schoeni	67.49
SEAT Treasurer	SEAT II Training-A Sprock	125.00
Siebring Electric & Lock Siebr	entrance lock/4 keys	217.00
Sioux County Sheriff	Return of Service-SRCR006	56.04
Skold Specialty Contracting	Furnish/Install Door & Ga	13200.00
Dean Snyders	Conf Board Mileage (28)	14.00
Stensland Gravel Co.	47.54 - pea rock RR shop	586.71
Thrifty White Pharmacy	Meds for Inmates	54.02
Transource Truck & Equipment	2 2022 Mack plow trucks #3,#6	283346.00
US Bank - Purchase Card Purcha	Gates for Nature Center	1035.76
US Foods, Inc Division #2355	Food for Inmates	702.53
Van't Hul Repair	Fix A1	2355.75
Verizon	6/7-7/6/21 Cell Phone	2444.86
Wall Street Printers	Handbooks,pens,envelopes	1017.50
Woodward Youth Corporation c/o	6/1-6/15/21 Juv Shelter S	653.10
Youth Emergency Services & She	6/22-6/30/21 Juv. Shelter	419.85
Youth Shelter Care of North Ce	Shelter Care Deficit/June	520.38
Grand Total		910822.13

General Basic Fund	33,202.56
General Supplemental Fund	106,670.79
County MHD Services Fund	41.51
Economic Development Fund	41.51
Secondary Road Fund	656,179.80
Surcharge on E911	573.14
Co. Assessor Agency Fund	256.43
Health Insurance Fund	113,508.10
Flex Benefits Account	348.29

There being no further business there was a motion by Altena, seconded by Birkey to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.